
On Thursday, April 11, 2024, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

AGENDA

BETHANY CITY COUNCIL

TUESDAY, APRIL 16, 2024
6:30 P.M.

BETHANY CITY HALL
6700 NW 36TH ST
BETHANY, OKLAHOMA



With the exception of new business, official action can only occur on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, Council may refer the matter to the City Manager or the Municipal Counselor. The Council may also refer items to standing committees of the Council or to a board or commission for additional study. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Invocation and Flag Salute
3. Consent Docket:
 - A. Approval of Minutes from the April 2, 2024, Regular Meeting.
 - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
 - C. Approval to renew Radio System License Agreement with the City of Oklahoma City for FY 2025 and authorize the Mayor to sign the document on behalf of the City of Bethany.
4. Mayoral Proclamation declaring the week of April 14 to April 20, 2024, as Animal Care & Control Week.
5. Public Comment - Any person wishing to address the Council during Public Comment shall give their name, address, and city of residence to the City Clerk for the records PRIOR to the start of the meeting. *(Per Chapter 30 of the Bethany Code of*

Ordinances, there is a five-minute limit, and no action or discussion shall take place. All remarks shall be addressed to the Council as a body, and not to any member thereof.)

6. **PUBLIC HEARING ITEM:** Presentation of Fiscal Year 2025 Proposed Budget

A. Presentation

The Council will be provided a presentation regarding the Fiscal Year 2025 Proposed Budget for the City of Bethany. *(Presented by: Finance Director Michael Vaughn)*

This item is for informational purposes only.

B. Public Hearing

Mayor Lloyd will declare a Public Hearing for the purpose of receiving citizen input concerning the Fiscal Year 2025 Proposed Budget for the City of Bethany.

This item is for informational purposes only.

7. Consideration and possible adoption of Resolution No. 1695, a resolution declaring the eligibility of the City of Bethany, Oklahoma to submit an application to the Oklahoma Department of Transportation for use of Transportation Alternatives Program funds set forth by IIJA for the NW 36th Street Trail Project in the City of Bethany and authorizing the mayor to sign this application. *(Elizabeth Gray, City Manager)*
8. Discussion and possible approval of Engineering Design Contract for NW 25th and Shannon Lift Station Replacement Project with TEIM Design in the amount of \$94,964.00 and authorize the mayor to sign the document. *(Elizabeth Gray, City Manager)*
9. **New Business** *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).*
10. City Attorney’s Report.
11. City Manager’s Report.
 - A. Financial Report.
12. Mayor and Council Members Comments and Suggestions.
13. Adjourn until May 7, 2024.

BETHANY PUBLIC WORKS AUTHORITY

With the exception of new business, official action can only occur on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, Council may refer the matter to the City Manager or the Municipal Counselor. The Council may also refer items to standing committees of the Council or to a board or commission for additional study. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Consent Docket:

- A. Approval of Minutes from the April 2, 2024, Regular Meeting.
- B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.

2. Public Hearing – Fiscal Year 2025 Proposed Budget

Mayor Lloyd will declare a Public Hearing for the purpose of receiving citizen input concerning the Fiscal Year 2025 Proposed Budget for the City of Bethany.

This item is for informational purposes only.

- 3. Consideration and possible approval of Water Treatment Plant Quicklime bid specifications and authorize staff to solicit bids. *(Elizabeth Gray, City Manager)*
- 4. Discussion and possible approval of Engineering Design Contract for NW 25th and Shannon Lift Station Replacement Project with TEIM Design in the amount of \$94,964.00 and authorize the mayor to sign the document. *(Elizabeth Gray, City Manager)*
- 5. New Business *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).*
- 6. Adjourn until May 7, 2024.

BETHANY HOSPITAL TRUST

With the exception of new business, official action can only occur on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, Council may refer the matter to the City Manager or the Municipal Counselor. The Council may also refer items to standing committees of the Council or to a board or commission for additional study. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Consent Docket:

- A. Approval of Minutes from the April 2, 2024, Regular Meeting.

- B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.

2. **Public Hearing – Fiscal Year 2025 Proposed Budget**

Mayor Lloyd will declare a Public Hearing for the purpose of receiving citizen input concerning the Fiscal Year 2025 Proposed Budget for the City of Bethany.

This item is for informational purposes only.

- 3. New Business *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).*
- 4. Adjourn until May 7, 2024.

BETHANY DEVELOPMENT AUTHORITY

With the exception of new business, official action can only occur on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, Council may refer the matter to the City Manager or the Municipal Counselor. The Council may also refer items to standing committees of the Council or to a board or commission for additional study. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Consent Docket:

- A. Approval of Minutes from the April 2, 2024, Regular Meeting.
- B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.

2. **Public Hearing – Fiscal Year 2025 Proposed Budget**

Mayor Lloyd will declare a Public Hearing for the purpose of receiving citizen input concerning the Fiscal Year 2025 Proposed Budget for the City of Bethany.

This item is for informational purposes only.

- 3. New Business *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).*
- 4. Adjourn until May 7, 2024.

Public Participation Note: The City Council and Staff of the City of Bethany strongly encourages the input and involvement of the citizens to help ensure that the city government provides the highest level of services to meet the public needs and desires. If you have any concerns or comments about an agenda item, or any other issue, please contact the Mayor, your Ward Council Members or City Hall Staff. You may also contact the City Manager's office if you would like to have an item placed on a future agenda to address the Council as a whole. (Guidelines are available in the Council Chambers and in City Hall Lobby.)

NOTICE: On Thursday, March 28, 2024, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY CITY COUNCIL MEETING

BETHANY CITY HALL

TUESDAY, APRIL 2, 2024

6:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Mayor
	Jeff Knapp	Vice- Mayor
	Chris Powell	Council Member
	Marilyn McPhail	Council Member
	Kathy Larsen	Council Member
	Ken Smart	Council Member
	Peter Plank	Council Member
	Steve Palmer	Council Member
	Brian Magirowsky	Council Member

MEMBERS ABSENT: None

OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Jon Wolff	Municipal Finance
	(See Roster)	

ITEM NO. 1 on the agenda Mayor **CALL TO ORDER.**

Mayor Lloyd called the Bethany City Council meeting to order at 6:30 P.M.

ITEM NO. 2 on the agenda was **INVOCATION AND FLAG SALUTE.**

The Invocation was given by Vice-Mayor Knapp.

The Flag Salute was conducted by Council Member Magirowsky.

ITEM NO. 3 on the agenda was **CONSENT DOCKET:**

A. APPROVAL OF MINUTES FROM MARCH 19, 2024, REGULAR MEETING.

B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.

C. APPROVAL OF BUDGET AMENDMENT 24-13.

Motion was made by Council Member Magirowsky, seconded by Council Member Plank to approve the consent docket. Yes votes: Magirowsky, Plank, Lloyd, Larsen, Smart, Powell, Knapp, Palmer, McPhail. No votes: None. Motion approved.

ITEM NO. 4 MAYORAL PROCLAMATION DECLARING APRIL 2024 AS “DONATE LIFE MONTH”.

Mayor Lloyd proclaimed April as Donate Life Month.

ITEM NO. 5 on the agenda was MAYORAL CERTIFICATE OF ACHIEVEMENTS FOR THE 2024 CLASS 4A LADY BRONCHOS BASKETBALL TEAM.

Mayor Lloyd presented Head Coach Eric Sailer, Superintendent Bellows, and the girls basketball team with a Certificate of Achievement for being the 2024 4A State Champions.

ITEM NO. 6 on the agenda was MAYORAL CERTIFICATE OF ACHIEVEMENT FOR THE 2024 CLASS 6A CHAMPION LADY PATRIOTS BASKETBALL TEAM.

Mayor Lloyd presented Head Coach Ja Ron Jefferson, Greg Johnson, and the girls basketball team with a Certificate of Achievement for being the 2024 6A State Champions.

ITEM NO. 7 on the agenda PUBLIC COMMENT - ANY PERSON WISHING TO ADDRESS THE COUNCIL DURING PUBLIC COMMENT SHALL GIVE THEIR NAME, ADDRESS, AND CITY OF RESIDENCE TO THE CITY CLERK FOR THE RECORDS PRIOR TO THE START OF THE MEETING. (PER CHAPTER 30 OF THE BETHANY CODE OF ORDINANCES, THERE IS A FIVE-MINUTE LIMIT, AND NO ACTION OR DISCUSSION SHALL TAKE PLACE. ALL REMARKS SHALL BE ADDRESSED TO THE COUNCIL AS A BODY, AND NOT TO ANY MEMBER THEREOF.

Michele Stivers – 8308 NW 25th St. – Meeting issues.

ITEM NO. 8 on the agenda was CONSIDERATION AND POSSIBLE ADOPTION OF RESOLUTION NO. 1692 DESIGNATING THE WEEK OF APRIL 8 TH THROUGH APRIL 12 TH OF 2024 AS NATIONAL TELECOMMUNICATOR WEEK IN THE CITY OF BETHANY. (ELIZABETH GRAY, CITY MANAGER)

A motion was made by Council Member Powell, seconded by Council Member Larsen to approve Resolution No. 1692. Yes votes: Knapp, Magirowsky, Larsen, McPhail, Lloyd, Plank, Powell, Smart, Palmer. No votes: None. Motion approved.

ITEM NO. 9 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF RESOLUTION NO. 1693 OF THE CITY OF BETHANY, OKLAHOMA (THE "CITY") APPROVING ACTION TAKEN BY THE BETHANY PUBLIC WORKS AUTHORITY (THE "AUTHORITY") AUTHORIZING ISSUANCE, SALE AND DELIVERY OF A PROMISSORY NOTE OR NOTES OF THE AUTHORITY TO THE OKLAHOMA WATER RESOURCES BOARD IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$18,500,000; RATIFYING AND CONFIRMING A LEASE AGREEMENT; RATIFYING AND CONFIRMING A SALES TAX AGREEMENT BY AND BETWEEN THE CITY AND THE AUTHORITY PERTAINING TO A YEAR-TO-YEAR PLEDGE OF CERTAIN SALES TAX REVENUE; AND CONTAINING OTHER PROVISIONS RELATED THERETO. (ELIZABETH GRAY, CITY MANAGER)**

City Manager Gray explained how this is the next step to begin funding the water and infrastructure projects.

Jon Wolff stated that we are hoping for 30-year terms on both of the loans. The FAP program will be used for water projects and the Clean Water Program will be used for sewer projects. There will be a calculated useful life and we could possibly not get a 30-year loan. He also informed the board that there are certain costs with the Oklahoma Water Resource Board that if you go to them on your own you would bear the total cost; however, now you could potentially pay only 20% of the cost because of other communities going to market along with us. Water projects would go to sale on May 21st.

Council Member Palmer wanted to know the total expenses incurred by the city to obtain the loan? Mr. Wolff informed him the interest rate on the FAP loan would be 4.31% and 3% on the Clean Water Program. The loan itself would have fees depending on how many others go to the board for loans with you. Municipal Finance gets paid 1% of the total loan when it closes. There are also fees for the closing with the Bond Council.

Mr. Wolff stated that typically on 30-years bonds there is a 7.5 year call. You can call the bonds in after that time and refinance if the rate is better.

Mr. Wolff explained to the council that once the rate is locked in on the loan the city will have a line of credit. You only pay interest on what you draw. We anticipate a 4-to-5-year timeframe to draw down.

A motion was made by Council Member Larsen, seconded by Council Member Magirowsky Resolution No. 1693. Yes votes: Smart, McPhail, Lloyd, Magirowsky, Plank, Powell, Knapp, Larsen. No votes: Palmer. Motion approved.

ITEM NO. 10 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF ORDINANCE NO. 2056, AN ORDINANCE AMENDING SECTION 31.02 TO THE BETHANY CODE OF ORDINANCES ENTITLED FILING AND FEES TO ALLOW A PETITION SUPPORTING CANDIDACY IN LIEU OF PAYING A FEE TO THE COUNTY ELECTION BOARD. (RAY JONES, CITY ATTORNEY)**

- A. PRESENTATION BY STAFF AND/OR INTERESTED PARTY.**
- B. CONSIDERATION AND POSSIBLE APPROVAL OF ORDINANCE NO. 2056, ON READING BY TITLE ONLY.**
- C. MOTION TO APPROVE SECTIONS 1-3 OF ORDINANCE NO. 2056.**

A motion was made by Council Member Palmer, seconded by Council Member McPhail to approve B and C of Ordinance No. 2056.

Council Member Powell asked Council Member Palmer to amend his motion to include the words, or alternatively supporting the candidates filing signed by, and add a minimum of 50 registered voters and to strike Oklahoma voter ID number.

Attorney Jones stated that he added the requirement for the Oklahoma ID because he has been involved in recall petitions where it was difficult to ascertain if the person was actually a registered voter. Voter ID numbers are accessible online.

Council Member Knapp informed council that any person filing gets their money returned if they win and they also get the money back if they get a certain percentage of votes.

Council Member Palmer declined Council Member Powell's amendments.

Yes votes: McPhail, Plank, Palmer, Knapp. No votes: Smart, Larsen, Lloyd, Powell, Magirowsky. Motion failed.

ITEM NO 11 on the agenda was CONSIDERATION AND POSSIBLE APPROVAL OF AMENDMENT NO. 1 TO ENGINEERING CONTRACT BETWEEN THE CITY OF BETHANY AND TEIM DESIGN FOR THE CONSTRUCTION INSPECTION ENGINEERING SERVICES FOR THE AMERICAN RESCUE PLAN ACT GRANT WELL FIELD REHABILITATION AND IMPROVEMENTS PROJECT AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT OF BEHALF OF THE CITY OF BETHANY. (ELIZABETH GRAY, CITY MANAGER)

A motion was made by Council Member Palmer, seconded by Council Member Larsen to approve Amendment No. 1 to Engineering Contract between the City of Bethany and TEIM Design for the Construction Inspection Engineering Services Project and authorize the mayor to sign the document of behalf of the City of Bethany. Yes votes: Powell, Magirowsky, Palmer, Lloyd, Larsen, McPhail, Smart, Knapp, Plank. No votes: None. Motion approved.

ITEM NO 12 on the agenda was CONSIDERATION AND POSSIBLE APPROVAL TO ADVERTISE FOR BIDS FOR GENERAL OBLIGATION BOND PROPOSITIONS 2-A ELDON LYON PARK, 2-B RIPPER PARK, 2-C GARRISON PARK, 2-D MACRORY PARK, AND 2-F CECIL MENDENALL PARK PARKS RESTROOMS AND PAVILIONS PROJECTS. (ELIZABETH GRAY, CITY MANAGER)

A motion was made by Council Member Palmer, seconded by Council Member Smart to approve advertisement for bids for General Obligation Bond Propositions 2-A Eldon Lyon Park, 2-B Ripper Park, 2-C Garrison Park, 2-D Macrory Park, and 2-F Cecil Mendenall Park Parks Restrooms and Pavilions Projects. Yes votes: Smart, Larsen, McPhail, Lloyd, Powell, Plank, Palmer, Knapp, Magirowsky. No votes: None. Motion approved.

ITEM NO 13 on the agenda was CONSIDERATION AND POSSIBLE APPROVAL OF ENGINEERING DESIGN CONTRACT BETWEEN THE CITY OF BETHANY AND TEIM DESIGN FOR DESIGN OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) WATERLINE REPLACEMENT PROJECT IN THE AMOUNT OF \$49,500.00 AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT ON BEHALF OF THE CITY OF BETHANY. (ELIZABETH GRAY, CITY MANAGER)

A motion was made by Council Member Palmer, seconded by Council Member Larsen to approve Engineering Design Contract between the City of Bethany and TEIM Design for design of Community Development Block Grant (CDBG) Waterline Replacement Project in the amount of \$49,500.00 and authorize the mayor to sign the document on behalf of the City of Bethany. Yes votes: Magirowsky, Smart, McPhail, Powell, Plank, Palmer, Larsen, Knapp, Lloyd. No votes: None. Motion approved.

ITEM NO 14 on the agenda was CONSIDERATION AND POSSIBLE APPROVAL TO ADVERTISE FOR BIDS FOR RIPPER PARK PICKLE BALL COURTS CONSTRUCTION. (ELIZABETH GRAY, CITY MANAGER)

A motion was made by Council Member Larsen, seconded by Council Member Smart to approve advertisement for bids for Ripper Park Pickle Ball Courts construction. Yes votes: Plank, Smart, Knapp, McPhail, Larsen, Lloyd, Magirowsky, Palmer, Powell. No votes: None. Motion approved.

ITEM NO 15 on the agenda was CONSIDERATION AND POSSIBLE APPROVAL OF CONTRACT WITH YMCA OF GREATER OKLAHOMA CITY-BETHANY YMCA FOR OPERATION OF THE MUNICIPAL SWIMMING POOL FOR 2024 SEASON. (ELIZABETH GRAY, CITY MANAGER)

Council Member Palmer requested to be provided with the number of individuals that used the pool in the past 5 years.

A motion was made by Council Member Magirowsky, seconded by Council Member Knapp to approve contract with YMCA of Greater Oklahoma City-Bethany YMCA for operation of the municipal swimming pool for 2024 season. Yes votes: McPhail, Larsen, Smart, Lloyd, Powell, Plank, Palmer, Knapp, Magirowsky. No votes: None. Motion approved.

ITEM NO 16 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS “MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA”)**.

None

ITEM NO. 17 on the agenda was the **CITY ATTORNEY’S REPORT.**

Attorney Jones gave an overview of his last two weeks of work.

ITEM NO. 18 on the agenda was the **CITY MANAGER’S REPORT.**

Bulk waste pickup is April 8th and will begin on the north side.
April 11- 5:30-7:00 will be the Budget Fair at the Library.
April 13- Pets at the Park.
April 20th- Bethany Clean Up.
April 23 at 6:30 will be Council Member Workshop in council chambers.
May 18th- Kite Festival.
May 27th- City offices will be closed. Wednesday, May 29th trash is make-up day.
June 15th- City Wide Yard Sale.
July 4th- Bethany Boom

ITEM NO. 19 on the agenda was **COUNCIL MEMBERS’ ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.**

Each Council Member was given the opportunity to comment.

ITEM NO. 20 on the agenda was **ADJOURN UNTIL APRIL 16, 2024.**

Mayor Lloyd adjourned the Bethany City Council meeting at 7:48 P.M.

MAYOR

CITY CLERK

BETHANY CITY COUNCIL

From: Michael Vaughn, Finance Director
Date: April 11, 2024
Subject: Claims list for the 04/16/2024 City Council Meeting

GENERAL OPERATIONS FUND

FUND	AMOUNT
General Operations Fund (<i>Amended 4-12-24</i>)	\$ 69,959.36
Public Safety Fund	\$ 1,030.32
Capital Improvement Fund	\$ 21,109.11
Federal Grant Fund	\$ 8,290.00
2022A GO Bond	\$ 159,208.70
Municipal Court Fund	\$ 15,323.47
Cemetery Fund	\$ -
TOTAL	\$ 274,920.96

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund (<i>Amended 4-12-24</i>)	\$ 274,920.96
Bethany Public Works Authority	\$ 212,528.86
Bethany Hospital Trust	\$ -
Bethany Development Authority	\$ -
TOTAL	\$ 487,449.82

RECOMMENDATION

1. Approve claims as presented.



FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
24-50241	10-005216	PERDUE BRANDON FIELDER COLLMAR	2024 COLLECTION RPT	4/2024	MAR 2024	3,988.35
DEPARTMENT TOTAL:						3,988.35
DEPARTMENT: 01.0		MANAGEMENT				
24-48126	10-004660	MOTHER NATURE'S INC.	PEST INSIDE/OUTSIDE	4/2024	1447555	120.00
24-48170	10-005084	JAN-PRO CLEANING SYSTEMS	CH CLEANING SVC.	4/2024	INV47631	813.00
24-49031	10-005156	COX COMMUNICATIONS INC.	PHONES, INTERNET	4/2024	20240331	1,455.69
24-48991	10-005373	CARD SERVICES/PI	MICROSOFT BUSINESS LICENS	4/2024	E0300RMZX0	512.50
24-49572	10-005373	CARD SERVICES/PI	MICRO AZURE DIRECTORYYYYY	4/2024	E0300RMQ7U	456.00
24-50179	10-005373	CARD SERVICES/PI	PAPER	4/2024	7750612	207.12
24-50325	10-005373	CARD SERVICES/PI	OWRB LOAN APP FEE	4/2024	118534798	513.30
24-50348	10-005373	CARD SERVICES/PI	LOAN FEES	4/2024	118593322	513.30
24-49970	10-005703	FLOOR-TECH JANITORIAL	TOILET PAPER&PAPERTOWELS	4/2024	5416	236.40
24-50333	10-1	KYLE ZIELINSKI	OSBI REIMBURSE-ZIELINSKI	4/2024	20240405	19.00
24-48576	10-1530	THE TRIBUNE	ORDINANCE PUBLICATION	4/2024	20240405	9.45
24-50244	10-1530	THE TRIBUNE	BUDGET HEARING	4/2024	20240405	138.38
24-48079	10-2274	OZARKA WATER COMPANY	MO RENTAL/WATER	4/2024	1004060	25.44
24-48400	10-2448	MARGARET MCMORROW-LOVE	LEGAL SVC	4/2024	20240401	976.00
24-48167	10-3196	IMAGENET CONSULTING, LLC	MONTHLY SVC IT	4/2024	INV882486	7,527.50
24-50188	10-4196	SAM'S CLUB/SYNCHRONY BANK	ANNUAL MEMBERSHIP	4/2024	20240322	50.00
24-48078	10-4310	AMERIFLEX	FSA ADMIN FEE	4/2024	INV725693	185.50
DEPARTMENT TOTAL:						13,758.58
DEPARTMENT: 02.0		FINANCE				
24-48313	10-0596	FUZZELL'S BUSINESS	SHARP COPIER MAINTENANCE	4/2024	MM100671	10.32
DEPARTMENT TOTAL:						10.32
DEPARTMENT: 03.0		COURT				
24-50237	10-004767	OKLAHOMA STATE UNIVERSITY	OMCCA 2024 CON REG	4/2024	2-4131	750.00
24-50320	10-004795	COMPUTER PROJECTS OF ILLINO	2024 OLETS LICENSE	4/2024	24-02-69ME	396.00
24-49031	10-005156	COX COMMUNICATIONS INC.	PHONES, INTERNET	4/2024	20240331	444.45
24-50234	10-006109	WA HS COWBOYS, LLC	OMCCA HOTEL	4/2024	HOME SUITES	963.00
24-48342	10-006123	CHRISTOPHER T. STEIN	CITY PROSECUTOR FEE	4/2024	240409	2,244.00
24-50334	10-006144	ROBERT BLACK, PLLC	2023-24 CITY PROSECUTOR	4/2024	006	2,777.50
24-49791	10-0465	OK DEPT OF PUBLIC SAFETY	OLETS LICENSES	4/2024	LET-014018	50.00
24-48043	10-0596	FUZZELL'S BUSINESS	COPIER MAINTENANCE	4/2024	MM100672	31.00
24-48042	10-2274	OZARKA WATER COMPANY	WATER	4/2024	36300452, 1005472	40.34
24-50263	10-2568	FIRST+AID EXPRESS	MEDICAL SUPPLIES	4/2024	42137	83.20
24-48041	10-3342	JANI-KING OF OKLAHOMA, INC.	JANITORIAL SERVICE	4/2024	OKC04240110	640.66
DEPARTMENT TOTAL:						8,420.15

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 05.0		POLICE				
24-48066	10-004660	MOTHER NATURE'S INC.	Spraying for Bugs Monthly	4/2024	1447554	60.00
24-48134	10-004789	TRADS, INC	Monthly Usage	4/2024	2024 MAR	75.00
24-50326	10-004912	DIGI GROUP	Printer Contract & Usage	4/2024	IN27652	174.22
24-49031	10-005156	COX COMMUNICATIONS INC.	PHONES, INTERNET	4/2024	20240331	1,359.08
24-50249	10-005373	CARD SERVICES/PI	CLEANING SUPPLIES	4/2024	20240402	182.20
24-48096	10-005634	INNOVATIVE SECURITY OF OKLA	Monthly Monitoring Fee	4/2024	20240419	19.95
24-50146	10-006166	SHANGRI-LA RESORT, LLC	FBI-NAA Retrainer	4/2024	F10008	321.00
24-48628	10-1551	UNITED ENGINES, LLC	Generator Inspection	4/2024	4132844	480.00
24-50250	10-1717	JOHN REID	Reimbursement for Reid	4/2024	999077130457	29.20
24-50202	10-1771	ADVENTURE OUT	UNIT 19-008	4/2024	555508	361.25
24-48405	10-2274	OZARKA WATER COMPANY	Yearly Water for Shelter	4/2024	1004088	9.99
24-48406	10-2274	OZARKA WATER COMPANY	Yealry Water for Range	4/2024	1003593	13.99
24-48060	10-3084	UTILITY DATA SERVICES, INC.	Monthly Minimum Fee	4/2024	105793	12.50
24-48059	10-3342	JANI-KING OF OKLAHOMA, INC.	PD Cleaning	4/2024	OKC04240109	1,774.66
24-50327	10-4090	AT&T MOBILITY	Radio Dedicated Line	4/2024	7698177803	879.40
24-50332	10-4352	MCBRIDE CLINIC	DRUG SCREEN	4/2024	43534	32.00
DEPARTMENT TOTAL:						5,784.44
DEPARTMENT: 06.0		FIRE				
24-49031	10-005156	COX COMMUNICATIONS INC.	PHONES, INTERNET	4/2024	20240331	695.35
24-50251	10-005373	CARD SERVICES/PI	POWER UNIT FOR COMPUTER	4/2024	7158649	40.08
24-48986	10-005510	SAMARITAN EMS	EMS SERVICE	4/2024	6678	17,989.75
24-50247	10-0225	GENUINE PARTS	MOTOR OIL	4/2024	057361	184.00
24-50322	10-0336	CASCO INDUSTRIES	HELMET SHIELDS	4/2024	261010	115.00
24-49526	10-1165	CONRAD FIRE EQUIPMENT	REPAIRS TO DEF SYSTEM	4/2024	574351	1,312.18
24-50116	10-3920	OSU OFFICE OF THE BURSAR	ECPR CARDS	4/2024	S2880578	237.00
24-50276	10-4090	AT&T MOBILITY	MOBILE DATA	4/2024	03192024-	84.08
24-50221	10-4251	SAM'S CLUB DIRECT FD	JANITORIAL SUPPLIES FD	4/2024	20240328	307.16
DEPARTMENT TOTAL:						20,964.60
DEPARTMENT: 07.0		COMMUNITY DEV				
24-50321	10-005373	CARD SERVICES/PI	TRAINING	4/2024	3ZXOH5RB	225.00
24-49995	10-005470	PIKEPASS	PIKE PASS FEES	4/2024	20240396769	0.75
24-50160	10-005843	DPM GROUP LLC	ENVELOPES	4/2024	24-50160	688.13
24-48313	10-0596	FUZZELL'S BUSINESS	SHARP COPIER MAINTENANCE	4/2024	MM100671	10.32
24-50155	10-1530	THE TRIBUNE	PUBLICATION	4/2024	20240329	68.55
DEPARTMENT TOTAL:						992.75

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08.1 PUBLIC WORKS - ADMIN						
24-49031	10-005156	COX COMMUNICATIONS INC.	PHONES, INTERNET	4/2024	20240331	454.98
24-50087	10-4010	HARD HAT SAFETY & GLOVE	VEST,GLOVES,SAFETYGLASSES	4/2024	IN-0069399	76.80
DEPARTMENT TOTAL:						531.78
DEPARTMENT: 08.2 PUBLIC WORKS - STREETS						
24-50269	10-0007	A-1 LAWN MOWER SHOP INC	WEED EATER STRING & OIL	4/2024	18257	115.70
24-48191	10-004688	TLS GROUP, INC.	SIGNAL LIGHT MAINTENANCE	4/2024	0424-1807	480.00
24-50208	10-004688	TLS GROUP, INC.	36TH COUNCIL	4/2024	904-47452	585.00
24-49031	10-005156	COX COMMUNICATIONS INC.	PHONES, INTERNET	4/2024	20240331	451.42
24-50036	10-005350	FORCE PERSONNEL	TEMP HELP	4/2024	77656	2,125.26
24-50182	10-005373	CARD SERVICES/P1	BATTERIES&NITRILEGLOVES	4/2024	0475463	10.09
24-50210	10-005373	CARD SERVICES/P1	FLOOR DRY	4/2024	50000245	305.40
24-50296	10-005373	CARD SERVICES/P1	FIRELANESSIGNS&SUPPLIES	4/2024	4573832	14.41
24-49970	10-005703	FLOOR-TECH JANITORIAL	TOILET PAPER&PAPERTOWELS	4/2024	5416	66.25
24-50273	10-0694	HASKELL LEMON CONST CO	5 TONS COLDPATCH/ASPHALT	4/2024	8031	175.20
24-50288	10-0694	HASKELL LEMON CONST CO	4 TONS OF COLDPATCH/ASPHA	4/2024	8062	308.00
24-50254	10-1094	O'REILLY AUTOMOTIVE STORES	LIGHTS FOR TRAILER	4/2024	0215-408611	71.58
24-50157	10-1501	T & W TIRE LLC	FIX FLAT ON FRONT LOADER	4/2024	1090145582	410.25
24-50158	10-1501	T & W TIRE LLC	MOUNT TIRES ON UNIT	4/2024	1090145107	181.20
24-50205	10-1622	WESTLAKE ACE HARDWARE	PAINTING SUPPLIES	4/2024	3504063	28.76
24-50287	10-1622	WESTLAKE ACE HARDWARE	ROPE & SPRAYER	4/2024	3504079	71.97
24-50104	10-1971	HIS PAINT	RED PAINT FIRE LANES	4/2024	499	103.95
24-50187	10-1971	HIS PAINT	RED PAINT FOR FIRE LANES	4/2024	1150	103.95
24-50087	10-4010	HARD HAT SAFETY & GLOVE	VEST,GLOVES,SAFETYGLASSES	4/2024	IN-0069399	236.40
24-50332	10-4352	MCBRIDE CLINIC	DRUG SCREEN	4/2024	43534	32.00
DEPARTMENT TOTAL:						5,876.79
DEPARTMENT: 08.4 PUBLIC WORKS - MAINT						
24-50182	10-005373	CARD SERVICES/P1	BATTERIES&NITRILEGLOVES	4/2024	0475463	10.06
24-50264	10-1125	OKLA CORP COMM	TANK REGISTRATION FEES	4/2024	20240531	25.00
24-50286	10-1509	TOM'S SPEEDY LOCK & KEY SER4	KEYS FOR TOOLROOM	4/2024	69959	16.00
24-50087	10-4010	HARD HAT SAFETY & GLOVE	VEST,GLOVES,SAFETYGLASSES	4/2024	IN-0069399	194.10
24-50332	10-4352	MCBRIDE CLINIC	DRUG SCREEN	4/2024	43534	32.00
DEPARTMENT TOTAL:						277.16

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08.5		PUBLIC WORKS - PARKS				
24-48189	10-0006	A WELDORS SUPPLY	WELDING TANK RENTAL	4/2024	266613	24.80
24-50150	10-0006	A WELDORS SUPPLY	ONE CYLINDER OF OXYGEN	4/2024	7124482	16.99
24-49031	10-005156	COX COMMUNICATIONS INC.	PHONES, INTERNET	4/2024	20240331	29.49
24-50182	10-005373	CARD SERVICES/P1	BATTERIES&NITRILEGLOVES	4/2024	0475463	140.98
24-50296	10-005373	CARD SERVICES/P1	FIRELANESSIGNS&SUPPLIES	4/2024	4573832	262.45
24-50306	10-005373	CARD SERVICES/P1	3 BATTERIES FOR ZERO TURN	4/2024	2865847	179.97
24-50144	10-005595	RAY'S WESTSIDE TAG AGENCY	TAG FOR UNIT 23-005	4/2024	20240321	46.00
24-49970	10-005703	FLOOR-TECH JANITORIAL	TOILET PAPER&PAPERTOWELS	4/2024	5416	66.00
24-50170	10-006169	ONE WAY STEEL BUILDINGS, LLMATERIAL FOR SHADE		4/2024	Q03507	3,408.46
24-50236	10-0225	GENUINE PARTS	BELT FOR ZERO TURN	4/2024	7092-057317	21.42
24-50127	10-0668	HAYES ELECTRIC	DX & POSSIBLE REPAIR	4/2024	78601	232.77
24-50242	10-0668	HAYES ELECTRIC	DX&POSSIBLEREPAIRROUTLETS	4/2024	78062	564.23
24-50204	10-1622	WESTLAKE ACE HARDWARE	SUPPLIES FOR PARKS	4/2024	3504062	89.46
24-50228	10-1622	WESTLAKE ACE HARDWARE	TIE WIRE FOR FENCE RAPAIR	4/2024	3504066	20.98
24-50246	10-1622	WESTLAKE ACE HARDWARE	TRASH GRABERS	4/2024	3504069	55.98
24-50185	10-1646	WYLIE SPRAYERS OF OKLAHOM	HOUSING SPRAY TIP	4/2024	676653	47.34
24-50156	10-1771	ADVENTURE OUT	WORK LIGHTS FOR 23-005	4/2024	555504	1,140.50
24-50152	10-3434	W & W ELECTRIC MOTOR SVC	DX&REPAIRPUMPMOTOR	4/2024	2461	858.00
24-50253	10-3434	W & W ELECTRIC MOTOR SVC	20HP HP PUMP FOR POOL	4/2024	2459	1,749.97
24-50294	10-3544	OKLAHOMA STATE DEPT OF HEAL	LICENSE#4997/POOL	4/2024	20240711 4997	75.00
24-50340	10-3544	OKLAHOMA STATE DEPT OF HEAL	LICENSE#5082/SMALLPOOL	4/2024	20240711 5082	75.00
24-50015	10-4010	HARD HAT SAFETY & GLOVE	LONG & SHORT PPE SHIRTS	4/2024	IN-0069398	134.65
24-50087	10-4010	HARD HAT SAFETY & GLOVE	VEST,GLOVES,SAFETYGLASSES	4/2024	IN-0069399	114.00
DEPARTMENT TOTAL:						9,354.44
FUND TOTAL:						69,959.36

FUND: 021- PUBLIC SAFETY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 99.0		NON-DEPARTMENTAL				
24-50200	10-004536	APPLIED CONCEPTS, INC.	RADAR MODULE	4/2024	435716	440.32
24-48055	10-004789	TRADS, INC	MAR 2024	4/2024	MAR BILL	170.00
24-48312	10-1715	TYLER TECHNOLOGIES	NOTIFICATION CALLS	4/2024	025-460127	420.00
DEPARTMENT TOTAL:						1,030.32
FUND TOTAL:						1,030.32

FUND: 031- CAPITAL IMPROVE PROJECTS

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 40.0		PROJECTS >\$25,000				
24-50033	10-006159	GREAT WESTERN TRAILER	TOMMY LIFT TAILGATE	4/2024	011S1238	3,719.11
24-50021	10-3686	WASTEQUIP	30 2YARD DUMPSTER	4/2024	20INV000540368	17,390.00
DEPARTMENT TOTAL:						21,109.11
FUND TOTAL:						21,109.11

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 40.0		Sewer Project				
24-48513	10-005900	TEIM DESIGN GROUP, PLLC	ARPA PENIEL WASTEWATER	4/2024	12582	4,173.00
DEPARTMENT TOTAL:						4,173.00
DEPARTMENT: 41.0		Well and Wellfield Proj.				
24-48514	10-005900	TEIM DESIGN GROUP, PLLC	ARPA WELL AND WELLFIELD	4/2024	12578	4,117.00
DEPARTMENT TOTAL:						4,117.00
FUND TOTAL:						8,290.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 40.0		Projects				
24-50278	10-004688	TLS GROUP, INC.	PROP 1B 36TH/RKWELL	4/2024	PAY APP #1	27,229.28
24-50282	10-004688	TLS GROUP, INC.	PROP 1A 23/RKWELL	4/2024	PAY APP 1	27,229.28
24-48490	10-005900	TEIM DESIGN GROUP, PLLC	PROP 3C ANIMAL WELFARE	4/2024	12581	431.50
24-48500	10-005900	TEIM DESIGN GROUP, PLLC	PROP 3B POLICE RENOVATION	4/2024	12580	4,649.25
24-48524	10-005900	TEIM DESIGN GROUP, PLLC	PROP 1E 30/ RKWELL/PENIEL	4/2024	12556	260.50
24-48844	10-005900	TEIM DESIGN GROUP, PLLC	PROP 2F MENDENALL PARK	4/2024	12579	5,137.50
24-48956	10-005900	TEIM DESIGN GROUP, PLLC	PROP 2 A-ELDON LYON PARK	4/2024	12577	21,794.05
24-48957	10-005900	TEIM DESIGN GROUP, PLLC	PROP 2 B-RIPPER PARK	4/2024	12577-	1,261.25
24-48958	10-005900	TEIM DESIGN GROUP, PLLC	PROP 2 C-GARRISON PARK	4/2024	12577--	12,308.70
24-48959	10-005900	TEIM DESIGN GROUP, PLLC	PROP 2 D- MACRORY PARK	4/2024	12577---	1,753.50
24-49670	10-005900	TEIM DESIGN GROUP, PLLC	PROP 1C 36TH/COUNCIL	4/2024	12583	2,270.50
24-49357	10-005932	LIPPERT BROTHERS, INC.	PROP 3A FIRE STATION	4/2024	PAY APP 4	54,883.39
DEPARTMENT TOTAL:						159,208.70
FUND TOTAL:						159,208.70

FUND: 072- MUNICIPAL COURT FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
24-50238	10-1869	CLEET	MAR 2024 CLEET REPORT	4/2024	MARCH 2024-	5,258.79
24-50239	10-1970	OSBI	MAR 2024 AFIS REPORT	4/2024	MAR 2024-	5,152.43
24-50240	10-1970	OSBI	MAR 2024 FORENSIC RPT	4/2024	MARCH 2024	4,897.25
24-50243	10-4235	OKLA BUREAU OF NARCOTICS	MAR 2024 OBN REPORT	4/2024	MARCH 2024	15.00
DEPARTMENT TOTAL:						15,323.47
FUND TOTAL:						15,323.47
GRAND TOTAL:						487,449.82

BETHANY CITY COUNCIL

From: J. D. Reid, Chief of Police
Date: April 10, 2024
Subject: Consideration and Possible Approval to Renew Radio System License Agreement with the City of Oklahoma City for Fiscal Year 2025.

BACKGROUND

The annual renewal of our Radio System License Agreement with the City of Oklahoma City will be due June 30, 2024. This radio system is used by both our police and fire.

The proposed terms of the new lease are the same as last fiscal year, with no increase in pricing. The new agreement will be in effect for the period of July 1, 2024, through June 30, 2025.

We ask that the City Council renew the agreement.

RECOMMENDATION

1. Approve to renew Radio System License Agreement with the City of Oklahoma City for Fiscal Year 2025 and authorize the Mayor to sign the document.

ADDITIONAL COMMENTS





**THE CITY OF
OKLAHOMA CITY**
INFORMATION TECHNOLOGY DEPARTMENT

April 1, 2024

The City of Bethany
6700 NW 36th Street
Bethany, OK 73008

Dear Licensee:

The Licensor and Licensee have the option of renewing **Radio System License Agreement** for the term **07/01/2024 through 06/30/2025** under the same terms, conditions, and provisions, including price(s), as was originally approved.

Please indicate your concurrence or non-concurrence by completing the below listed information, including signature, and return by **05/15/2024**. If the individual signing below is not the owner or an officer of the business or corporation, a letter of authorization should also be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

YOUR CONCURRENCE DOES NOT GUARANTEE RENEWAL. Should the Licensor decide not to renew the above Agreement, you will be notified in writing or electronically. **This form may be mailed, faxed, emailed, scanned, or otherwise electronically submitted for Agreement renewal.**

If you have any questions, please contact me at (405) 297-1941 or IT-ADMIN@OKC.GOV.

Thank you,

Kat Berry
Financial Specialist - Information Technology

_____ Yes, I would like to renew per the above mentioned.

_____ No, I do not wish to renew.

[INTERNAL USE ONLY]

_____ The Licensor chooses not to renew the above Agreement.

PRINTED NAME

TITLE

AUTHORIZED SIGNATURE

COMPANY NAME

STREET ADDRESS

CITY, STATE, AND ZIP CODE

BUSINESS TELEPHONE

CONTRACT EMAIL

RADIO SYSTEM LICENSE AGREEMENT

THIS LICENSE is hereby granted as of June 21st 2022, by the **City of Oklahoma City**, a municipal corporation located at 200 N. Walker Ave., Oklahoma City, OK 73102 (“Licensor”) to the **City of Bethany**, a municipal corporation located at 6700 NW 36th St., Bethany, OK 73008 (“Licensee”).

WITNESSETH:

WHEREAS, The City of Oklahoma City owns an 800 MHz Trunked Radio System (“TRS”) and is duly licensed by the Federal Communications Commission (“FCC”) for the operation of same, and

WHEREAS, The City of Bethany desires to utilize the TRS for daily operational needs and to facilitate both radio operability and interoperability within the region, and

WHEREAS, the City of Oklahoma City desires to enhance both radio operability and interoperability within the region;

NOW, THEREFORE, in consideration of the mutual covenants, agreements, and benefits to all parties, agree as follows:

1 DEFINITIONS

All terms and phrases not expressly defined herein shall have their ordinary meanings, consistent with local and state law, except where the context clearly indicates a different

meaning. For purposes of this license agreement, the following terms and phrases shall have the meaning subscribed herein:

1.1 The Parties

The City of Oklahoma City, a municipal corporation, and the City of Bethany, a municipal corporation.

License

The written agreement between the City of Oklahoma City and the City of Bethany, covering the radio system services to be provided, and covering the duties, obligations and rights of the Parties and including any amendments thereto.

1.2 Radio System

The 800 MHz Trunked Radio System (“TRS”) owned and operated by the City of Oklahoma City, and licensed by the FCC, for specific purposes which enable audio conversations to be conducted between users utilizing specific radio terminal equipment.

1.3 Radio Terminal Equipment

Mobile, stationary, or portable communications devices communicating among themselves over specific air wave frequencies.

1.4 Talk group

A designated identifier within a trunked radio system used to group users with common conversational needs. Logically equivalent to the term “channel” when referring to conventional radio systems.

1.5 Public Safety Agency

Governmental and public entities or those non-governmental, private organizations which are properly authorized by the appropriate governmental authority whose primary mission is providing public safety services.

1.7 Maintenance

Maintenance includes parts and labor maintenance conducted by the Licensor on items owned by the Licensee. These items must be current production models that are still supported with parts by the manufacturer. This includes all repairs except those required due to damage caused by misuse, abuse, force de majeure, acts of civil unrest, or war.

Accessory items that are not required to make the radio functional, such as earpieces, lapel mics, surveillance packages, carrying cases, etc. are not covered. Items required for the radio to be functional such as antennas and batteries will be replaced on a one for one basis as needed with new or refurbished products at the discretion of the Licensor.

2 OBLIGATIONS OF THE LICENSOR

Licensor agrees that during the term of this agreement, it shall:

- A. Permit the Licensee access to the Radio System for purposes of conducting daily operational business;

- B. Permit the Licensee access to the Radio System for purposes of radio interoperability with other Public Safety Agencies, both within the TRS and external to the TRS as provided by the system capabilities;
- C. Provide the Licensee with programming services as necessary to provide mutually agreed access to, and functionality of the Radio System in accordance with the currently published fee schedule;
- D. Provide the Licensee with mobile Radio Terminal Equipment installation service in accordance with the currently published fee schedule;
- E. Upon notification that one or more units of the Licensee's Radio Terminal Equipment has be lost or stolen, the Licensor will take all reasonable actions to prevent any of the Licensee's lost or stolen units from gaining access to the Radio System;
- F. Provide the same level of priority access to the Radio System as that afforded to the Licensor.
- G. Provide the Licensee with maintenance services as defined above in 1.7

3 OBLIGATIONS OF THE LICENSEE

Licensee agrees that during the term of this agreement, it shall:

- A. Assume all cost and responsibility for providing Radio Terminal Equipment meeting the technical specification standards as set by the Licensor;
- B. Pay all applicable fees as provided in the fee schedules set forth in Exhibit A;
- C. Provide all necessary mounting accessories as needed to perform mobile radio installation;

- D. Coordinate mobile radio installation with the Licensor as needed to accomplish mutually acceptable scheduling;
- E. Provide its Radio Terminal Equipment to the Licensor for purposes of inventory, marking, and unit identification;
- F. Provide the Licensor with a minimum of ten (10) working days prior notification of any intent to increase or decrease the number of Radio Terminal Equipment units in use by the Licensee;
- G. Provide its Radio Terminal Equipment to the Licensor for purposes of programming and repair;
- H. Upon notification that one or more units of its Radio Terminal Equipment have been lost or stolen, take all reasonable actions to notify the Licensor at the earliest possible opportunity.

4 OBSERVANCE OF LAWS, RULES, AND REGULATIONS

The Parties agree to observe and abide by all applicable statutes, laws, rules, and regulations, including, but not limited to, those enforced by the FCC, as well as those applicable administrative rules of the Parties that are now in effect or that may become effective during the term of this License. The Parties acknowledge that, should any statute, rule, regulation, or administrative rule change during the term of this License, and if this change necessitates a modification of the License, the modification may be effectuated by the other party without incurring any liability for such modification. The Parties also agree to amend the License Agreement to conform with said change of law. Provided, however, either party may terminate

this Agreement in the event that such change in law or rulemaking make the terms of this Agreement untenable to the Parties.

5 LICENSE PERIOD / TERM / TERM RENEWAL AND TERMINATION

This License shall be effective upon the execution of the Agreement by all parties through June 30, 2023, at midnight, with an option to renew for four (4) successive terms ending the 30th day of June of each year under the same terms and conditions, provided both parties agree to renew, subject to annual appropriations.

5.1 Discretionary Termination

This Agreement may be terminated by either Party for any reason or cause, or no reason at all, upon sixty (60) days written notice to the Parties.

5.2 Payment upon Termination

Upon receipt of the written notice of termination, the Licensee shall pay the Licensor for all outstanding expenses, costs and charges incurred and all work and services rendered up to the time of termination.

6 NOTICES

All notices and orders given pursuant to this License shall be in writing, delivered to either party using either a traceable delivery service or certified mail. Notices and orders are to be addressed as follows:

If to the City of Bethany:

The City of Bethany
6700 NW 36th St.
Bethany, OK 73008
Attn: John Reid, Police Chief

If to the City of Oklahoma City:

The City of Oklahoma City
Information Technology
100 N. Walker Ave., Suite 600
Oklahoma City, Oklahoma 73102

Attn: Christine Fogt
Office Administrator

The person and the place to which notices are to be mailed to either party may be changed from time to time by notice given in accordance with the provisions of this section.

7 ENTIRE AGREEMENT

This agreement, including its exhibits and any other documents or certificates incorporated herein by reference, expresses the entire understanding of The Parties. Neither the Licensee nor the Licensor has made or shall be bound by any agreement or any representation to the other concerning this agreement, which is not expressly set forth herein.

8 SEVERABILITY

In the event that any provision, clause, portion, or section of this agreement is unenforceable or invalid for any reason, such unenforceability or invalidity may not affect the enforceability or validity of any other paragraph or the remainder of this agreement.

9 AMENDMENT

This License may be modified only by a written amendment of subsequent date hereto, approved and signed by The Parties.

10 DESCRIPTIVE HEADINGS

The descriptive headings of the sections of this License are inserted or annexed for convenience of reference only and shall not affect the meaning, construction, interpretation, or effect of this agreement.

11 CONSTRUCTION AND ENFORCEMENT

This License shall be construed and enforced in accordance with the laws of the State of Oklahoma. In the event of ambiguity in any of the terms of this agreement, it shall not be construed for or against any party on the basis that such party did or did not author the same.

12 SURVIVAL OR REPRESENTATIONS

All representation and covenants of the parties shall survive the expiration of this License.

13 PARTIES BOUND

This License shall be binding upon and inure to the benefit of all parties. This License is solely for the benefit of the parties and their successors in interest, and none of the provisions hereof are intended to benefit third parties.

14 VENUE OF ACTION

The parties agree that if any legal action is brought pursuant to this License, such action shall be instituted in the district court of Oklahoma County.

15 EFFECTIVE DATE

The effective date of this License shall be the execution of this agreement by the Parties.

16 NAME AND LOGO

Neither party shall use the other party's name or logo, nor that of any other subcontractors or participating entities, without their prior written permission.

17 NO WAIVER

No omission or delay by either party to this License at any time to enforce any right or remedy reserved to it, or to require performance of any of the terms of this agreement, shall

be a waiver of any such right or remedy to which either party is entitled, nor shall it in any way affect the right of either party to enforce such provisions thereafter.

18 FORCE MAJEURE

In the event that performance by either party of any of its obligations or undertakings under this agreement shall be interrupted or delayed by any occurrence not occasioned by the conduct of either party hereto, whether such occurrence be an act of God such as lightning, earthquakes, floods or other like causes, the common enemy, the result of war, riot, strike, lockout, civil commotion, sovereign conduct, explosion, fire, epidemic and/or pandemic or the act or conduct of any person or persons not a party to or under the direction or control of a party hereto, then such performance shall be excused for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof.

19 SEVERAL LIABILITY

- 19.1 This License Agreement shall not be construed as creating any agency or third-party beneficiary agreements in any form whatsoever.
- 19.2 All parties shall be exclusively liable for the loss resulting from its torts or the torts of its employees acting within the scope of their employment, subject to the limitations and exceptions specified in the Governmental Tort Claims Act, 51 §§151 et seq. and as amended. The Parties are separate legal entities, and no party shall be liable for the acts and omissions of the other party.
- 19.3 The Licensee shall provide either a certificate of insurance or a letter of self-insurance.

20 SERVICE INTERRUPTION

Licensor does not guarantee 100% coverage or service availability. To the extent that service interruption does occur, Licensor will take reasonable steps to remedy the cause of

such interruption and restore service to the previous standard of service. Licensor will not be liable to Licensee for lost service during such period of service loss.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be duly executed and delivered by their authorized representatives on or as of the day and year first hereinabove written.

THE CITY OF OKLAHOMA CITY

[Signature]

VICE MAYOR

ATTEST:

Amy K. Simpson

City Clerk



(Seal)

REVIEWED as to form and legality.

Jill Burnett

Assistant Municipal Counselor

THE CITY OF BETHANY

Wendi Floyd

MAYOR

ATTEST:

[Signature]

City Clerk



(Seal)

REVIEWED as to form and legality.

Robert Ray Jones

Municipal Counselor

EXHIBIT A FEE SCHEDULE

CAPITAL REPLACEMENT ALLOCATION FEE

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	
\$20,670.00	\$20,670.00	\$20,670.00	\$20,670.00	\$20,670.00	Radio System Upgrade to P25 Standard

Capital Replacement Allocation fee will be assessed annually over the next nine years. The fee is proportional to the total number of users of the system and assessed based upon the number of radios in use by each Licensee. The fee will not increase beyond its initial amount, unless it is due to an increasing number of radios used by Licensee. Should the total number of system users increase, the Licensee’s portion would decrease and reduce the annual fee.

USAGE FEES

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	
\$15.39 per radio, per month	\$15.85 per radio, per month	\$16.33 per radio, per month	\$16.82 per radio, per month	\$17.32 per radio, per month	Portable radio usage and maintenance
\$22.15 per radio, per month	\$22.81 per radio, per month	\$23.49 per radio, per month	\$24.19 per radio, per month	\$24.92 per radio, per month	Mobile, desktop, or racked radio usage and maintenance

Usage fees will increase three percent (3%) annually. Maintenance applies to normal wear and tear of the terminal equipment. Damaged equipment is not covered under the terms of maintenance and is the financial responsibility of the Licensee. Maintenance is defined in Section 1.7 of the License Agreement. Maintenance is to be provided at the Oklahoma City Radio Shop.

MOBILE INSTALLATION

Police Front Mount	Police Remote Mount	Fire Front Mount	Fire Remote Mount
--------------------	---------------------	------------------	-------------------

\$145.00 / install	\$203.00 / install	\$203.00 / install	\$319.00 / install
--------------------	--------------------	--------------------	--------------------

Mobile installation is provided by the Oklahoma City Radio Shop. Licensee is responsible for provision of mounting hardware and vehicle antenna. Installation requests will be scheduled in advance with Radio Shop management. The fee is applicable for each installation occurrence, including vehicle replacement and/or transfer of equipment.

BILLING FREQUENCY

Capital Replacement Allocation fee will be billed annually in July of each new fiscal year. Usage and installation fees will be billed semi-annually in arrears. Invoices will include monthly radio usage fees and the total number of mobile installations performed during the 6-month billing period.

CITY OF BETHANY

From: Elizabeth A. Gray, City Manager
Date: April 11, 2024
Subject: Public Hearing Item: Discussion, consideration and comments from the public concerning the FY2025 budget for the General Fund, miscellaneous funds, and trusts.

BACKGROUND

Council has received preliminary budget drafts, individual meetings with staff, and attended a budget fair. Council comments were taken into consideration and the result is the proposed budget to be considered for approval on May 7, 2024.

State law and best practices require a public hearing into the budget before final approval by the City Council.

Any changes deemed necessary following the public hearing will be incorporated into the proposed budget and presented to the City Council.

Following adoption of the budget an approved adopted document will be published.

RECOMMENDATION

- 1. No action is required. This is a public hearing item only.

ADDITIONAL COMMENTS



**GENERAL FUND
FY 2025 FINANCIAL SUMMARY**

	Actual FY 23	Budget FY24B	Estimate FY24E	Budget FY25
<u>Revenue</u>				
Carryover From Previous Year	\$ 6,205,030	\$ 6,783,712	\$ 6,783,712	\$ 5,891,580
Total Operating Revenue	10,007,190	10,630,650	10,599,188	10,679,188
Operating Transfer From Public Works	2,515,470	2,150,000	2,150,000	2,600,000
Transfers From Other Funds	<u>319,000</u>	<u>178,894</u>	<u>178,894</u>	<u>193,894</u>
Revenue Available for Appropriation	<u>\$ 19,046,690</u>	<u>\$ 19,743,256</u>	<u>\$ 19,711,794</u>	<u>\$ 19,364,662</u>
<u>Expenditures</u>				
Maintenance and Operations	\$ 10,844,933	\$ 12,098,547	\$ 11,468,644	\$ 12,534,600
Capital Expenditures	339,642	461,819	623,450	246,300
Contingency	-	606,000	90,000	470,000
Transfer CIP Pledged Sales Tax	1,078,403	1,123,120	1,123,120	1,123,120
Transfer to Capital Improvement Fund	-	420,000	420,000	-
Transfer To Other Funds	<u>-</u>	<u>95,000</u>	<u>95,000</u>	<u>66,000</u>
Total Expenditures and Transfers	<u>\$ 12,262,978</u>	<u>\$ 14,804,486</u>	<u>\$ 13,820,214</u>	<u>\$ 14,440,020</u>
FB Carryover to Next Fiscal Year	<u>\$ 6,783,712</u>	<u>\$ 4,938,770</u>	<u>\$ 5,891,580</u>	<u>\$ 4,924,642</u>
Restricted Funds	<u>\$ (1,456,835)</u>	<u>\$ (1,456,835)</u>	<u>\$ (1,456,835)</u>	<u>\$ (1,456,835)</u>
Stabilization Reserve	<u>\$ (3,932,838)</u>	<u>\$ (3,481,935)</u>	<u>\$ (3,481,935)</u>	<u>\$ (3,467,807)</u>
Unreserved Unrestricted Fund Balance	<u>\$ 1,394,039</u>	<u>\$ (0)</u>	<u>\$ 952,810</u>	<u>\$ 0</u>

FINANCIAL SUMMARY

**GENERAL FUND
FY 2025 SUMMARY OF REVENUES**

	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
Operating Revenue				
Sales Tax	\$ 5,762,304	\$ 6,038,704	\$ 6,002,958	6,002,958.00
Franchise-ONG/OG&E	598,920	751,061	883,630	883,630.00
Ordinance-Telephone	18,792	24,038	77,083	77,083.00
Franchise-Cable	129,504	105,852	60,454	60,454.00
Hotel tax	62,182	53,583	57,113	57,113.00
Use Tax	1,241,227	1,340,722	1,467,631	1,467,631.00
Subtotal Taxes	<u>\$ 7,812,929</u>	<u>\$ 8,313,960</u>	<u>\$ 8,548,869</u>	<u>\$ 8,548,869</u>
Occupation	\$ 38,100	\$ 28,119	\$ 50,345	50,345.00
Building Permits	48,453	28,246	54,934	54,934.00
Inspection Fees & Permits	37,608	33,446	71,405	71,405.00
Zoning Permits	125	1,094	-	-
Subtotal Licenses & Permits	<u>\$ 124,286</u>	<u>\$ 90,905</u>	<u>\$ 176,684</u>	<u>\$ 176,684</u>
Alcohol Beverage Tax	\$ 56,190	\$ 57,391	\$ 53,832	53,832.00
Tobacco Tax	45,965	42,592	38,671	38,671.00
Gasoline Tax	36,959	37,049	37,354	37,354.00
Motor Vehicle Tax	151,066	139,694	131,772	131,772.00
Subtotal Intergovernmental Revenue	<u>\$ 290,180</u>	<u>\$ 276,726</u>	<u>\$ 261,629</u>	<u>\$ 261,629.00</u>
Accounting Dept Revenues	\$ 19,800	\$ 26,400	\$ 26,400	26,400.00
Emergency Medical call services fee	287,166	279,415	280,831	280,831.00
Stormwater compliance fee	333,655	323,352	324,218	324,218.00
Swimming Pool	-	-	-	-
Subtotal Charges for Services	<u>\$ 640,621</u>	<u>\$ 629,167</u>	<u>\$ 631,449</u>	<u>\$ 631,449</u>
Police Fines and Court Costs	745,014	813,252	641,844	641,844.00
Total Police Fines & Court Costs	<u>\$ 745,014</u>	<u>\$ 813,252</u>	<u>\$ 641,844</u>	<u>\$ 641,844</u>
Cemetery Lot Sales	\$ 32,500	\$ 34,200	\$ 11,880	11,880.00
Economic Dev Promo and Event Revenue	-	-	288	288.00
Interest on Investments	11,451	13,515	29,472	29,472.00
Mineral Rights & Royalties	30,432	34,853	11,086	11,086.00
Grant Revenue	153,065.00	134,000	41,434	121,434.00
State on Behalf Payments	-	-	-	-
Reimbursements	46,499	30,386	26,119	26,119.00
OMAG Reimbursements	40,387	48,483	-	-
Credit Card Fees	8,584	102,913	101,986	101,986.00
Misc. - Other	71,242	108,290	116,448	116,448.00
Subtotal Miscellaneous Revenue	<u>\$ 394,160</u>	<u>\$ 506,640</u>	<u>\$ 338,713</u>	<u>\$ 418,713</u>

SUMMARY OF REVENUES AND TRANSFERS IN

Total Operating Revenue	\$ 10,007,190	\$ 10,630,650	\$ 10,599,188	\$ 10,679,188
Transfers From Other Sources				
Transfer from Public Safety Fund	317,000	168,894	-	183,894
Transfer from E-911 Fund	-	10,000	-	10,000
Transfer from Juvenile Justice Fund	-	-	-	-
Transfer From BEDA	2,000	-	-	-
Total Transfers	<u>\$ 319,000</u>	<u>\$ 178,894</u>	<u>\$ -</u>	<u>\$ 193,894</u>
Total General Fund Revenue	<u>\$ 10,326,190</u>	<u>\$ 10,809,544</u>	<u>\$ 10,599,188</u>	<u>\$ 10,873,082</u>
Fund Balance Appropriated	-	1,660,838	1,108,026	773,044
Total Funds Appropriated	\$ 10,326,190	\$ 12,470,382	\$ 11,707,214	\$ 11,646,126

**GENERAL FUND
DEPARTMENTAL SUMMARY OF EXPENDITURES AND TRANSFERS**

DEPARTMENTAL SUMMARY OF EXPENDITURES AND TRANSFERS

Department	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
Management	\$ 844,115	\$ 1,039,918	\$ 956,544	\$ 990,500
Finance	396,672	429,104	391,596	431,087
Municipal Court	575,146	620,082	549,316	616,560
Engineering	121,421	351,000	209,000	190,000
Police	4,558,368	4,694,394	4,623,834	5,150,439
Fire	2,743,588	2,910,684	3,062,039	3,042,490
Community Development	557,974	620,108	566,822	690,047
Public Works	951,848	1,289,309	1,375,362	1,091,343
Parks	440,089	600,557	494,581	578,434
Contingency	-	606,000	-	470,000
Total Gen Fund Expenditures	<u>\$ 11,189,221</u>	<u>\$ 13,161,156</u>	<u>\$ 12,229,094</u>	<u>\$ 13,250,900</u>
Transfers In				
Transfer In- BEDA				
Transfer In- BPWA Operating	2,515,470	2,150,000	2,150,000	2,600,000
Transfer In- Public Safety Fund		168,894	-	183,894
Transfer In- E911 Fund	-	-	-	10,000
Transfer In- Juvenile Justice Fund	-	10,000	10,000	-
Total Transfers In	<u>\$ 2,515,470</u>	<u>\$ 2,328,894</u>	<u>\$ 2,160,000</u>	<u>\$ 2,793,894</u>
Transfers Out				
Transfer Out- Pledged Sales Tax CIP	\$ 1,078,403	\$ 1,123,120	\$ 1,123,120	1,123,120.00
Transfer Out - Capital Improvement Fund	\$ -	\$ 420,000	\$ 420,000	\$ -
Transfer Out- BEDA Hotel Tax	75,000	75,000	75,000	46,000
Transfer Out- BDA	-	20,000	20,000	20,000
Total Transfers Out	<u>1,153,403</u>	<u>1,638,120</u>	<u>1,638,120</u>	<u>1,189,120</u>
Total Transfers In/Out	<u>\$ (1,362,067)</u>	<u>\$ (690,774)</u>	<u>\$ (521,880)</u>	<u>\$ (1,604,774)</u>
Total Expenditures and Transfers	<u>\$ 9,827,154</u>	<u>\$ 12,470,382</u>	<u>\$ 11,707,214</u>	<u>\$ 11,646,126</u>

**GENERAL FUND
SUMMARY OF EXPENDITURES BY OBJECT CODE**

SUMMARY OF EXPENDITURES BY OBJECT CODE

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ 6,056,072	\$ 6,244,132	\$ 6,186,387	\$ 6,715,498
101 Allowances	180,163	202,874	164,916	199,322
102 FICA & Medicare	361,729	378,747	364,430	424,669
103 Retirement	700,098	737,358	726,383	804,144
104 Insurance - Employee	1,179,890	1,312,265	1,204,456	1,277,098
105 Membership, Travel & Training	98,088	126,750	112,017	128,122
106 Overtime	238,275	224,044	223,094	207,861
Total 100 Personal Service	<u>\$ 8,814,315</u>	<u>\$ 9,226,170</u>	<u>\$ 8,981,683</u>	<u>\$ 9,756,714</u>
200 Materials & Supplies				
210 Office Supplies	\$ 23,070	\$ 33,550	\$ 41,412	\$ 45,948
211 Janitor Supplies	6,379	9,250	5,561	8,170
212 Maintenance Supplies	157,553	179,905	130,490	184,948
213 Fuel & Lubricants	137,330	173,432	135,560	155,992
214 Small Tools	2,592	11,000	1,500	11,000
215 Chemicals	5,981	3,000	7,302	5,000
216 Fees and Materials	4,028	5,000	4,226	8,000
Total 200 Materials & Supplies	<u>\$ 336,933</u>	<u>\$ 415,137</u>	<u>\$ 326,051</u>	<u>\$ 419,058</u>
300 Other Services & Charges				
340 Professional Services	\$ 410,480	\$ 800,701	\$ 688,763	\$ 690,534
341 Utilities	255,702	335,500	247,065	323,900
342 Maintenance Contractual	248,030	331,238	301,680	320,600
342.1 Vehicle Repair	40,475	45,000	36,734	43,000
343 Insurance - Property	106,332	149,434	117,838	163,817
345 911 Service Charges	1,763	10,000	538	15,000
345 Abatement Costs	9,993	30,000	10,082	40,000
347 Economic Development	65,987	78,500	66,000	66,000
350 Advertising and Promotions	2,863	3,000	3,000	3,000
351 IT and Technology Expenses	216,751	301,021	371,462	311,800
Animal Control	22,283	26,650	22,538	28,000
352 Dues and Fees	233,553	246,096	235,625	245,877
353 Software License and Support	79,473	100,100	59,585	107,300
Total 300 Services & Charges	<u>\$ 1,693,685</u>	<u>\$ 2,457,240</u>	<u>\$ 2,160,910</u>	<u>\$ 2,358,828</u>
Subtotal Maintenance and Operations	<u>\$ 10,844,933</u>	<u>\$ 12,098,547</u>	<u>\$ 11,468,644</u>	<u>\$ 12,534,600</u>

**GENERAL FUND
SUMMARY OF EXPENDITURES BY OBJECT CODE**

SUMMARY OF EXPENDITURES BY OBJECT CODE

400 Capital Expenditures

401 Office Equipment	\$	5,061	\$	6,700	\$	2,450	\$	9,300
402 Motor Vehicles & Machinery		134,162		150,000		135,000		150,000
403 Other Equipment		195,526		19,119		-		-
404 Projects		4,893		280,000		480,000		81,000
405 Council Chambers		-		6,000		6,000		6,000
				<u> </u>		<u> </u>		<u> </u>

Total 400 Capital Expenditures	\$	<u>339,642</u>	\$	<u>461,819</u>	\$	<u>623,450</u>	\$	<u>246,300</u>
---------------------------------------	----	----------------	----	----------------	----	----------------	----	----------------

500 Contingency

501 Operating Contingency	\$	-	\$	250,000	\$	-	\$	250,000
502 Capital Contingency		-		136,000		-		-
503 Disaster/Emergency Contingency		-		-		-		-
504 Employee Severance Contingency		-		90,000		-		90,000
505 Compensated Absence Contingency		-		80,000		-		80,000
506 Litigation Contingency		-		50,000		-		50,000
507 Restricted Capital Contingency		-		-		-		-
508 Restricted Emergency Contingency		-		-		-		-
509 Restricted OPEB Contingency		-		-		-		-
				<u> </u>		<u> </u>		<u> </u>

Total 500 Contingency	\$	<u>-</u>	\$	<u>606,000</u>	\$	<u>-</u>	\$	<u>470,000</u>
------------------------------	----	----------	----	----------------	----	----------	----	----------------

Total Expenditures	\$	<u>11,184,575</u>	\$	<u>13,166,366</u>	\$	<u>12,092,094</u>	\$	<u>13,250,900</u>
---------------------------	----	-------------------	----	-------------------	----	-------------------	----	-------------------

**1.0 Management - General Fund
Departmental Summary**

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ 351,433	\$ 340,000	\$ 366,230	373,000.00
101 Allowances	4,901	5,000	5,294	5,500.00
102 FICA & Medicare	25,591	26,010	26,834	29,000.00
103 Retirement	36,506	38,000	37,166	39,000.00
104 Insurance - Employee	41,358	50,400	41,047	44,000.00
105 Membership, Travel & Training	36,243	37,200	37,200	37,200.00
106 Overtime	-	-	-	-
Total 100 Personal Service	<u>\$ 496,032</u>	<u>\$ 496,610</u>	<u>\$ 513,771</u>	<u>\$ 527,700</u>
200 Materials & Supplies				
210 Office Supplies	\$ 9,383	\$ 5,000	\$ 23,297	15,000.00
211 Janitor Supplies	935	500	492	500.00
212 Maintenance Supplies	1,710	2,000	1,279	2,000.00
213 Fuel & Lubricants	1,264	2,000	1,255	2,000.00
214 Small Tools	-	-	-	-
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	<u>\$ 13,292</u>	<u>\$ 9,500</u>	<u>\$ 26,323</u>	<u>\$ 19,500</u>
300 Other Services & Charges				
340 Professional Services	\$ 182,927	\$ 314,337	\$ 203,000	203,000.00
341 Utilities	27,672	34,000	32,000	35,700.00
342 Maintenance Contractual	19,141	25,000	30,000	30,000.00
343 Insurance - Property	6,824	23,200	15,000	23,200.00
344 Refunds	-	-	-	-
350 Advertising & Promotion	2,863	3,000	3,000	3,000.00
351 IT and Technology Expenses	78,598	118,821	118,000	129,800.00
353 Software Licenses and Support	-	7,000	7,000	7,300.00
Total 300 Services & Charges	<u>\$ 318,025</u>	<u>\$ 525,358</u>	<u>\$ 408,000</u>	<u>\$ 432,000.00</u>
Subtotal Maintenance & Operations	<u>\$ 827,349</u>	<u>\$ 1,031,468</u>	<u>\$ 948,094</u>	<u>\$ 979,200</u>
400 Capital Expenditures				
401 Office Equipment	\$ 2,091	\$ 2,450	\$ 2,450	5,300.00
403 Other Equipment	-	-	-	-
404 Projects	14,675	-	-	-
405 Council Chambers	-	6,000	6,000	6,000.00
Total 400 Capital Expenditures	<u>\$ 16,766</u>	<u>\$ 8,450</u>	<u>\$ 8,450</u>	<u>\$ 11,300</u>
500 Contingency				
501 Operating Contingency	\$ -	\$ -	\$ -	\$ -
502 Capital Contingency	-	-	-	-
Total 500 Contingency	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures	<u>\$ 844,115</u>	<u>\$ 1,039,918</u>	<u>\$ 956,544</u>	<u>\$ 990,500</u>

1.0 Management and General Government

**2.0 Finance - General Fund
Departmental Summary**

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ 244,820	\$ 231,000	\$ 243,221	252,950.00
101 Allowances	1,447	1,400	1,805	1,900.00
102 FICA & Medicare	17,426	18,204	17,316	19,351.00
103 Retirement	20,699	20,500	20,558	22,386.00
104 Insurance - Employee	40,113	40,000	39,523	40,000.00
105 Membership, Travel & Training	1,168	2,000	838	2,000.00
106 Overtime	-	500	-	-
Total 100 Personal Service	<u>\$ 325,673</u>	<u>\$ 313,604</u>	<u>\$ 323,261</u>	<u>\$ 338,587</u>
200 Materials & Supplies				
210 Office Supplies	\$ 1,795	\$ 3,500	\$ 3,340	3,500.00
211 Janitor Supplies	-	-	-	-
212 Maintenance Supplies	-	-	-	-
213 Fuel & Lubricants	-	-	-	-
214 Small Tools	-	-	-	-
216 Financial Fees	2,080	-	-	2,000.00
Total 200 Materials & Supplies	<u>\$ 3,875</u>	<u>\$ 3,500</u>	<u>\$ 3,340</u>	<u>\$ 5,500</u>
300 Other Services & Charges				
340 Professional Services	\$ 29,077	\$ 46,000	\$ 26,203	30,000.00
341 Utilities	-	-	-	-
342 Maintenance Contractual	2,947	25,000	900	13,000.00
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	-	-	-	-
344 Refunds	-	-	-	-
353 Software Licenses and Support	35,100	37,000	37,892	40,000.00
Total 300 Services & Charges	<u>\$ 67,124</u>	<u>\$ 108,000</u>	<u>\$ 64,995</u>	<u>\$ 83,000</u>
Subtotal Maintenance & Operations	<u>\$ 396,672</u>	<u>\$ 425,104</u>	<u>\$ 391,596</u>	<u>\$ 427,087</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ 4,000	\$ -	\$ 4,000
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	-	-	-
404 Projects	-	-	-	-
Total 400 Capital Expenditures	<u>\$ -</u>	<u>\$ 4,000</u>	<u>\$ -</u>	<u>\$ 4,000</u>
Total Expenditures	<u>\$ 396,672</u>	<u>\$ 429,104</u>	<u>\$ 391,596</u>	<u>\$ 431,087</u>

2.0 Finance - General Fund

3.0 Municipal Court - General Fund
Departmental Summary

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ 381,415	\$ 364,391	\$ 338,573	315,000.00
101 Allowances	23,243	22,760	15,540	960.00
102 FICA & Medicare	29,464	29,161	25,594	23,000.00
103 Retirement	30,683	29,337	26,969	25,000.00
104 Insurance - Employee	48,422	54,593	41,006	49,200.00
105 Membership, Travel & Training	2,099	5,800	1,200	5,900.00
106 Overtime	-	-	-	-
Total 100 Personal Service	<u>\$ 515,326</u>	<u>\$ 506,042</u>	<u>\$ 448,882</u>	<u>\$ 419,060</u>
200 Materials & Supplies				
210 Office Supplies	\$ 2,064	\$ 5,300	\$ 1,013	5,700.00
211 Janitor Supplies	-	1,300	329	900.00
212 Maintenance Supplies	55	1,300	427	1,500.00
213 Fuel & Lubricants	5	1,500	14	1,500.00
214 Small Tools	-	-	-	-
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	<u>\$ 2,124</u>	<u>\$ 9,400</u>	<u>\$ 1,783</u>	<u>\$ 9,600</u>
300 Other Services & Charges				
340 Professional Services	\$ 3,372	\$ 12,860	\$ 35,124	75,600.00
341 Utilities	12,066	10,500	14,000	13,000.00
342 Maintenance Contractual	30,292	53,180	30,000	51,300.00
342.1 Vehicle Repair	1,292	5,000	-	3,000.00
343 Insurance - Property	4,874	7,000	4,834	35,000.00
344 Refunds	-	-	-	-
353 Software Licenses and Support	5,800	16,100	14,693	10,000
Total 300 Services & Charges	<u>\$ 57,696</u>	<u>\$ 104,640</u>	<u>\$ 98,651</u>	<u>\$ 187,900</u>
Subtotal Maintenance & Operations	<u>\$ 575,146</u>	<u>\$ 620,082</u>	<u>\$ 549,316</u>	<u>\$ 616,560</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	-
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	-	-	-
404 Projects	-	-	-	-
Total 400 Capital Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures	<u>\$ 575,146</u>	<u>\$ 620,082</u>	<u>\$ 549,316</u>	<u>\$ 616,560</u>

3.0 Legal and Municipal Court - General Fund

**4.0 Engineering - General Fund
Departmental Summary**

4.0 Engineering Service - General Fund

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ -	\$ -	\$ -	\$ -
101 Allowances			-	-
102 FICA & Medicare			-	-
103 Retirement			-	-
104 Insurance - Employee			-	-
105 Membership, Travel & Training			-	-
106 Overtime			-	-
Total 100 Personal Service	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
200 Materials & Supplies				
210 Office Supplies	\$ -	\$ -	\$ -	\$ -
211 Janitor Supplies			-	-
212 Maintenance Supplies			-	-
213 Fuel & Lubricants			-	-
214 Small Tools			-	-
215 Chemicals			-	-
Total 200 Materials & Supplies	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
300 Other Services & Charges				
340 Professional Services	\$ 120,680	\$ 350,000	\$ 208,000	189,000.00
341 Utilities			-	-
342 Maintenance Contractual	741	1,000	1,000	1,000.00
342.1 Vehicle Repair			-	-
343 Insurance - Property			-	-
344 Refunds			-	-
Total 300 Services & Charges	<u>\$ 121,421</u>	<u>\$ 351,000</u>	<u>\$ 209,000</u>	<u>\$ 190,000</u>
Subtotal Maintenance & Operations	<u>\$ 121,421</u>	<u>\$ 351,000</u>	<u>\$ 209,000</u>	<u>\$ 190,000</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery			-	-
403 Other Equipment			-	-
404 Projects			-	-
Total 400 Capital Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures	<u>\$ 121,421</u>	<u>\$ 351,000</u>	<u>\$ 209,000</u>	<u>\$ 190,000</u>

**5.0 Police - General Fund
Departmental Summary**

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ 2,465,026	\$ 2,551,516	\$ 2,653,759	2,931,525.00
101 Allowances	89,113	97,922	87,204	112,415.00
102 FICA & Medicare	190,641	195,191	200,141	238,720.00
103 Retirement	294,186	304,726	314,897	351,779.00
104 Insurance - Employee	526,430	580,000	528,110	550,000.00
105 Membership, Travel & Training	26,324	45,000	49,757	47,000.00
106 Overtime	133,254	114,000	94,198	114,000.00
Total 100 Personal Service	<u>\$ 3,724,974</u>	<u>\$ 3,888,355</u>	<u>\$ 3,928,066</u>	<u>4,345,439.00</u>
200 Materials & Supplies				
210 Office Supplies	\$ 6,993	\$ 7,000	\$ 5,546	7,000.00
211 Janitor Supplies	2,305	2,500	1,538	2,500.00
212 Maintenance Supplies	50,211	46,000	21,809	51,000.00
213 Fuel & Lubricants	71,874	90,210	70,507	80,000.00
214 Small Tools	-	-	-	-
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	<u>\$ 131,383</u>	<u>\$ 145,710</u>	<u>\$ 99,400</u>	<u>\$ 140,500</u>
300 Other Services & Charges				
340 Professional Services	\$ 15,524	\$ 20,000	\$ 14,892	20,500.00
341 Utilities	30,183	50,000	19,920	50,000.00
342 Maintenance Contractual	28,887	31,000	22,015	31,000.00
342.1 Vehicle Repair	39,183	40,000	36,734	40,000.00
343 Insurance - Property	69,726	87,470	71,522	75,000.00
345 911 Service Charges	1,763	10,000	538	15,000.00
351 IT and Technology Exp	138,153	182,200	253,462	182,000.00
352 Dues and Fees	17,676	23,219	19,747	23,000.00
353 Software Licenses and Support	38,573	40,000	-	50,000.00
Animal Control	22,283	26,650	22,538	28,000.00
Total 300 Services & Charges	<u>\$ 401,951</u>	<u>\$ 510,539</u>	<u>\$ 461,368</u>	<u>514,500.00</u>
Subtotal Maintenance & Operations	<u>\$ 4,258,308</u>	<u>\$ 4,539,394</u>	<u>\$ 4,488,834</u>	<u>\$ 5,000,439</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	117,722	135,000	135,000	150,000.00
403 Other Equipment	177,445	-	-	-
404 Projects	4,893	20,000	-	-
Total 400 Capital Expenditures	<u>300,060</u>	<u>155,000</u>	<u>135,000</u>	<u>150,000</u>
Total Expenditures	<u>\$ 4,558,368</u>	<u>\$ 4,694,394</u>	<u>\$ 4,623,834</u>	<u>\$ 5,150,439</u>

5.0 Police Department - General Fund

**6.0 Fire - General Fund
Departmental Summary**

6.0 Fire Department - General Fund

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ 1,610,540	\$ 1,602,491	\$ 1,653,250	1,685,130.00
101 Allowances	40,333	55,140	34,637	56,243.00
102 FICA & Medicare	24,078	26,694	24,187	29,628.00
103 Retirement	228,062	243,383	241,930	267,349.00
104 Insurance - Employee	316,845	345,000	362,604	362,500.00
105 Membership, Travel & Training	24,117	25,000	20,000	25,000.00
106 Overtime	96,926	98,000	112,793	78,000.00
Total 100 Personal Service	<u>\$ 2,340,901</u>	<u>\$ 2,395,708</u>	<u>\$ 2,449,401</u>	<u>2,503,850.00</u>
200 Materials & Supplies				
210 Office Supplies	\$ 1,678	\$ 2,200	\$ 1,000	2,288.00
211 Operating Supplies	2,190	2,500	2,194	2,600.00
212 Maintenance Supplies	18,950	21,951	17,851	22,829.00
213 Fuel & Lubricants	16,789	20,000	16,850	20,800.00
214 Small Tools	-	8,000	-	8,000
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	<u>\$ 39,607</u>	<u>\$ 54,651</u>	<u>\$ 37,895</u>	<u>\$ 56,517</u>
300 Other Services & Charges				
340 Professional Services	\$ 17,574	\$ 19,469	24,000	35,748.00
341 Utilities	18,584	30,000	10,942	31,200.00
342 Maintenance Contractual	96,152	95,000	95,000	98,800.00
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	12,048	12,979	11,923	13,498.00
352 Dues and Fees	215,877	222,877	215,878	222,877.00
Total 300 Services & Charges	<u>\$ 360,235</u>	<u>\$ 380,325</u>	<u>\$ 357,743</u>	<u>402,123.00</u>
Subtotal Maintenance & Operations	<u>\$ 2,740,743</u>	<u>\$ 2,830,684</u>	<u>\$ 2,845,039</u>	<u>\$ 2,962,490</u>
400 Capital Expenditures				
401 Office Equipment	\$ 2,845	\$ -	\$ -	-
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	0	-	-
404 Projects	-	-	137,000	-
4045 AFG Grant Exp	-	80,000	80,000	80,000
Total 400 Capital Expenditures	<u>\$ 2,845</u>	<u>\$ 80,000</u>	<u>\$ 217,000</u>	<u>\$ 80,000</u>
Total Expenditures	<u>\$ 2,743,588</u>	<u>\$ 2,910,684</u>	<u>\$ 3,062,039</u>	<u>\$ 3,042,490</u>

**7.0 Community Development
Departmental Summary**

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ 330,882	\$ 350,000	\$ 341,328	400,000
101 Allowances	4,978	5,000	5,345	6,000
102 FICA & Medicare	24,177	23,224	25,298	25,298
103 Retirement	31,960	31,192	32,551	32,551
104 Insurance - Employee	44,655	31,192	39,864	39,864
105 Membership, Travel & Training	7,173	10,000	2,000	10,000
106 Overtime	-	-	-	-
Total 100 Personal Service	<u>\$ 443,825</u>	<u>\$ 450,608</u>	<u>\$ 446,386</u>	<u>\$ 513,713</u>
200 Materials & Supplies				
210 Office Supplies	\$ 4,939	\$ 9,000	\$ 5,923	11,000
211 Janitor Supplies	-	-	-	-
212 Maintenance Supplies	60	500	-	-
213 Fuel & Lubricants	6,369	8,000	6,278	8,000
214 Small Tools	-	500	-	5,000
215 Chemicals	-	0	-	-
216 Stormwater Education materials	1,948	5,000	4,226	8,000
Total 200 Materials & Supplies	<u>\$ 13,316</u>	<u>\$ 23,000</u>	<u>\$ 16,427</u>	<u>\$ 32,000</u>
300 Other Services & Charges				
340 Professional Services	\$ 9,176	\$ 20,000	\$ 11,328	20,500
341 Prof Svc-Code ReWrite	-	-	-	-
342 Maintenance Contractual	10,803	11,500	11,765	13,000
343 Insurance - Property	4,874	6,500	4,834	4,834
345 Abatement Costs	9,993	30,000	10,082	40,000
347 Econ Dev Promotions & Events	65,987	78,500	66,000	66,000
Total 300 Services & Charges	<u>\$ 100,833</u>	<u>\$ 146,500</u>	<u>\$ 104,009</u>	<u>\$ 144,334</u>
Subtotal Maintenance & Operations	<u>\$ 557,974</u>	<u>\$ 620,108</u>	<u>\$ 566,822</u>	<u>\$ 690,047</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	-	-	-
404 Projects	-	-	-	-
Total 400 Capital Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures	<u>\$ 557,974</u>	<u>\$ 620,108</u>	<u>\$ 566,822</u>	<u>\$ 690,047</u>

7.0 Community Development - General Fund

97.0 Contingency-General Fund

**97.0 Contingency-General Fund
Departmental Summary**

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Salaries	\$ -	\$ -	\$ -	\$ -
101 Allowances	-	-	-	-
102 FICA & Medicare	-	-	-	-
103 Retirement	-	-	-	-
104 Insurance - Employee	-	-	-	-
105 Membership, Travel & Training	-	-	-	-
	-	-	-	-
Total 100 Personal Service	\$ -	\$ -	\$ -	\$ -
	-	-	-	-
Total 200 Materials & Supplies	\$ -	\$ -	\$ -	\$ -
	-	-	-	-
Total 300 Services & Charges	\$ -	\$ -	\$ -	\$ -
Subtotal Maintenance and Operations	\$ -	\$ -	\$ -	\$ -
400 Capital Expenditures				
Total 400 Capital Expenditures	\$ -	\$ -	\$ -	\$ -
500 Contingency				
501 Operating Contingency	\$ -	\$ 250,000	\$ -	\$ 250,000
502 Capital Contingency	-	136,000	-	-
503 Disaster/Emergency Contingency	-	-	-	-
504 Employee Severance Contingency	-	90,000	-	90,000
505 Compensated Absence Contingency	-	80,000	-	80,000
506 Medical Contingency	-	50,000	-	50,000
507 Restricted Capital Contingency	-	-	-	-
508 Restricted Emergency Contingency	-	-	-	-
509 Restricted OPEB Contingency	-	-	-	-
Total 500 Contingency	\$ -	\$ 606,000	\$ -	\$ 470,000

8.1 Public Works - Administration- General Fund

Departmental Summary

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ 98,612	\$ 99,171	\$ 100,740	104,770
101 Allowances	815	780	823	823
102 FICA & Medicare	7,280	7,543	7,752	8,150
103 Retirement	8,469	8,475	9,050	9,050
104 Insurance - Employee	15,446	20,385	16,118	17,000
105 Membership, Travel & Training	215	750	456	456
106 Overtime	1,385	1,054	4,000	4,000
Total 100 Personal Service	<u>\$ 132,222</u>	<u>\$ 138,158</u>	<u>\$ 138,939</u>	<u>\$ 144,249</u>
200 Materials & Supplies				
210 Office Supplies	\$ 700	\$ 750	\$ 554	750.00
211 Janitor Supplies	93	200	190	170.00
212 Maintenance Supplies	502	1,000	500	750.00
213 Fuel & Lubricants	-	-	-	-
214 Small Tools	-	-	-	-
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	<u>\$ 1,295</u>	<u>\$ 1,950</u>	<u>\$ 1,244</u>	<u>\$ 1,670</u>
300 Other Services & Charges				
340 Professional Services	\$ 614	\$ 535	\$ 662	662
341 Utilities	12,272	21,000	15,000	22,000
342 Maintenance Contractual	1,540	1,000	1,000	1,000
342.1 Vehicle Repair	1,787	-	-	-
343 Insurance - Property	-	2,241	1,800	2,241
346 Well & Legal	-	-	-	-
Total 300 Services & Charges	<u>\$ 16,213</u>	<u>\$ 24,776</u>	<u>\$ 18,462</u>	<u>\$ 25,903</u>
Subtotal Maintenance & Operations	<u>\$ 149,730</u>	<u>\$ 164,884</u>	<u>\$ 158,645</u>	<u>\$ 171,822</u>
400 Capital Expenditures				
401 Office Equipment	\$ 125	\$ -	\$ -	-
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	763	619	-	-
404 Projects	-	25,000	-	\$1,000
Total 400 Capital Expenditures	<u>\$ 888</u>	<u>\$ 25,619</u>	<u>\$ -</u>	<u>\$ 1,000</u>
Total Expenditures	<u><u>\$ 150,618</u></u>	<u><u>\$ 190,503</u></u>	<u><u>\$ 158,645</u></u>	<u><u>\$ 172,822</u></u>

8.1 Public Works - Administration- General Fund

**8.2 Streets - General Fund
Departmental Summary**

Expenditure Classification	Actual	Approved	Year-End	Budget
	FY23	Budget FY24B	Estimate FY24E	FY25
100 Personal Service				
100 Salaries	\$ 283,447	\$ 309,382	\$ 270,890	\$ 303,495
101 Allowances	6,423	6,109	7,018	7,018
102 FICA & Medicare	21,458	22,763	20,592	23,754
103 Retirement	24,598	26,287	23,861	26,576
104 Insurance - Employee	85,501	98,700	81,202	85,262
105 Membership, Travel & Training	-	-	-	-
106 Overtime	4,251	6,240	6,482	6,240
Total 100 Personal Service	\$ 425,678	\$ 469,481	\$ 410,045	\$ 452,345
200 Materials & Supplies				
210 Office Supplies	\$ 74	\$ 200	\$ 360	\$ 360
211 Janitor Supplies	-	-	-	-
212 Maintenance Supplies	44,651	61,369	48,223	61,369
213 Fuel & Lubricants	26,411	31,530	26,426	21,000
214 Small Tools	111	500	-	500
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	\$ 71,247	\$ 93,599	\$ 75,009	\$ 83,229
300 Other Services & Charges				
340 Professional Services	\$ 2,173	\$ 2,000	\$ 17,774	\$ 17,744
341 Utilities	145,641	170,000	143,203	170,000
342 Maintenance Contractual	38,949	53,058	76,000	76,000
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property and Liability	7,986	10,044	7,925	10,044
345 Public Transportation	-	-	-	-
Total 300 Services & Charges	\$ 194,749	\$ 235,102	\$ 244,902	\$ 273,788
Subtotal Maintenance & Operations	\$ 691,674	\$ 798,182	\$ 729,956	\$ 809,362
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	16,440	-	-	-
403 Other Equipment	-	17,000	-	-
404 Projects	-	150,000	400,000	-
Total 400 Capital Expenditures	\$ 16,440	\$ 167,000	\$ 400,000	\$ -
Total Expenditures	\$ 708,114	\$ 965,182	\$ 1,129,956	\$ 809,362

8.4 Fleet and Maintenance - General Fund

Departmental Summary

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ 56,836	\$ 68,107	\$ 49,846	\$ 70,831
101 Allowances	263	300	-	-
102 FICA & Medicare	4,217	5,003	3,696	5,419
103 Retirement	4,499	5,784	4,243	5,943
104 Insurance - Employee	8,276	11,145	8,422	8,422
105 Membership, Travel & Training	-	-	-	-
106 Overtime	206	250	742	742
Total 100 Personal Service	<u>\$ 74,297</u>	<u>\$ 90,589</u>	<u>\$ 66,949</u>	<u>\$ 91,357</u>
200 Materials & Supplies				
210 Office Supplies	\$ 219	\$ 250	\$ -	\$ -
211 Janitor Supplies	135	250	-	-
212 Maintenance Supplies	5,200	5,285	4,200	4,500
213 Fuel & Lubricants	5,097	8,000	5,508	6,000
214 Small Tools	2,211	1,500	1,500	1,500
215 Chemicals	-	-	4,302	-
Total 200 Materials & Supplies	<u>\$ 12,862</u>	<u>\$ 15,285</u>	<u>\$ 15,510</u>	<u>\$ 12,000</u>
300 Other Services & Charges				
340 Professional Services	\$ 478	\$ 500	\$ 302	\$ 302
341 Utilities	-	-	-	-
342 Maintenance Contractual	3,983	5,500	4,000	5,500
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	-	-	-	-
344 Refunds	-	-	-	-
Total 300 Services & Charges	<u>\$ 4,461</u>	<u>\$ 6,000</u>	<u>\$ 4,302</u>	<u>\$ 5,802</u>
Subtotal Maintenance & Operations	<u>\$ 91,620</u>	<u>\$ 111,874</u>	<u>\$ 86,761</u>	<u>\$ 109,159</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ 250	\$ -	\$ -
402 Motor Vehicles & Machinery	-	15,000	-	-
403 Other Equipment	1,496	1,500	-	-
404 Projects	-	5,000	-	-
Total 400 Capital Expenditures	<u>\$ 1,496</u>	<u>\$ 21,750</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures	<u><u>\$ 93,116</u></u>	<u><u>\$ 133,624</u></u>	<u><u>\$ 86,761</u></u>	<u><u>\$ 109,159</u></u>

8.4 Fleet and Maintenance - General Fund

**8.5 Parks & Culture Department
Departmental Summary**

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ 233,061	\$ 328,074	\$ 168,550	\$ 278,797
101 Allowances	8,647	8,463	7,250	8,463
102 FICA & Medicare	17,397	24,954	13,020	22,349
103 Retirement	20,436	29,674	15,158	24,510
104 Insurance - Employee	52,844	80,850	46,560	80,850
105 Membership, Travel & Training	749	1,000	566	566
106 Overtime	2,253	4,000	4,879	4,879
Total 100 Personal Service	<u>\$ 335,387</u>	<u>\$ 477,015</u>	<u>\$ 255,983</u>	<u>\$ 420,414</u>
200 Materials & Supplies				
210 Office Supplies	\$ 164	\$ 350	\$ 379	\$ 350
211 Janitor Supplies	661	1,500	818	1,500
212 Maintenance Supplies	29,905	33,000	29,923	33,000
213 Fuel & Lubricants	15,890	19,692	15,000	19,692
214 Small Tools	270	1,000	-	1,000
215 Chemicals	3,901	3,000	3,000	3,000
Total 200 Materials & Supplies	<u>\$ 50,791</u>	<u>\$ 58,542</u>	<u>\$ 49,120</u>	<u>\$ 58,542</u>
300 Other Services & Charges				
340 Professional Services	\$ 28,885	\$ 15,000	\$ 147,478	\$ 97,478
341 Utilities	9,284	20,000	12,000	2,000
342 Maintenance Contractual	14,595	30,000	30,000	-
342.1 Vehicle Repair				
344 Refunds				
376 Parks Committee Projects	-	-	-	-
Total 300 Services & Charges	<u>\$ 52,764</u>	<u>\$ 65,000</u>	<u>\$ 189,478</u>	<u>\$ 99,478</u>
Subtotal Maintenance & Operations	<u>\$ 438,942</u>	<u>\$ 600,557</u>	<u>\$ 494,581</u>	<u>\$ 578,434</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	1,147	-	-	-
404 Projects	-	-	-	-
Total 400 Capital Expenditures	<u>\$ 1,147</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures	<u><u>\$ 440,089</u></u>	<u><u>\$ 600,557</u></u>	<u><u>\$ 494,581</u></u>	<u><u>\$ 578,434</u></u>

8.5 Parks & Culture Department

**PUBLIC WORKS FUND
FINANCIAL SUMMARY**

PUBLIC WORKS FUND FINANCIAL SUMMARY

	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
Revenue*	\$ 10,172,469	\$ 10,499,454	\$ 12,354,045	\$ 14,386,497
Carryover From Previous Year	9,722,374	9,587,272	9,587,272	9,846,384
Total Operating Revenue	10,172,469	10,499,454	12,354,045	14,386,497
Other Capital Transfers				
Transfer In - Pledged Sales Tax				-
Revenue Available for Appropriation	<u>\$ 19,894,843</u>	<u>\$ 20,086,726</u>	<u>\$ 21,941,317</u>	<u>\$ 24,232,881</u>
Maintenance and Operations Expenditures	\$ 6,499,862	\$ 6,899,451	\$ 8,113,171	\$ 8,012,962
Capital Expenditures	1,940	543,369	370,513	2,418,140
Contingency	57,305	250,000	250,000	250,000
Debt Service on OWRB Series 2012	-	-	-	-
Debt Service on OWRB Series 2013	390,000	-	-	-
Debt Service on OWRB SRF CW Loan	758,589	1,115,000	1,211,249	1,250,157
Interest Expense on Debt	252,872	300,000	252,678	560,036
Operating Transfer To General Fund	2,599,875	2,150,000	2,150,000	2,600,000
As a percent of Total Revenue	25.56%	20.48%	17.40%	18.07%
Transfer to CIP 17.5% Sales Tax	-	-	-	-
Transfer to CIP	-	-	-	-
Transfer to GF 82.5% Sales Tax	-	-	-	-
Total Expenditures and Transfers	<u>\$ 10,307,571</u>	<u>\$ 10,957,820</u>	<u>\$ 12,094,933</u>	<u>\$ 15,091,295</u>
FB Carryover to Next Fiscal Year*	<u>\$ 9,587,272</u>	<u>\$ 9,128,906</u>	<u>\$ 9,846,384</u>	<u>\$ 9,141,585</u>
Transfer to Stabilization Fund	<u>\$ (2,614,107)</u>	<u>\$ (2,614,107)</u>	<u>\$ (2,614,107)</u>	<u>\$ (2,451,848)</u>
Transfer to Capital Reserve Fund	<u>\$ (268,818)</u>	<u>\$ (268,818)</u>	<u>\$ (268,818)</u>	<u>\$ (268,818)</u>
Reserve for Debt Service	<u>\$ (1,742,526)</u>	<u>\$ (1,742,526)</u>	<u>\$ (1,742,526)</u>	<u>\$ (2,262,741)</u>
Water System Improvements	<u>\$ (3,615,386)</u>	<u>\$ (3,615,386)</u>	<u>\$ (3,604,951)</u>	<u>\$ (3,604,951)</u>
Unreserved	<u>\$ 1,346,435</u>	<u>\$ 888,069</u>	<u>\$ 1,615,982</u>	<u>\$ 553,227</u>

**PUBLIC WORKS FUND
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES**

SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES

	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
Revenue and Transfers In				
Water Service	\$ 3,845,422	\$ 4,005,487	\$ 4,967,884	5,603,550
Sewer Service	2,953,344	3,025,164	3,565,575	4,085,728
Penalties	209,261	215,328	221,660	221,660
Water Taps	2,270	2,513	109,613	25,000
Sewer Taps	400	257	6,480	1,000
Misc. Income	1,103	-	-	-
Lease Income	23,764	149,091	192,274	175,000
Sanitation Service	2,971,080	2,985,427	2,993,614	2,993,614
Workers Comp Ins. Refunds				-
Grant Revenue		-	-	984,000
Interest Income	165,825	116,187	296,945	296,945
Total Revenue	\$ 10,172,469	\$ 10,499,454	\$ 12,354,045	\$ 14,386,497
Transfers In				
Transfer In - Pledged Sales Tax	\$ -	\$ -	\$ -	\$ -
Transfer In - PD/WP Debt Service CIP	-	-	-	-
Transfer In - Sanitation Conversion CIP	-	-	-	-
Total Transfers In	\$ -	\$ -	\$ -	\$ -
Total Revenue and Transfers In	\$ 10,172,469	\$ 10,499,454	\$ 12,354,045	\$ 14,386,497
Expenditures and Transfers Out				
Public Works - Admin	\$ 164,379	\$ 201,503	\$ 168,105	\$ 188,833
Finance - Utility Billing	448,764	515,597	474,874	629,408
Public Works - Fleet Maint	74,606	134,164	29,286	113,988
Solid Waste	1,522,349	2,170,156	1,845,053	2,296,435
Water Plant	1,947,229	1,879,500	2,026,597	2,066,485
Water Line	378,760	484,500	507,965	1,669,203
Sewer Line & Treatment	1,661,590	2,057,400	2,033,579	3,466,751
Contingency	57,305	250,000	250,000	250,000
Debt Service Interest Expense	304,125	300,000	252,678	560,036
Debt Service on OWRB SRF CW Loan	-	1,115,000	1,211,249	1,250,157
Debt Service on OWRB Series 2013	-	-	-	-
Debt Service on OWRB Series 2012	-	-	-	-
Total Operating Expenses	\$ 6,559,107	\$ 9,107,820	\$ 8,799,386	\$ 12,491,295
Transfers Out				
Transfer Out- General Fund	\$ 2,599,875	\$ 2,150,000	\$ 2,150,000	\$ 2,600,000
Transfer Out- CIP Fund	50,000	-	-	-
Transfer Out- GF 82.5% Sales Tax	-	-	-	-
Transfer Out- CIP 17.5% Sales Tax	-	-	-	-
Total Transfers Out	\$ 2,649,875	\$ 2,150,000	\$ 2,150,000	\$ 2,600,000
Total Expenditures and Transfers Out	\$ 9,208,982	\$ 11,257,820	\$ 10,949,386	\$ 15,091,295

**PUBLIC WORKS FUND
SUMMARY OF EXPENDITURES BY OBJECT CODE**

Page 1 of 2

PUBLIC WORKS FUND - SUMMARY OF EXPENDITURES BY OBJECT CODE

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ 1,361,628	\$ 1,579,468	\$ 1,362,652	\$ 1,667,278
101 Allowances	20,888	19,125	14,698	14,723
102 FICA & Medicare	103,807	123,816	107,383	134,454
103 Retirement	114,313	147,274	113,014	147,570
104 Insurance - Employee	284,251	386,780	275,172	399,395
105 Membership, Travel & Training	1,592	9,692	6,214	12,500
106 Overtime	52,934	57,445	99,642	84,001
Total 100 Personal Service	\$ 1,939,413	\$ 2,323,600	\$ 1,978,775	\$ 2,459,921
200 Materials & Supplies				
210 Office Supplies	\$ 3,623	\$ 5,600	\$ 4,720	\$ 6,198
211 Janitor Supplies	568	2,050	1,380	3,600
212 Maintenance Supplies	191,437	305,825	182,547	312,401
213 Fuel & Lubricants	86,152	104,500	83,564	92,965
214 Small Tools	2,611	3,000	5,427	4,450
215 Chemicals	593,879	481,500	485,172	490,408
Total 200 Materials & Supplies	\$ 878,270	\$ 902,475	\$ 762,810	\$ 910,022
300 Other Services & Charges				
340 Professional Services	\$ 311,512	\$ 314,035	\$ 212,722	\$ 239,763
341 Utilities	356,727	303,500	344,372	357,500
342 Maintenance Contractual	553,078	590,500	699,974	691,000
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	54,453	69,341	57,915	73,370
344 Scrap Metal, Storm Damage, Refunds	-	-	-	-
345 Sewer Treatment/OKC Water Ties	1,557,443	1,800,000	2,140,094	2,548,000
346 Well & Legal Exp/Landfill Costs	299,072	313,000	254,609	339,386
347 Big Trash Pickup	83,323	107,000	137,489	107,000
348 Roll Off Costs	56,203	50,000	40,980	100,000
349 Free Landfill Day Costs	3,116	6,000	-	4,000
350 Hazardous Waste Costs	12,602	14,000	10,807	18,000
352 Dues and Fees	42,763	58,000	27,715	45,000
353 Software Licenses and Support	47,762	48,000	48,000	120,000
Total 300 Services & Charges	\$ 3,378,054	\$ 3,673,376	\$ 3,974,677	\$ 4,643,019
Subtotal Maintenance and Operations	\$ 6,195,737	\$ 6,899,451	\$ 6,716,262	\$ 8,012,962

**PUBLIC WORKS FUND
SUMMARY OF EXPENDITURES BY OBJECT CODE**

Page 2 of 2

PUBLIC WORKS FUND - SUMMARY OF EXPENDITURES BY OBJECT CODE

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
400 Capital Expenditures				
401 Office Equipment	\$ 444	\$ 5,250	\$ 2,513	\$ 7,000
402 Motor Vehicles & Machinery	-	383,000	368,000	502,500
403 Other Equipment	1,496	2,119	-	142,890
404 Projects	-	153,000	-	1,765,750
Total 400 Capital Expenditures	\$ 1,940	\$ 543,369	\$ 370,513	\$ 2,418,140
500 Contingency				
501 Operating Contingency	\$ -	\$ 250,000	\$ 250,000	\$ 250,000
502 Capital Contingency	-	-	-	-
503 Disaster/Emergency Contingency	-	-	-	-
504 Employee Severance Contingency	-	-	-	-
505 Compensated Absence Contingency	-	-	-	-
506 Litigation Contingency	-	-	-	-
507 Emergency Line repair contingency	-	-	-	-
Total 500 Contingency	\$ -	\$ 250,000	\$ 250,000	\$ 250,000
600 Debt Service				
601 Interest Expense	\$ 246,260	\$ 250,000	\$ 185,660	\$ 493,018
Retirement of Debt	0	1,115,000	1,211,249	1,250,157
602 Fiscal Agent Fees	57,865	50,000	-	67,018
Total 600 Debt Service	\$ 304,125	\$ 1,415,000	\$ 1,396,909	\$ 1,810,193
800 Transfers In				
810 Transfer In - Pledged Sales Tax	\$ -	\$ -	\$ -	\$ -
832 Transfer In - PD/WP Debt Service CIP	-	-	-	-
831 Transfer In - Sanitation Conversion CIP	-	-	-	-
Total 800 Transfers In	\$ -	\$ -	\$ -	\$ -
900 Transfers Out				
900 Transfer Out- General Fund	\$ 2,515,470	\$ 2,150,000	\$ 2,150,000	\$ 2,600,000
905 Transfer Out- CIP Fund	-	-	-	-
910 Transfer Out- GF 82.5% Sales Tax	-	-	-	-
931 Transfer Out- CIP 17.5% Sales Tax	-	-	-	-
Total 900 Transfers Out	\$ 2,515,470	\$ 2,150,000	\$ 2,150,000	\$ 2,600,000
Subtotal Capital, Contingency, Debt, and Transfers	\$ 2,821,535	\$ 4,358,369	\$ 4,167,422	\$ 7,078,333
Total Expenditures	\$ 9,017,272	\$ 11,257,820	\$ 10,883,684	\$ 15,091,295

8.1 Public Works - Administration - Public Works Fund

Departmental Summary

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ 98,613	\$ 99,171	\$ 100,740	\$ 104,770
101 Allowances	815	780	823	823
102 FICA & Medicare	7,280	7,543	7,752	8,150
103 Retirement	8,478	8,475	9,048	9,050
104 Insurance - Employee	14,866	20,385	16,118	17,000
105 Membership, Travel & Training	142	750	-	-
106 Overtime	1,385	1,054	6,290	6,290
Total 100 Personal Service	\$ 131,579	\$ 138,158	\$ 140,771	\$ 146,083
200 Materials & Supplies				
210 Office Supplies	\$ 760	\$ 750	\$ 98	\$ 98
211 Janitor Supplies	-	200	-	-
212 Maintenance Supplies	235	1,000	439	439
213 Fuel & Lubricants	-	-	-	-
214 Small Tools	-	-	-	-
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	\$ 995	\$ 1,950	\$ 537	\$ 537
300 Other Services & Charges				
340 Professional Services	\$ 682	\$ 535	\$ 586	\$ 586
341 Utilities	11,583	18,000	7,054	21,000
342 Maintenance Contractual	1,171	1000	-	1,000
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	1,787	2,241	1,771	2,241
344 Scrap Metal	-	-	-	-
346 Well & Legal Expenses	16,138	13,000	17,386	17,386
Total 300 Services & Charges	\$ 31,361	\$ 34,776	\$ 26,797	\$ 42,213
Subtotal Maintenance & Operations	\$ 163,935	\$ 174,884	\$ 168,105	\$ 188,833
400 Capital Expenditures				
401 Office Equipment	\$ 444.0	\$ 1,000	\$ -	\$ -
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	619	-	-
404 Projects	-	25,000	-	-
Total 400 Capital Expenditures	\$ 444	\$ 26,619	\$ -	\$ -
500 Contingency				
501 Operating Contingency	-	\$ -	\$ -	\$ -
502 Capital Contingency	-	-	-	-
Total 500 Contingency	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 164,379	\$ 201,503	\$ 168,105	\$ 188,833

8.1 Public Works - Administration - Public Works Fund

2.0 Finance - Public Works Fund

Departmental Summary

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ 217,617	\$ 237,500	\$ 231,022	\$ 270,000
101 Allowances	3,081	3,000	3,046	3,100
102 FICA & Medicare	15,873	18,170	16,027	20,655
103 Retirement	18,326	19,927	19,008	22,653
104 Insurance - Employee	28,895	40,000	51,852	56,000
105 Membership, Travel & Training	46	1,000	-	500
106 Overtime	-	500	-	-
Total 100 Personal Service	\$ 283,838	\$ 320,097	\$ 320,955	\$ 372,908
200 Materials & Supplies				
210 Office Supplies	\$ 1,725	\$ 2,500	\$ 1,226	\$ 2,000
211 Janitor Supplies	-	-	-	-
212 Maintenance Supplies	-	-	-	-
213 Fuel & Lubricants	-	-	-	-
214 Small Tools	-	-	-	-
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	\$ 1,725	\$ 2,500	\$ 1,226	\$ 2,000
300 Other Services & Charges				
340 Professional Services	\$ 63,707	\$ 73,000	\$ 74,285	\$ 75,500
341 Utilities	-	-	-	-
342 Maintenance Contractual	8,969	10,000	180	10,000
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	-	-	-	-
344 Refunds	-	-	-	-
352 Dues and Fees	42,763	58,000	27,715	45,000
353 Software Licenses and Support	47,762	48,000	48,000	120,000
Total 300 Services & Charges	\$ 163,201	\$ 189,000	\$ 150,180	\$ 250,500
Subtotal Maintenance & Operations	\$ 448,764	\$ 511,597	\$ 472,361	\$ 625,408
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ 4,000	\$ 2,513	\$ 4,000
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	-	-	-
404 Projects	-	-	-	-
Total 400 Capital Expenditures	\$ -	\$ 4,000	\$ 2,513	\$ 4,000
Total Expenditures	\$ 448,764	\$ 515,597	\$ 474,874	\$ 629,408

2.0 Finance - Public Works Fund

8.4 Public Works - Fleet Maintenance - Public Works Fund

Departmental Summary

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ 43,841	\$ 68,107	\$ 14,974	\$ 70,831
101 Allowances	263	300	-	300
102 FICA & Medicare	3,258	5,003	1,145	5,461
103 Retirement	3,391	5,784	1,162	5,989
104 Insurance - Employee	6,058	11,145	840	11,145
105 Membership, Travel & Training	-	-	-	-
106 Overtime	-	250	-	250
Total 100 Personal Service	<u>\$ 56,811</u>	<u>\$ 90,589</u>	<u>\$ 18,121</u>	<u>\$ 93,976</u>
200 Materials & Supplies				
210 Office Supplies	\$ -	\$ 250	\$ -	\$ 250
211 Operating Supplies	33	250	-	-
212 Maintenance Supplies	5,049	5,825	797	2,462
213 Fuel & Lubricants	5,341	8,000	5,508	7,000
214 Small Tools	2,141	1,500	1,709	1,500
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	<u>\$ 12,564</u>	<u>\$ 15,825</u>	<u>\$ 8,014</u>	<u>\$ 11,212</u>
300 Other Services & Charges				
340 Professional Services	\$ 174.0	\$ 500.0	\$ 86.0	\$ 300.0
341 Utilities	-	-	-	-
342 Maintenance Contractual	3,561	5,500	3,065	5,000
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	-	-	-	-
344 Refunds	-	-	-	-
Total 300 Services & Charges	<u>\$ 3,735</u>	<u>\$ 6,000</u>	<u>\$ 3,151</u>	<u>\$ 5,300</u>
Subtotal Maintenance & Operations	<u>\$ 73,110</u>	<u>\$ 112,414</u>	<u>\$ 29,286</u>	<u>\$ 110,488</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ 250	\$ -	\$ -
402 Motor Vehicles & Machinery	-	15,000	-	-
403 Other Equipment	1,496	1,500	-	2,500
404 Projects	-	5,000	-	1,000
Total 400 Capital Expenditures	<u>\$ 1,496</u>	<u>\$ 21,750</u>	<u>\$ -</u>	<u>\$ 3,500</u>
Total Expenditures	<u><u>\$ 74,606</u></u>	<u><u>\$ 134,164</u></u>	<u><u>\$ 29,286</u></u>	<u><u>\$ 113,988</u></u>

8.4 Public Works - Fleet Maintenance - Public Works Fund

8.3 Public Works - Solid Waste - Public Works Fund

Departmental Summary

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Total Salaries	\$ 430,628	\$ 509,690	\$ 498,322	\$ 530,078
101 Allowances	9,718	10,945	6,883	7,000
102 FICA & Medicare	33,415	39,000	38,657	42,805
103 Retirement	36,018	53,588	44,194	46,945
104 Insurance - Employee	119,210	152,250	119,141	152,250
105 Membership, Travel & Training	234	442	-	-
106 Overtime	19,456	25,641	23,722	22,461
Total 100 Personal Service	<u>\$ 648,679</u>	<u>\$ 791,556</u>	<u>\$ 730,919</u>	<u>\$ 801,539</u>
200 Materials & Supplies				
210 Office Supplies	\$ 184	\$ 200	\$ 233	\$ 200
211 Janitor Supplies		300		300
212 Maintenance Supplies	41,947	62,000	28,476	57,000
213 Fuel & Lubricants	68,838	78,000	66,790	73,000
214 Small Tools	470	-	-	-
215 Chemicals	-	-	-	-
Total 200 Materials & Supplies	<u>\$ 111,439</u>	<u>\$ 140,500</u>	<u>\$ 95,499</u>	<u>\$ 130,500</u>
300 Other Services & Charges				
340 Professional Services	\$ 160,180	\$ 162,000	\$ 102,377	\$ 102,377
Financial Fees				
341 Utilities		-	-	-
342 Maintenance Contractual	160,624	204,000	113,630	200,000
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	3,249	4,100	8,129	8,129
345 Storm Debris Clean Up	-	-	-	-
346 Landfill Costs	282,934	300,000	237,223	322,000
347 Big Trash Pickup Costs	83,323	107,000	137,489	107,000
348 Roll Off Costs	56,203	50,000	40,980	100,000
349 Free Landfill Days	3,116	6,000	-	4,000
350 Hazardous Waste Fees	12,602	14,000	10,807	18,000
Total 300 Services & Charges	<u>\$ 762,231</u>	<u>\$ 847,100</u>	<u>\$ 650,635</u>	<u>\$ 861,506</u>
Subtotal Maintenance & Operations	<u>\$ 1,522,349</u>	<u>\$ 1,779,156</u>	<u>\$ 1,477,053</u>	<u>\$ 1,793,545</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	-	368,000	368,000	412,500
403 Other Equipment	-	-	-	60,390
404 Projects	-	23,000	-	30,000
Total 400 Capital Expenditures	<u>\$ -</u>	<u>\$ 391,000</u>	<u>\$ 368,000</u>	<u>\$ 502,890</u>
Total Expenditures	<u>\$ 1,522,349</u>	<u>\$ 2,170,156</u>	<u>\$ 1,845,053</u>	<u>\$ 2,296,435</u>

8.3 Public Works - Solid Waste - Public Works Fund

12.0 Utility - Water Plant - Public Works Fund

Departmental Summary

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ 469,839	\$ 460,000	\$ 360,641	\$ 478,400
101 Allowances	6,993	3,500	2,381	3,000
102 FICA & Medicare	36,246	38,000	29,976	38,740
103 Retirement	39,891	42,000	24,427	42,487
104 Insurance - Employee	79,646	95,000	47,784	95,000
105 Membership, Travel & Training	717	4,000	2,868	8,000
106 Overtime	24,161	25,000	40,166	25,000
Total 100 Personal Service	<u>\$ 657,493</u>	<u>\$ 667,500</u>	<u>\$ 508,243</u>	<u>\$ 690,627</u>
200 Materials & Supplies				
210 Office Supplies	\$ 728	\$ 1,500	\$ 2,839	\$ 2,000
211 Janitor Supplies	535	1,000	1,224	1,000
212 Maintenance Supplies	38,331	77,000	39,101	53,500
213 Fuel & Lubricants	4,835	7,000	4,361	4,000
214 Small Tools	-	500	970	700
215 Chemicals	593,879	480,000	484,452	489,908
Total 200 Materials & Supplies	<u>\$ 638,308</u>	<u>\$ 567,000</u>	<u>\$ 532,947</u>	<u>\$ 551,108</u>
300 Other Services & Charges				
340 Professional Services	\$ 21,748	\$ 30,000	\$ 27,626	\$ 30,000
341 Utilities	281,542	240,000	288,701	270,000
342 Maintenance Contractual	157,217	175,000	128,986	175,000
342.1 Vehicle Repair	-	-	-	-
345 OKC Water Tie and Purch	-	-	-	-
343 Insurance - Property	-	-	-	-
345 OKC Water Tie and Purch	190,921	200,000	540,094	295,000
Total 300 Services & Charges	<u>\$ 651,428</u>	<u>\$ 645,000</u>	<u>\$ 985,407</u>	<u>\$ 770,000</u>
Subtotal Maintenance & Operations	<u>\$ 1,947,229</u>	<u>\$ 1,879,500</u>	<u>\$ 2,026,597</u>	<u>\$ 2,011,735</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	-	-	-	15,000
403 Other Equipment	-	-	-	20,000
404 Projects	-	-	-	19,750
Total 400 Capital Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 54,750</u>
Total Expenditures	<u>\$ 1,947,229</u>	<u>\$ 1,879,500</u>	<u>\$ 2,026,597</u>	<u>\$ 2,066,485</u>

12.0 Utility - Water Plant - Public Works Fund

12.1 Utility - Water Line - Public Works Fund

Departmental Summary

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ 87,583	\$ 110,000	\$ 115,877	\$ 114,400
101 Allowances	18	300	420	500
102 FICA & Medicare	6,598	8,500	10,243	10,320
103 Retirement	6,934	9,000	11,330	11,318
104 Insurance - Employee	27,967	38,000	26,088	38,000
105 Membership, Travel & Training	148	2,000	2,244	2,000
106 Overtime	6,288	-	22,058	20,000
Total 100 Personal Service	<u>\$ 135,536</u>	<u>\$ 167,800</u>	<u>\$ 188,260</u>	<u>\$ 196,538</u>
200 Materials & Supplies				
210 Office Supplies	\$ 226	\$ 400	\$ 324	\$ 750
211 Janitor Supplies	-	300	156	300
212 Maintenance Supplies	42,809	65,000	107,976	149,000
213 Fuel & Lubricants	5,751	6,500	5,650	5,865
214 Small Tools	-	500	1,572	1,250
215 Chemicals	-	1,000	-	-
Total 200 Materials & Supplies	<u>\$ 48,786</u>	<u>\$ 73,700</u>	<u>\$ 115,678</u>	<u>\$ 157,165</u>
300 Other Services & Charges				
340 Professional Services	\$ 47,739	\$ 30,000	\$ 7,462	\$ 20,500
341 Utilities	2,601	3,000	-	4,000
342 Maintenance Contractual	118,265	75,000	170,947	150,000
342.1 Vehicle Repair	-	-	-	-
343 Insurance - Property	25,833	35,000	25,618	35,000
344 Refunds	-	-	-	-
Total 300 Services & Charges	<u>\$ 194,438</u>	<u>\$ 143,000</u>	<u>\$ 204,027</u>	<u>\$ 209,500</u>
Subtotal Maintenance & Operations	<u>\$ 378,760</u>	<u>\$ 384,500</u>	<u>\$ 507,965</u>	<u>\$ 563,203</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ 1,000
402 Motor Vehicles & Machinery	-	-	-	45,000
403 Other Equipment	-	-	-	60,000
404 Projects	-	100,000	-	1,000,000
Total 400 Capital Expenditures	<u>\$ -</u>	<u>\$ 100,000</u>	<u>\$ -</u>	<u>\$ 1,106,000</u>
Total Expenditures	<u>\$ 378,760</u>	<u>\$ 484,500</u>	<u>\$ 507,965</u>	<u>\$ 1,669,203</u>

12.1 Utility - Water Line - Public Works Fund

12.2 Utility - Sewer - Public Works Fund

Departmental Summary

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
100 Personal Service				
100 Salaries	\$ 13,507	\$ 95,000	\$ 41,076	\$ 98,800
101 Allowances		300		-
102 FICA & Medicare	1,137	7,600	3,566	8,323
103 Retirement	1,275	8,500	3,871	9,128
104 Insurance - Employee	7,609	30,000	13,349	30,000
105 Membership, Travel & Training	305	1,500	1,102	2,000
106 Overtime	1,644	5,000	7,406	10,000
Total 100 Personal Service	<u>\$ 25,477</u>	<u>\$ 147,900</u>	<u>\$ 70,370</u>	<u>\$ 158,251</u>
200 Materials & Supplies				
210 Office Supplies	\$ -	\$ -	\$ -	\$ 900.00
211 Janitor Supplies	-	-	-	2,000
212 Maintenance Supplies	63,066	95,000	5,758	50,000
213 Fuel & Lubricants	1,387	5,000	1,255	3,100
214 Small Tools	-	500	1,176	1,000
215 Chemicals	-	500	720	500
Total 200 Materials & Supplies	<u>\$ 64,453.00</u>	<u>\$ 101,000.00</u>	<u>\$ 8,909.00</u>	<u>\$ 57,500.00</u>
300 Other Services & Charges				
340 Professional Services	\$ 17,282	\$ 18,000	\$ 300	\$ 10,500
341 Utilities	61,001	42,500	48,437	62,500
342 Maintenance Contractual	103,271	120,000	283,166	150,000
342.1 Vehicle Repair				
343 Insurance - Property	23,584	28,000	22,397	28,000
344 Refunds				
345 Sewer Treatment Expense	1,366,522	1,600,000	1,600,000	2,253,000
Total 300 Services & Charges	<u>\$ 1,571,660</u>	<u>\$ 1,808,500</u>	<u>\$ 1,954,300</u>	<u>\$ 2,504,000</u>
Subtotal Maintenance & Operations	<u>\$ 1,661,590</u>	<u>\$ 2,057,400</u>	<u>\$ 2,033,579</u>	<u>\$ 2,719,751</u>
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ 2,000.00
402 Motor Vehicles & Machinery	-	-	-	30,000
403 Other Equipment	-	-	-	-
404 Projects	-	-	-	715,000
Total 400 Capital Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 747,000</u>
Total Expenditures	<u>\$ 1,661,590</u>	<u>\$ 2,057,400</u>	<u>\$ 2,033,579</u>	<u>\$ 3,466,751</u>

12.2 Utility - Sewer Line - Public Works Fund

97.0 Contingency, 98.0 Debt Svc - Public Works Fund

Departmental Summary

97.0 Contingency, 98.0 Debt Svc - Public Works Fund

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
97.0 Dept - 500 Contingency				
501 Operating Contingency	\$ -	\$ 250,000	\$ 250,000	\$ 250,000
502 Capital Contingency	-	-	-	-
503 Disaster/Emergency Contingency				
504 Employee Severance Contingency				
505 Compensated Absence Contingency				
506 Litigation Contingency	-		-	
507 Emergency Line repair contingency				
508 Capital Assets Contingency				
509 Restricted OPEB Contingency				
510 Restricted Debt Contingency				
511 Restricted Capital Contingency				
512 Restricted Debt Service Contingency				
513 Restricted Emergency Contingency				
Total 97.0 Dept - 500 Contingency	<u>\$ 57,305</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>
98.0 Dept - 600 Debt Service				
601 Interest Expense	\$ 246,260	\$ 250,000	\$ 185,660	\$ 493,018
Retirement of Debt	0	1,115,000	1,211,249	1,250,157
602 Fiscal Agent Fees	<u>57,865</u>	<u>50,000</u>	<u>67,018</u>	<u>67,018</u>
Total 98.0 Dept - 600 Debt Service	<u>\$ 304,125</u>	<u>\$ 1,415,000</u>	<u>\$ 1,463,927</u>	<u>\$ 1,810,193</u>
Total 97.0 & 98.0 Expenditures	<u><u>\$ 361,430</u></u>	<u><u>\$ 1,665,000</u></u>	<u><u>\$ 1,713,927</u></u>	<u><u>\$ 2,060,193</u></u>

99.0 Transfers - Public Works Fund

**99.0 Transfers - Public Works Fund
Departmental Summary**

Expenditure Classification	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
99.0 Dept - 800 Transfers In				
810 Transfer In - Pledged Sales Tax	\$ -	\$ -	\$ -	\$ -
832 Transfer In - PD/WP Debt Service CIP	-	-	-	-
831 Transfer In - Sanitation Conversion CIP	-	-	-	-
Total 800 Transfers In	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
99.0 Dept - 900 Transfers Out				
900 Transfer Out - General Fund	\$ 2,515,470	\$ 2,150,000	\$ 2,150,000	\$ 2,600,000
905 Transfer Out - CIP Fund	-	-	-	-
910 Transfer Out - GF 82.5% Sales Tax	-	-	-	-
931 Transfer Out - CIP 17.5% Sales Tax	-	-	-	-
Total 900 Transfers Out	<u>\$ 2,515,470</u>	<u>\$ 2,150,000</u>	<u>\$ 2,150,000</u>	<u>\$ 2,600,000</u>
Total Transfers	<u><u>\$ (2,515,470)</u></u>	<u><u>\$ (2,150,000)</u></u>	<u><u>\$ (2,150,000)</u></u>	<u><u>\$ (2,600,000)</u></u>

**CAPITAL IMPROVEMENT FUND
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES**

	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
Funding Sources				
Interest Income	\$ 2,143	\$ 1,438	\$ 3,358	\$ 3,358
CIP 17.5% Sales Tax	1,033,470	1,123,120	1,077,784	1,077,784
Transfer Out - PD/WP Debt Service	-	-	-	-
Transfer In- PWA	50,000	-	-	-
Trnsfer In - GF	39,000	648,613	648,613	-
Grant Revenue	838,382	-	115,714	2,009,161
Total Funding Sources	\$ 1,962,995	\$ 1,773,171	\$ 1,845,469	\$ 3,090,303
CDBG Grant Match	\$ 42,769	\$ -	\$ 350,916	\$ 400,000
ODOT Sidewalk Project	396,779	-	-	-
CRRSAA Rockwell Ave Project	7,853	-	86,500	609,161
City Hall Light Replacement	10,550	-	-	-
Replace VFD in Pump Room	21,758	-	-	-
Mueller Water Line Replacement	53,592	0	-	-
City Hall Improve & ADA	94,973	-	-	-
Fire Department Overhead Doors	61,399	-	-	-
New Water Dept Truck	38,387	-	-	-
PD Flock Cameras				30,000
City Hall HVAC Replacements		60,000	25,000	25,000
PW 1/2 Ton Truck / Tommy Lift		36,000	36,000	-
31st Street Lift Station	-	231,000	-	-
Ripper Pool Rehab	4,185	85,000	-	101,500
Fire Truck Lease Payment	84,084	85,000	85,000	85,000
Streets Dump Truck				155,000
Streets One Ton Truck				-
Streets Salt/Sand Spreader				50,000
Streets Snow Plow				18,000
Traffic Signage				10,000
Street Dept. Overhead Door				6,000
Streets One ton Truck w/ Dump Bed		60,035		-
Dispatch Console		95,000	91,966	-
PW Mini Trac Loader		29,000	31,316	-
Public Works Backhoe	105,749	-	-	-
Replacement Dumpsters	27,390	54,900	54,900	-
PD HVAC		20,000		20,000
Fleet Pickup				35,000
TAP Sidewalk Project				1,500,000
Parks Mid-Deck ZTR				19,000
PArk Dept. Overhead Door				18,000
Comm. Dev. Truck		40,000	39,602	-
PW 55HP Tractor/Mower	46,900	-	-	-
Streets ZTR Mower		20,000	18,654	-
PW Flail Mower		9,000		-
PW ZTR Mower	17,308	-	-	-
Unleaded Fuel Pump	8,512	-	-	-
Sanitation Truck	-	-	231,600	-
Total Estimated Project Costs	\$ 1,022,188	\$ 824,935	\$ 1,051,454	\$ 3,081,661
Beginning Fund Balance	664,980	1,607,521	1,607,521	2,403,270
Ending Fund Balance	\$ 1,607,521	\$ 2,557,491	\$ 2,403,270	\$ 2,411,912
Reserved For Streets, Sidewalks and Drainage		(670,000)	(670,000)	(950,780)
Unreserved Fund Balance	\$ 1,607,521	1,887,491	1,733,270	1,461,132

CAPITAL IMPROVEMENT FUND



E911 FUND
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES

E911 FUND

	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
Revenue				
E911 Telephone Fees	\$ 47,911	\$ 46,000	\$ 48,758	\$ 48,000
Total Revenue	<u>\$ 47,911</u>	<u>\$ 46,000</u>	<u>\$ 48,758</u>	<u>\$ 48,000</u>
Expenditures				
E911 Compliant Expenditures	\$ -	\$ -	\$ -	\$ 10,000
Transfe To General Fund	\$ -	\$ 10,000	\$ 10,000	10000
Total Expenditures	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 20,000</u>
Beginning Fund Balance	<u>68,773</u>	<u>116,684</u>	<u>116,684</u>	<u>155,442</u>
Ending Fund Balance	<u>\$ 116,684</u>	<u>\$ 152,684</u>	<u>\$ 155,442</u>	<u>\$ 183,442</u>

**PUBLIC SAFETY FUND
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES**

PUBLIC SAFETY FUND

	<u>Actual FY23</u>	<u>Approved Budget FY24B</u>	<u>Year-End Estimate FY24E</u>	<u>Budget FY25</u>
Revenue and Grants				
Traffic Safety Grants	\$ 45,253	\$ 40,000	\$ 39,770	\$ 40,000
CDS Revolving Fund	-	2,000	2,233	2,000
AG Equitable Share	-		-	
Other Police Grants	68,750		10,694	
ICE Equitable Share	-		-	
Police Donations	14	50	-	50
Fire Donations	-		-	
Bullet Proof Vest Grant	1,619	1,000	-	1,000
BMC Dedicated Tech Fee	47,680	46,500	36,582	46,500
Reimbursement -Towing	3,983	5,000	-	5,000
BPD Dedicated Tech Fee	45,147	44,000	35,393	44,000
Fire Department Grant	238		-	-
Impound Fee	85,878	81,000	89,817	81,000
Police Special Revenue	-	1,000	-	1,000
Animal Shelter Revenue	9,943	10,000	35,590	10,000
A.C. Microchipping and Adoption	14,122	10,000	17,231	10,000
Animal Shelter Donations	533	600	300	600
Total Revenue and Grants	<u>\$ 323,160</u>	<u>\$ 241,150</u>	<u>\$ 267,610</u>	<u>\$ 241,150</u>
Expenditures, Contingency, and Transfers				
Fire Department Grant Expenditures	\$ -	\$ -	\$ -	\$ -
Police Department Grant Expenditures	4,800	7,500	-	7,500
Impound Fee Expenditures	2,441	30,000	-	30,000
Other Expenditures	39,936	4,366	180	-
CDS Revolving Acct Share Exp	-	-	-	-
BPD Dedicated Tech Fee Exp	29,914	30,000	29,333	30,000
BMC Dedicated Tech Fee Exp	5,633	10,500	8,049	7,000
Transfer Out- GF	117,722	168,894	135,000	183,894
Transfer Out- Other Funds	-	-	-	-
Total Expenditures, Contingency, and Transfers	<u>\$ 200,446</u>	<u>\$ 251,260</u>	<u>\$ 172,562</u>	<u>\$ 258,394</u>
Beginning Fund Balance	<u>\$ 359,435</u>	<u>\$ 482,149</u>	<u>\$ 482,149</u>	<u>\$ 577,197</u>
Ending Fund Balance	<u>\$ 482,149</u>	<u>\$ 472,039</u>	<u>\$ 577,197</u>	<u>\$ 559,953</u>

**PARKS AND STREETS CAPITAL IMPROVEMENT FUND
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES**

PARKS AND STREETS CAPITAL IMPROVEMENT FUND

	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
Funding Sources				
Interest Income	\$ 2	\$ 2	\$ 1	\$ 2
CE Mendenhall Park Project	-	-	-	-
Street Landscape Projects	-	-	-	-
Centennial Mural Project	-	-	-	-
Eldon Lyon Park easement	-	-	-	-
W Taylor Eldon Lyon Park Memorial	-	-	-	-
Transfers In	-	-	-	-
Total Funding Sources	\$ 2	\$ 2	\$ 1	\$ 2
CE Mendenhall Park Project	\$ -	\$ -	\$ -	\$ -
Street Landscape Projects	-	-	-	-
Centennial Mural Project	-	-	-	-
Park Improvements	-	-	-	-
W Taylor Eldon Lyon Park Memorial	-	-	-	-
	-	-	-	-
	-	-	-	-
Total Estimated Project Costs	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance	\$ 48,309	\$ 48,311	\$ 48,311	\$ 48,312
Ending Fund Balance	\$ 48,311	\$ 48,313	\$ 48,312	\$ 48,314

**DEBT SERVICE FUND
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES**

DEBT SERVICE FUND

	<u>Actual FY23</u>	<u>Approved Budget FY24B</u>	<u>Year-End Estimate FY24E</u>	<u>Budget FY25</u>
Revenue and Transfers				
Current Year Taxes	\$ 680,000	\$ 499,658	\$ 2,000,000	\$ 2,100,000
Prior Year Taxes	25,000	25,000	8,567	9,000
Debt Proceeds	-	-	-	-
Total Revenue and Transfers	<u>\$ 705,000</u>	<u>\$ 524,658</u>	<u>\$ 2,008,567</u>	<u>\$ 2,109,000</u>
Expenditures				
Current Year Retirements	\$ 430,000	\$ 430,000	\$ 430,000	\$ 980,000
Interest Payments on Bonds	133,575	124,975	1,182,728	831,088
Amt to Repay debt	-	-	-	-
Fiscal Agent Fees	300	300	-	-
Total Expenditures	<u>\$ 563,875</u>	<u>\$ 555,275</u>	<u>\$ 1,612,728</u>	<u>\$ 1,811,088</u>
Excess (Deficiency) of Revenues over Expenditures	<u>\$ 141,125</u>	<u>\$ (30,617)</u>	<u>\$ 395,839</u>	<u>\$ 297,912</u>
Beginning Fund Balance	\$ 541,742	\$ 682,867	\$ 652,250	\$ 1,048,089
Ending Fund Balance	682,867	\$ 652,250	\$ 1,048,089	\$ 1,346,001
Less Reserve for Bond Retirement	<u>(130,322)</u>	<u>(130,322)</u>	<u>(130,322)</u>	<u>(130,322)</u>
Fund Balance Designated For Debt Service	<u>\$ 552,545</u>	<u>\$ 521,928</u>	<u>\$ 917,767</u>	<u>\$ 1,215,679</u>

**BETHANY HOSPITAL TRUST
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES**

BETHANY HOSPITAL TRUST

	<u>Actual FY23</u>	<u>Approved Budget FY24B</u>	<u>Year-End Estimate FY24E</u>	<u>Budget FY25</u>
Revenue				
Lease Payments	\$ 133,011	\$ 180,000	\$ 168,497	\$ 180,000
Other Income	-	-	-	-
Interest Income	125,622	125,000	132,079	125,000
Capital Contributions	-	-	-	-
Total Revenues	<u>\$ 258,633</u>	<u>\$ 305,000</u>	<u>\$ 300,576</u>	<u>\$ 305,000</u>
Expenditures And Transfers Out				
Other Expenditures	\$ -	\$ 10,500	\$ -	\$ -
Capital Improvements	-	-	-	-
Depreciation Expense	260,000	255,000	255,000	255,000
Transfer Out- Other Funds	-	-	-	-
Transfer Out- BDA	-	-	-	-
Total Expenditures and Transfers Out	<u>\$ 260,000</u>	<u>\$ 265,500</u>	<u>\$ 255,000</u>	<u>\$ 255,000</u>
Contingency				
Restricted OPEB Contingency	\$ -	\$ -	\$ -	\$ -
Restricted Long Term Asset Contingency	-	-	-	-
Restricted Fixed Asset Contingency	-	-	-	-
Restricted Capital Asset Contingency	-	-	-	-
Litigation Contingency	-	-	-	-
Disaster/Emergency Contingency	-	-	-	-
Total Contingency	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Beginning Fund Balance	<u>\$ 7,136,982</u>	<u>\$ 7,135,615</u>	<u>\$ 7,135,615</u>	<u>\$ 7,181,191</u>
Ending Fund Balance	<u><u>\$ 7,135,615</u></u>	<u><u>\$ 7,175,115</u></u>	<u><u>\$ 7,181,191</u></u>	<u><u>\$ 7,231,191</u></u>

**BETHANY DEVELOPMENT AUTHORITY
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES**

BETHANY DEVELOPMENT AUTHORITY

	<u>Actual FY23</u>	<u>Approved Budget FY24B</u>	<u>Year-End Estimate FY24E</u>	<u>Budget FY25</u>
Revenue and Transfers In				
Interest Income	\$ -	\$ -	\$ -	\$ -
TIF District Income	60,783	-	-	61,000
Transfer In- BHT	-	-	-	-
Transfer In- GF	20,000	20,000	20,000	20,000
Transfers Out- BEDA	-	-	-	-
Total Revenue and Transfers In	<u>\$ 80,783</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 81,000</u>
Expenditures and Transfers Out				
100 Personal Service				
300 Other Services & Charges				
340 Tax Incent Finance Dist Services	\$ -	\$ -	\$ -	\$ -
342 Maintenance Contractual	-	-	-	-
347 Economic Development Grants	-	-	-	-
348 Advertising and Promotion	-	-	-	-
351 Bethany Boom Expense	20,000	20,000	40,000	40,000
352 Other Events	-	-	-	-
Total 300 Services & Charges	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 40,000</u>	<u>\$ 40,000</u>
Subtotal Maintenance & Operations	\$ 20,000	\$ 20,000	\$ 40,000	\$ 40,000
Beginning Fund Balance	<u>\$ 90,981</u>	<u>\$ 151,764</u>	<u>\$ 151,764</u>	<u>\$ 131,764</u>
Ending Fund Balance	<u>\$ 151,764</u>	<u>\$ 151,764</u>	<u>\$ 131,764</u>	<u>\$ 172,764</u>

**BETHANY ECONOMIC DEVELOPMENT AUTHORITY (BEDA)
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES**

BETHANY ECONOMIC DEVELOPMENT AUTHORITY (BEDA)

	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
Revenue and Transfers In				
Interest Income	\$ 3,857	\$ 3,000	\$ 5,000	\$ 3,000
Transfer In- GF Mercer Property	-	-	-	-
Transfer In- GF Hotel Tax	75,000	75,000	75,000	75,000
Transfer In- BHT	-	-	-	-
Total Revenue and Transfers In	<u>\$ 78,857</u>	<u>\$ 78,000</u>	<u>\$ 80,000</u>	<u>\$ 78,000</u>
Expenditures and Transfers Out				
100 Personal Service				
100 Salaries	\$ -	\$ 7,800	\$ -	\$ 7,800
101 Allowances	-	-	-	-
102 FICA & Medicare	-	600	-	600
103 Retirement	-	-	-	-
104 Insurance - Employee	-	-	-	-
105 Membership, Travel & Training	-	-	-	-
Total 100 Personal Service	<u>\$ -</u>	<u>\$ 8,400</u>	<u>\$ -</u>	<u>\$ 8,400</u>
200 Materials & Supplies				
210 Office Supplies	\$ -	\$ 500	\$ -	\$ 500
212 Maintenance Supplies	-	-	-	-
Total 200 Materials & Supplies	<u>\$ -</u>	<u>\$ 500</u>	<u>\$ -</u>	<u>\$ 500</u>
300 Other Services & Charges				
340 Professional Services (BANTA)	\$ 20,519	\$ 42,000	\$ 33,600	\$ 42,000
342 Maintenance Contractual	-	-	-	-
347 Economic Development Agreements	-	25,800	20,000	25,800
348 Advertising and Promotion	18,600	5,000	-	5,000
351 Bethany Freedom Festival	-	-	-	-
352 Other Events	-	-	-	-
Total 300 Services & Charges	<u>\$ 39,119</u>	<u>\$ 72,800</u>	<u>\$ 53,600</u>	<u>\$ 72,800</u>
Subtotal Maintenance & Operations	<u>\$ 39,119</u>	<u>\$ 81,700</u>	<u>\$ 53,600</u>	<u>\$ 81,700</u>

**BETHANY ECONOMIC DEVELOPMENT AUTHORITY (BEDA)
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES**

BETHANY ECONOMIC DEVELOPMENT AUTHORITY (BEDA)

	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
400 Capital Expenditures				
401 Office Equipment	\$ -	\$ -	\$ -	\$ -
402 Motor Vehicles & Machinery	-	-	-	-
403 Other Equipment	-	-	-	-
404 Projects	<u>6,500</u>	-	-	-
Total 400 Capital Expenditures	<u>\$ 6,500</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
500 Contingency				
501 Operating Contingency	\$ -	\$ -	\$ -	\$ -
502 Capital Contingency- Fixed Assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total 500 Contingency	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures	<u>\$ 45,619</u>	<u>\$ 81,700</u>	<u>\$ 53,600</u>	<u>\$ 81,700</u>
Beginning Fund Balance	<u>\$ 345,971</u>	<u>\$ 379,209</u>	<u>\$ 379,209</u>	<u>\$ 405,609</u>
Ending Fund Balance	<u><u>\$ 379,209</u></u>	<u><u>\$ 375,509</u></u>	<u><u>\$ 405,609</u></u>	<u><u>\$ 401,909</u></u>

BETHANY JUVENILE JUSTICE FUND
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES

	Actual FY23	Approved Budget FY24B	Year-End Estimate FY24E	Budget FY25
Revenue and Transfers In				
Interest Income	\$ -	\$ -	\$ -	\$ -
Juvenile fines and Court Costs	-	-	-	-
Other Income	-	-	-	-
Transfers from Other Funds	-	-	-	-
Total Revenue and Transfers In	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Expenditures and Transfers Out				
100 Personal Service				
100 Salaries	\$ -	\$ -	\$ -	\$ -
101 Allowances	-	-	-	-
102 FICA & Medicare	-	-	-	-
103 Retirement	-	-	-	-
104 Insurance - Employee	-	-	-	-
105 Membership, Travel & Training	-	-	-	-
106 Overtime	-	-	-	-
Total 100 Personal Service	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
200 Materials & Supplies				
210 Office Supplies	\$ -	\$ -	\$ -	\$ -
212 Maintenance Supplies	-	-	-	-
Total 200 Materials & Supplies	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
300 Other Services & Contingency				
340 Professional Services	\$ -	\$ -	\$ -	\$ -
341 Utilities	-	-	-	-
342 Maintenance Contractual	-	-	-	-
503 Restricted Juvenile Justice Contingency	-	-	-	-
300 Other Services & Contingency	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Subtotal Maintenance & Operations	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
900 Transfers Out				
910 Transfer to General Fund	\$ -	\$ 10,000	\$ 10,000	\$ -
Total 900 Transfers Out	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ -</u>
Total Expenditures & Transfers Out	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ -</u>
Beginning Fund Balance	<u>\$ 143,516</u>	<u>\$ 143,516</u>	<u>\$ 143,516</u>	<u>\$ 133,516</u>
Ending Fund Balance	<u>\$ 143,516</u>	<u>\$ 133,516</u>	<u>\$ 133,516</u>	<u>\$ 133,516</u>

**BETHANY CEMETERY TRUST
SUMMARY OF REVENUES, TRANSFERS AND EXPENDITURES**

BETHANY CEMETERY TRUST

	<u>Actual FY23</u>	<u>Approved Budget FY24B</u>	<u>Year-End Estimate FY24E</u>	<u>Budget FY25</u>
Revenue and Transfers In				
Sale of sites	\$ -	\$ 11,700	\$ -	\$ 11,700
Other Income	-	-	-	-
Interest Income	-	-	-	-
Donations and Contributions	-	-	-	-
Total Revenue and Transfers In	<u>\$ -</u>	<u>\$ 11,700</u>	<u>\$ -</u>	<u>\$ 11,700</u>
Expenditures and Transfers Out				
Other Expenditures	\$ -	\$ -	\$ -	\$ -
Cemetery Improvements	2,800	64,000	-	64,000
Transfer to Other Funds	-	-	-	-
Disaster/Emergency Contingency	-	-	-	-
Total Expenditures and Transfers Out	<u>\$ 2,800</u>	<u>\$ 64,000</u>	<u>\$ -</u>	<u>\$ 64,000</u>
Beginning Fund Balance	<u>\$ 78,840</u>	<u>\$ 76,040</u>	<u>\$ 76,040</u>	<u>\$ 76,040</u>
Ending Fund Balance	<u><u>\$ 76,040</u></u>	<u><u>\$ 23,740</u></u>	<u><u>\$ 76,040</u></u>	<u><u>\$ 23,740</u></u>

BETHANY CITY COUNCIL

From: Elizabeth Gray, City Manager
Date: April 16, 2024
Subject: Approval of Resolution No. 1695 for Project Sponsorship for a Transportation Alternatives Program Application and Maintenance Commitment

BACKGROUND

The Oklahoma Department of Transportation is accepting applications for the Transportation Alternatives program which provides funding for non-motorized transportation opportunities including on and off road pedestrian and bicycle facilities to enhance mobility. This application is for a trail along the south side of NW 36th from Council to Glade Avenue to provide connection to Eldon Lyon Park, and also sidewalk installation on the north side of NW 36th between the park and Rockwell to complete sidewalk gaps. The funding mechanism allows for up to 80% eligible project costs from ODOT up to \$1.2 million if the project is selected to move forward, with the remaining funding provided by the project sponsor. This Resolution is required to be included in the application to be considered for further consideration.

RECOMMENDATION

1. Approval of Resolution No. 1695 for Project Sponsorship for a Transportation Alternatives Program Application and Maintenance Commitment.



ADDITIONAL COMMENTS

Funding would come from the Capital Improvement Reserve Fund.

RESOLUTION NO. 1695

**RESOLUTION OF PROJECT SPONSORSHIP
FOR A
TRANSPORTATION ALTERNATIVES PROGRAM APPLICATION
AND MAINTENANCE COMMITMENT**

A RESOLUTION DECLARING THE ELIGIBILITY OF THE CITY OF BETHANY, OKLAHOMA TO SUBMIT AN APPLICATION TO THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR USE OF TRANSPORTATION ALTERNATIVES PROGRAM FUNDS SET FORTH BY IJJA FOR THE NW 36TH STREET TRAIL PROJECT IN THE CITY OF BETHANY AND AUTHORIZING THE MAYOR TO SIGN THIS APPLICATION.

Whereas, the preliminary estimate of cost is \$1,500,000 and federal participation under the terms of the IJJA relating to Transportation Alternatives program funds is hereby requested for funding 80% of the project cost, which is estimated at \$1,200,000; and

Whereas, the City of Bethany, Oklahoma, is participating as an eligible project sponsor in the Oklahoma Department of Transportation's transportation alternatives program set forth by IJJA; and

Whereas, federal monies are available under a transportation alternatives program set forth by IJJA, administered by the state of Oklahoma, Department of Transportation, for the purpose of creating and promoting the planning and development of active transportation facilities and programs in Oklahoma; and

Whereas, the City of Bethany, Oklahoma, acknowledges availability of the required local match of no less than 20%, estimated at \$300,000; and

Whereas, after appropriate public input and due consideration, the City Council of the City of Bethany, Oklahoma, has recommended that an application be submitted to the state of Oklahoma for the NW 36th Street Trail project.

Now, therefore, be it resolved by the City Council of the City of Bethany, Oklahoma:

Section 1. That the City of Bethany, Oklahoma, does hereby authorize TEIM Design, PLLC, to submit an application to the Oklahoma Department of Transportation for transportation alternatives program funds set forth by IJJA on behalf of the citizens of the City of Bethany, Oklahoma.

Section 2. That the City of Bethany, Oklahoma, hereby assures the Oklahoma Department of Transportation that sufficient funding for the NW 36th Street Trail project is available.

Section 3. That the City of Bethany, Oklahoma, hereby assures the Oklahoma Department of Transportation that sufficient funding for the operation and maintenance of the NW 36th Street Trail project will be available for the life of the project.

Section 4. That the City of Bethany, Oklahoma, hereby assures the Oklahoma Department of Transportation that the City of Bethany, Oklahoma, will have title or permanent easement to the NW 36th Street Trail project by the time of project letting, if necessary.

Section 5. That the Mayor of the City of Bethany, Oklahoma, is authorized to sign the application to the Oklahoma Department of Transportation for transportation alternatives program funds set forth by IJJA on behalf of the citizens of the City of Bethany, Oklahoma. The Mayor is also authorized to submit additional information as may be required and act as the official representative of the City of Bethany, Oklahoma in this and subsequent related activities.

Adopted by the City of Bethany, Oklahoma, and signed by the Mayor this _____ day of _____, 2024.

ATTEST:

City Clerk

Mayor

Approved as to form and legality:

City Attorney

Agenda: 04/16/2024
Item: 8
BPWA Item: 4

BETHANY CITY COUNCIL
BETHANY PUBLIC WORKS AUTHORITY

From: Elizabeth Gray, City Manager
Date: April 16, 2024
Subject: Discussion and possible approval of Engineering Design Contract for NW 25th and Shannon Lift Station Replacement Project with TEIM Design.

BACKGROUND

The City of Bethany was recently notified by Congresswoman Stephanie Bice's office that a Community Project Funding request for replacement of the NW 25th and Shannon Lift Station has been approved for 80% of the construction cost up to \$484,000. This project will replace pumps, motors, electrical systems, and housing, as well as rehabilitate underground structures.

Staff recommends approval of the attached contract for an amount of \$94,964.00.

RECOMMENDATION

1. Approve Engineering Design Contract between the City of Bethany and TEIM Design for design of the NW 25th and Shannon Lift Station replacement project.

ADDITIONAL COMMENTS

Funding comes from Sewer Projects line item 056-12.2-404



**CITY OF BETHANY, OKLAHOMA
ENGINEERING CONTRACT**

This contract entered into between the City of Bethany, Oklahoma, hereinafter called the "City"; and TEIM Design, PLLC., 3020 NW 149th Street, Oklahoma City, Oklahoma, hereinafter called the "Engineer". This _____ day of April 2024 for the purpose of providing engineering services, contract documents, and construction inspection for the 25th and Shannon Lift Station Rehabilitation Project, hereinafter referred to as the PROJECT;

The City and Engineer in consideration of their mutual covenants herein agree in respect of the performance of professional engineering services by Engineer and the payment for those services by City, as set forth below.

Engineer shall serve as City's professional engineering representative in those phases of the PROJECT to which this agreement applies and will give consideration and advice to City during the performance of their services.

SECTION 1

A. BASIC SERVICES OF ENGINEER

1. The Engineer shall perform professional services as hereinafter stated which include normal civil, surveying, and geotechnical activities as required.
2. To comply with all federal, state, and local laws, regulations, and ordinances applicable to the work.
3. That prior to beginning the work, the Engineer shall obtain and furnish current copies (certificates) to the City of:
 - a) Workers' Compensation Insurance in accordance with the laws of the State of Oklahoma.
 - b) Policy Limits: The insurance coverage and limits required of the Engineer under this Contract are designed to meet the minimum requirements of the City and its participating trusts.
 - c) Commercial General Liability Insurance. The Engineer shall provide and maintain commercial general liability insurance coverage sufficient to meet the maximum cumulative liability of all parties to this Contract, including the City and any public trust participating in the Project, under the Governmental Tort Claims Act, 51 O.S. § 151 et seq., (GTCA) and any amendment or addition thereto, as provided herein.

Property damage liability in an amount not less than Two Hundred Thousand Dollars (\$200,000.00) per claimant for loss, damage to or destruction of property,

including but not limited to consequential damages arising out of a single accident or occurrence.

All other liability in an amount not less than One Hundred Seventy-Five Thousand Dollars (\$175,000.00) per claimant for claims including death, personal injury, and all other claims arising out of a single accident or occurrence.

Single occurrence or accident liability in an amount not less than One Million Dollars (\$1,000,000.00) for any number of claims arising out of a single accident or occurrence.

- d) Automobile Liability Insurance. The Engineer shall provide and maintain comprehensive automobile liability insurance coverage as to the ownership, maintenance, and use of all owned, non-owned, leased or hired vehicles sufficient to meet the maximum cumulative liability of all parties to this Contract, including the City and any public trust participating in the Project, under the Governmental Tort Claims Act, 51 O.S. § 151 *et seq.*, (GTCA) and any amendment or addition thereto, unless otherwise specifically and expressly provided herein.

Property damage liability in an amount not less than Two Hundred Thousand Dollars (\$200,000.00) per claimant for loss, damage to or destruction of property, including but not limited to consequential damages arising out of a single accident or occurrence.

All other liability in an amount not less than One Hundred Seventy-Five Thousand Dollars (\$175,000.00) per claimant for claims including death, personal injury, and all other claims arising out of a single accident or occurrence.

Single occurrence or accident liability in an amount not less than One Million Dollars (\$1,000,000.00) for any number of claims arising out of a single accident or occurrence.

- e) Professional Liability Insurance in the amount of \$1,000,000. This insurance (A, B, C, & D) shall be maintained a full force and effect during the life of this engineering contract.

7. Indemnity

Subject to the laws of Oklahoma and applicable federal law, Engineer agrees to defend and hold harmless the City of Bethany for the negligent and intentional acts of the Engineer's own employees, agents, representatives, divisions, and affiliates that arise out of or are related to the performance of any of the Engineer's obligations under this Agreement.

8. That the Engineer and his subcontractors are to maintain all books, documents, papers, accounting records, and other evidence pertaining to cost incurred and to make such materials available at their respective offices at all reasonable times, during the contract period for three years from the date of final payment under the contract, for inspection by the City and copies thereof shall be furnished if requested.

9. Preliminary Design Phase

After written authorization to proceed with the Preliminary Phase, Engineer shall:

- 9.1 In consultation with the City and on the basis of the Scope of Services (Exhibit "A"), prepare preliminary design documents consisting of final design criteria, preliminary plans, and outline specifications.
- 9.2 Based on preliminary design plans, submit an opinion of probable cost for the project including construction cost, contingencies, and compensation for all professionals and consultant services.
- 9.3 Furnish three (3) copies of the above preliminary design plans and present and review them in person with the City.

10. Final Design Phase

After written authorization to proceed with the Final Design Phase, Engineer shall:

- 10.1 On the basis of the accepted preliminary design plans, incorporate in the contract documents final plans, quantities, construction estimates, and specifications to show the character and scope of the work to be performed by the Contractors on the PROJECT.
- 10.2 Furnish to City such documents and design data as may be required and assist in the preparation of the required documents so that the City may obtain approvals of such governmental authorities as have jurisdiction over design criteria applicable to the PROJECT and assist in obtaining such approvals by participating in submissions to and negotiations with appropriate authorities.
- 10.3 Advise the City of any adjustments to their latest opinion of probable project cost caused by changes in design requirements or construction costs and furnish a revised opinion of probable project cost based on the drawings and specifications.
- 10.4 Prepare bid forms, notice to bidders, instruction to bidders, general conditions, and supplementary conditions, and assist in the preparation of other related documents.
- 10.5 Furnish three (3) copies of the above documents and present and review them in person with the City.
- 10.6 Furnish five (5) copies of the approved final design documents to the City.

- 10.7 Assist the City in the acquisition of the required local, State and Federal government permits (ODEQ, OWRB, etc.) and private permits (railroad, utility, etc.). The Engineer shall at no additional cost to City provide sets of construction plans and specifications as may be necessary for application of such permits.

11. Advertising and Bidding Phase

After written authorization to proceed with the Advertising and Bidding Phase, the Engineer shall:

- 11.1 Assist City in obtaining bids or negotiating proposals for the construction contract. The Engineer shall supply prospective bidders with the project plans and contract documents for a fee to be retained by the Engineer to cover the costs for reproduction, etc.; the amount of the fee to be agreed upon by the Engineer and the City. The Engineer shall record the name, address, telephone number, and email address of each prospective bidder obtaining the contract documents.
- 11.2 Attend the Pre-Bid Conference to assist the City in answering any questions pertaining to the PROJECT which the prospective bidders may have.
- 11.3 Consult with and advise the City as to the acceptability of sub-contractors and other persons or organizations proposed by the Contractor(s) for those portions of the work as to which such acceptability is required by the contract documents.
- 11.4 Consult with and advise the City as to the acceptability of substitute materials and equipment proposed by Contractor(s) when substitution is permitted by the contract documents.
- 11.5 Assist the City in evaluation bids or proposals and in assembling and awarding contracts.

12. Construction Phase

During the Construction Phase, the Engineer shall:

- 12.1 Consult with and advise the City and act as their representative. All of the City's instructions to contractor(s) will be issued through the City Manager or their designated representative.
- 12.2 Make monthly visits to the site to observe as an experienced and qualified design professionals, the progress and quality of the executed work and to determine in general if the work is proceeding in accordance with the contract document; they shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of work; shall not be responsible for the means, methods, techniques, sequences or

procedures of construction selected by Contractor(s) or the safety precautions and programs incident to the work of Contractor(s). Their efforts will be directed toward providing assurance for City that the completed PROJECT will conform to the contract documents; but they shall not be responsible for the failure of Contractor(s) to perform construction work in accordance with the contract documents. During such visits and on the basis of their on-site observances, they shall provide the City written reports on the progress, performance, and quality of the work. The Engineer shall endeavor to guard the City against defects and deficiencies in the work of Contractor(s) and may recommend to City the disapproval or rejection of work as failing to conform to the contract documents.

- 12.3 Review and approve shop drawings and samples, the results of tests and inspections and other data which any Contractor is required to submit, but only for conformance with the design concept of the PROJECT and compliance with the information given in the contract documents; determine the acceptability of substitute materials and equipment proposed by Contractor(s); and receive and review (for general content as required by the specifications) maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection which are to be assembled by Contractor(s) in accordance with the contract documents.
- 12.4 Conduct, when notified by City, a final inspection of the project and provide the City a written report indicating the Engineer's opinion as to the conformance of the completed work to the contract documents, quality of the work performed, performance of the Contractor(s) and a list of any deficient items.
- 12.5 Perform such additional services as may be set forth under this phase of the work as shown in Exhibit "A".

SECTION 2

CITY RESPONSIBILITIES

The City Shall:

- 1. To pay a total fee based on hourly rates or lump sum amount. The total fee for provided services are presented on EXHIBIT "A".

Said payments to be made based on monthly invoices for hours worked or percent complete on lump sum projects.
- 2. Provide full information as to their requirements for the project.
- 3. Assist the Engineer by placing at their disposal all available information pertinent to the project including previous reports and any other data relative to design and construction of the PROJECT.

4. Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by the Engineer and render in writing decisions pertaining within a reasonable time so as not to delay the services of the Engineer.
5. Pay all permitting costs associated with the PROJECT.
6. Pay all advertising costs incident to obtaining bids or proposals from Contractor(s).
7. Return to the Engineer submitted project documents for City's review on which the Engineer has not substantially addressed previously noted provisions and comments. The Engineer's contract time will not be suspended for submission of project documents which do not contain substantial revisions.
8. Provide a testing firm and pay all costs for testing, as required for design of the PROJECT, unless specified otherwise.
9. Designate in writing a person to act as the City's representative with respect to the work to be performed under this agreement. Such person shall have complete authority to transmit instructions, receive information, and interpret and define the City's policies and decisions with respect to materials, equipment, elements, and systems pertinent to the Engineer's services.
10. Issue all instructions to the Engineer; act as interpreter of the requirements of the contract documents and judge of the performance thereunder by the parties thereto and shall make decisions on all claims of the Engineer relating to the execution and progress of the work and all other matters and questions related thereto.
11. In consultation with the Engineer, issue all instructions to Contractor(s); prepare routine change orders as required; require, if deemed appropriate, special inspection or testing of the work; act as interpreter of the requirements of the contract documents and judge of the performance thereunder by the parties thereto and shall make decisions on all claims of the City and Contractor(s) relating to the execution and progress of the work and all other matters and questions related thereto.
12. Have the City Manager or their designated representative, based on their on-site observations and project inspection reports, determine the amounts owing to Contractor(s).
13. Conduct an inspection to determine if the PROJECT is substantially complete and a final inspection to determine if the project has been completed in accordance with the contract documents and if each Contractor has fulfilled all obligations thereunder so that City may approve, in writing, final payment to each Contractor.

SECTION 3

It is further mutually agreed by the City and the Engineer that:

1. For any major revision in the character or scope of the work in design ordered in writing by the City, a supplemental agreement will be negotiated, prior to performing the additional work.
2. The City reserves the right to terminate the contract at any time, and if the PROJECT should be abandoned, or the processing of the PROJECT be indefinitely postponed, or if the contract is terminated for any other reasons, the Engineer shall be paid the reasonable value by the City for the data delivered or is ready for delivery upon receipt thereof based upon availability of funds for this work, and such determination by the City shall be conclusive and binding.
3. The Engineer is, and shall be, in the performance of all work, services and activities an independent contractor, and not an employee, agent, or servant of the City of Bethany. The tort liability of the City of Bethany is exclusively governed by the "Oklahoma Governmental Tort Claims Act". The City reserves the right to terminate this contract at any time, and if this project should be abandoned, or the processing of same indefinitely postponed, or this contract terminated for any other reason, the Engineer shall be paid by the City the reasonable value for the data delivered or ready for delivery upon receipt thereof, and such determination by the City shall be conclusive and binding.
4. Any dispute concerning a question of fact in connection with the work not disposed of by agreement between the parties shall be referred for determination by the City or their duly authorized representative whose decision after approval by the City in the matter shall be final and conclusive on the parties to the contract.
5. The Engineer shall furnish all engineering services, labor, equipment, and incidentals as may be required to perform this contract, except as otherwise provided herein.
6. All work performed and submitted under this contract shall be done in a manner acceptable to the City.
7. A detailed scope of services is attached as EXHIBIT "A", which is hereby incorporated into this contract.
8. This agreement shall be binding upon and inure to the benefit of successors or assigns of the parties hereto.

IN WITNESS WHEREOF, this Contract was executed and approved by the Engineer this 16th day of April 2024.

ATTEST:

TEIM DESIGN, PLLC.



STATE OF OKLAHOMA)
) SS
COUNTY OF OKLAHOMA)

President

This instrument was acknowledged before me on this 16th day of April 2024, by Joe Davis, P.E., as President of TEIM Design, PLLC.

My Commission Expires/Commission Number: Kerry Rehl
Notary Public

10-04-2024 / 19010036 (Seal)



IN WITNESS WHEREOF, this Contract was approved and executed by the City of Bethany this _____ day of April 2024.

ATTEST:

THE CITY OF BETHANY

City Clerk

Mayor

EXHIBIT "A"
Scope of Services Services

CITY OF BETHANY
25th and Shannon Lift Station Rehabilitation Project

The Scope of Work shall include all necessary services to furnish complete detailed construction plans, bidding documents, construction administration, and inspection for the work identified below:

Replacement of pumps, motors, electrical system, and housing, as well as rehabilitating underground structures.

The total cost of Engineering Services for this work is \$94,964.00 lump sum.

EXHIBIT "B"

Compensation for Hourly Engineering Services & Payments

Compensation.

- A. The Engineer shall be compensated at the following hourly rates for Project Engineering services performed.

<u>Personnel</u>	<u>Rate</u>
Principal	\$217
Senior Architect	\$185
Senior Engineer	\$185
Project Engineer	\$142
Structural Engineer	\$153
Engineer Intern	\$96
Traffic Engineer	\$178
Environmental Specialist	\$142
CADD Technician	\$108
Design Technician	\$145
Clerical/Admin	\$90
Construction Engineer	\$153
Construction Technician	\$102
Inspector	\$118
Senior Planner	\$163
Planner	\$120

Payments.

- A. Payment of claims for hourly work completed on each task may be submitted. Invoices for the amount and value of the work and services performed by the Engineer shall be submitted monthly to the City and shall meet the standards of quality as established under this Contract. The City agrees to pay the Engineer, as compensation for such engineering services as listed herein. The invoices shall be prepared and submitted by the Engineer and be accompanied by all supporting data required by the City. Payment of any invoice for any work or services is not deemed to be recognition of satisfactory performance of said work or services or a waiver of any right of the City or any obligation of the Engineer should it be determined later that said work or services were negligently performed or provided or were not performed or provided in accordance with the standards required by this Contract.
- B. Final payments for assigned projects shall not be deemed to waive any rights or obligations of the parties to this Contract.

EXHIBIT "C"
EQUAL OPPORTUNITY CLAUSE

The applicant hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the regulations of the Secretary of Labor at 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee, or undertaken pursuant to any Federal program involving such grant, contract, loan, insurance, or guarantee, the following equal opportunity clause: During the performance of this contract, the Engineer agrees as follows:

(1) The Engineer will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Engineer will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Engineer agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The Engineer will, in all solicitations or advertisements for employees placed by or on behalf of the Engineer, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) The Engineer will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Engineer's legal duty to furnish information.

(4) The Engineer will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Engineer's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) The Engineer will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) The Engineer will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of the Engineer's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Engineer may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) The Engineer will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Engineer will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event an Engineer becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the Engineer may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

EXHIBIT "D"

Federal Requirements Under 2 CFR PART 200, Appendix II, As Applicable

A. **Simplified Acquisition Threshold.** Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. §1908, as may be amended from time to time, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

B. **Contract Minimum for Termination for Cause and Convenience.** All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be affected and the basis for settlement.

C. **Davis Bacon Act, as amended (40 U.S.C. §3141–3148).** When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. §3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

D. **Copeland Anti-Kick Back Act.** Contracts must also include a provision for compliance with the Copeland “Antikickback” Act (40 U.S.C. §3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

E. **Contract Work Hours and Safety Standards Act (40 U.S.C. §3701–3708).** Where applicable, all contracts awarded by the nonfederal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §3702 and §3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. §3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. §3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply

to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

F. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

G. Energy Policy and Conservation Act. Contractor must comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. §6201).

H. Byrd Anti-Lobbying Amendment (31 U.S.C. §1352). Contractors that apply or bid for an award of \$100,000 or more must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. §1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier-to-tier up to the non-Federal award.

J. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

K. Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

- (1) Procure or obtain;
- (2) Extend or renew a contract to procure or obtain; or
- (3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications

equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

Telecommunications or video surveillance services provided by such entities or using such equipment.

Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

See Public Law 115-232, section 889 for additional information.

See also § 200.471.

L. Procurement of Recovered Materials. See 2 CFR §200.322.

City of Bethany General Fund
Statement of Revenues and Expense
March 2024

AGENDA: 04/16/2024
ITEM: 11 (A)

Revenues

	2023-2024	March	Year to Date	Year to Date	Budget
	Annual Budget	Revenue	Revenue	Percentage of Budget	Remaining
SALES TAX 82.5% DEDICATED	4,915,581.00	411,602.00	3,738,181.00	76.05%	1,177,400.00
USE TAX REVENUE	1,340,722.00	102,322.00	1,156,977.00	86.30%	183,745.00
HOTEL TAX REVENUE	53,583.00	3,548.00	37,961.00	70.85%	15,622.00
CABLE FRANCHISE TAX REVENUE	105,852.00	0.00	50,621.00	47.82%	55,231.00
PHONE FRANCHISE TAX REVENUE	24,038.00	0.00	35,258.00	146.68%	-11,220.00
UTILITY FRANCHISE TAX REVENUE	751,061.00	52,972.00	567,062.00	75.50%	183,999.00
OCCUPATIONAL LICENSE REVENUE	28,119.00	1,140.00	28,627.00	101.81%	-508.00
BUILDING PERMIT REVENUE	28,246.00	1,470.00	34,764.00	123.08%	-6,518.00
INSPECTION PERMIT REVENUE	33,446.00	3,483.00	44,751.00	133.80%	-11,305.00
ZONING PERMITS	1,094.00	0.00	0.00	0.00%	1,094.00
ANIMAL LICENSE REVENUE	0.00	106.00	429.00	0.00%	-429.00
ABATEMENT REVENUE	0.00	0.00	6,204.00	0.00%	-6,204.00
MOTOR FUEL TAX REVENUE	37,049.00	0.00	21,515.00	58.07%	15,534.00
COMMERCIAL VEH TAX REVENUE	139,694.00	13,498.00	102,813.00	73.60%	36,881.00
CIGARETTE TAX REVENUE	42,592.00	2,591.00	27,761.00	65.18%	14,831.00
ALCOHOL BEVERAGE TAX REVENUE	57,391.00	4,022.00	40,380.00	70.36%	17,011.00
ACCOUNTING SERVICE REVENUE	26,400.00	0.00	19,800.00	75.00%	6,600.00
EMERGENCY MEDICAL CALL SVC FEE	279,415.00	23,414.00	210,803.00	75.44%	68,612.00
STORMWATER COMPLIANCE FEE	323,352.00	27,043.00	243,403.00	75.27%	79,949.00
CEMETARY LOT SALES REVENUE	34,200.00	2,700.00	10,850.00	31.73%	23,350.00
MINERAL RIGHTS & ROYALTIES REV	34,853.00	1,033.00	9,073.00	26.03%	25,780.00
POLICE FINES & COURT COST REV	813,252.00	79,916.00	530,858.00	65.28%	282,394.00
INTEREST INCOME	13,515.00	1.00	33,710.00	249.43%	-20,195.00
MISCELLANEOUS REVENUE	108,290.00	3,172.00	61,104.00	56.43%	47,186.00
REIMBURSEMENT REVENUE	30,386.00	79.00	11,647.00	38.33%	18,739.00
CREDIT CARD FEES	102,913.00	8,474.00	76,328.00	74.17%	26,585.00
GRANT REVENUE	134,000.00	0.00	17,264.00	12.88%	116,736.00
OMAG REFUNDS	0.00	0.00	0.00	0.00%	0.00
SALE OF ASSETS	0.00	10,000.00	10,000.00	0.00%	-10,000.00
ECONOMIC DEV PROMO & EVENT RE	0.00	0.00	120.00	0.00%	-120.00
OMAG WORKER'S COMP REFUNDS	48,483.00	0.00	8,946.00	18.45%	39,537.00
Total Revenues	9,507,527.00	752,586.00	7,137,210.00	75.07%	2,370,317.00
Transfers In	2,328,894.00	179,167.00	1,612,503.00	69.24%	716,391.00
Total Revenues and Transfers In	11,836,421.00	931,753.00	8,749,713.00	73.92%	3,086,708.00

Expenses

	2023-2024 Annual Budget	March Expenses	Year to Date Expenses	Year to Date Percentage of Budget	Budget Remaining
01.0-MANAGEMENT	1,039,918.00	79,602.00	672,846.00	64.70%	367,072.00
02.0-FINANCE	429,104.00	26,113.00	286,483.00	66.76%	142,621.00
03.0-MUNICIPAL COURT	620,081.00	39,372.00	369,179.00	59.54%	250,902.00
04.0-ENGINEERING	209,000.00	7,551.00	125,612.00	60.10%	83,388.00
05.0-POLICE	4,699,604.00	318,830.00	3,257,980.00	69.32%	1,441,624.00
06.0-FIRE	2,910,684.00	208,708.00	2,218,610.00	76.22%	692,074.00
07.0-COMMUNITY DEV	620,108.00	41,099.00	365,929.00	59.01%	254,179.00
08.1-PW ADMIN	190,503.00	11,733.00	111,347.00	58.45%	79,156.00
08.2-STREETS	1,215,182.00	55,748.00	778,735.00	64.08%	436,447.00
08.4-FLEET MAINT	133,624.00	6,430.00	57,258.00	42.85%	76,366.00
08.5-PARKS	600,557.00	39,293.00	340,377.00	56.68%	260,180.00
98.0-CONTINGENCY	606,000.00	0.00	0.00	0.00%	606,000.00
TOTAL EXPENDITURES	13,274,365.00	834,479.00	8,584,356.00	64.67%	4,690,009.00
Transfers Out	790,613.00	30,000.00	700,000.00	88.54%	0.00
Total Expenses and Transfers Out	14,064,978.00	864,479.00	9,284,356.00	66.01%	4,690,009.00
Revenues over (under) expenses	-2,228,557.00	67,274.00	-534,643.00	23.99%	-1,603,301.00

Bethany Public Works Authority
Statement of Revenues and Expenses
March 2024

Revenues

	2023-2024 Annual Budget	March Revenue	Year to Date Revenue	Year to Date Percentage of Budget	Budget Remaining
RESIDENTIAL PENALTY REVENUE	155,328.00	18,264.00	151,680.00	97.65%	3,648.00
COMMERCIAL PENALTY REVENUE	60,000.00	3,821.00	21,779.00	36.30%	38,221.00
SOLID WASTE REVENUE	2,985,427.00	246,264.00	2,254,452.00	75.52%	730,975.00
WATER REVENUE	4,133,140.00	286,250.00	3,006,051.00	72.73%	1,127,089.00
WATER TAP REVENUE	2,513.00	0.00	49,517.00	1970.43%	-47,004.00
SEWER REVENUE	3,025,164.00	340,948.00	2,468,029.00	81.58%	557,135.00
SEWER TAP REVENUE	257.00	0.00	3,000.00	1167.32%	-2,743.00
INTEREST INCOME	116,187.00	9,956.00	272,637.00	234.65%	-156,450.00
LEASE REVENUE	149,091.00	4,906.00	110,024.00	73.80%	39,067.00
SCRAP METAL REVENUE	0.00	1,035.00	2,253.00	0.00%	-2,253.00
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00%	0.00
*** TOTAL REVENUE ***	10,627,107.00	911,444.00	8,339,422.00	78.47%	2,287,685.00
Total Revenues and Transfers In	10,627,107.00	911,444.00	8,339,422.00	78.47%	2,287,685.00

Expenses

	2023-2024 Annual Budget	Maerch Expenses	Year to Date Expenses	Year to Date Percentage of Budget	Budget Remaining
02.0-BPWA FINANCE	515,597.00	33,687.00	351,737.00	68.22%	163,860.00
08.1-BPWA ADMIN	208,003.00	13,011.00	123,336.00	59.30%	84,667.00
08.3-BPWA SANITATION	2,169,476.00	467,589.00	1,412,451.00	65.11%	757,025.00
08.4-BPWA FLEET MAINT	133,624.00	2,465.00	17,644.00	13.20%	115,980.00
12.0-BPWA WATER PLANT	2,304,311.00	113,748.00	1,613,357.00	70.01%	690,954.00
12.1-BPWA WATER LINE	532,500.00	33,340.00	325,154.00	61.06%	207,346.00
12.2-BPWA SEWER LINE	2,200,400.00	17,032.00	1,013,085.00	46.04%	1,187,315.00
97.0-DEBT SERVICE INTERST EXP	250,000.00	10,001.00	175,342.00	70.14%	74,658.00
98.0-CONTINGENCY	217,000.00	0.00	0.00	0.00%	217,000.00
99.0-TRANSFERS OUT	2,150,000.00	179,167.00	1,612,503.00	75.00%	537,497.00
Total Expenses and Transfers Out	10,680,911.00	870,040.00	6,644,609.00	62.21%	4,036,302.00
DEBT SERVICE PRINCIPAL	1,115,614.00	80,000.00	992,144.00	88.93%	123,470.00
Revenues over (under) Expenses/Debt Service	-1,169,418.00	-38,596.00	702,669.00	-60.09%	-1,872,087.00

City of Bethany
Capital Improvement Fund
Statement of Revenue And Expense
March 2024

Revenues

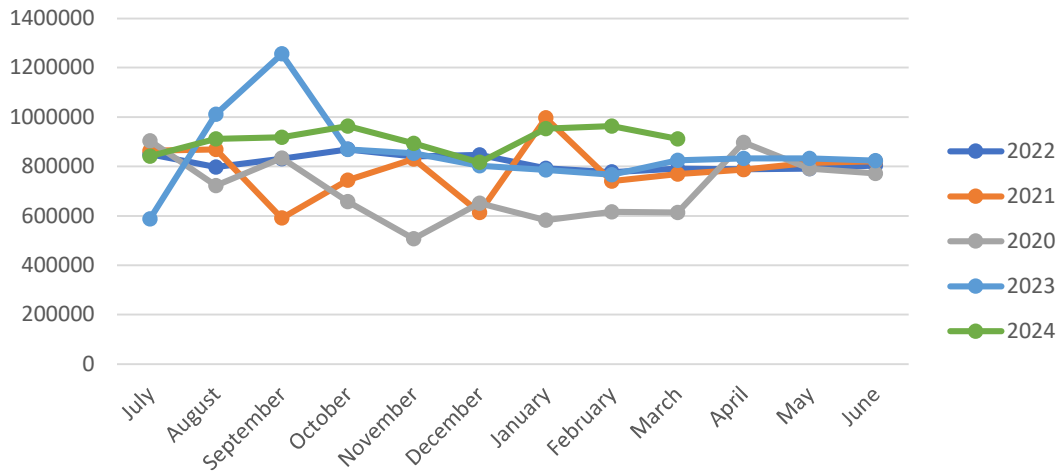
	2023-2024 Annual Budget	March Revenue	Year to Date Revenue	Year to Date Percentage of Budget	Budget Remaining
SALES TAX 17.5% DEDICATED	1,123,120.00	87,309.00	792,947.00	70.60%	330,173.00
INTEREST REVENUE	1,438.00	0.00	4,081.00	283.80%	-2,643.00
TRANSFER FROM GF	648,613.00	30,000.00	558,000.00	86.03%	90,613.00
MISCELLANEOUS REVENUE	365,289.00	0.00	365,289.00	100.00%	0.00
GRANT REVENUE	924,875.00	0.00	309,384.00	0.00%	615,491.00
Total Revenue	3,063,335.00	117,309.00	2,029,701.00	66.26%	1,033,634.00

Expenses

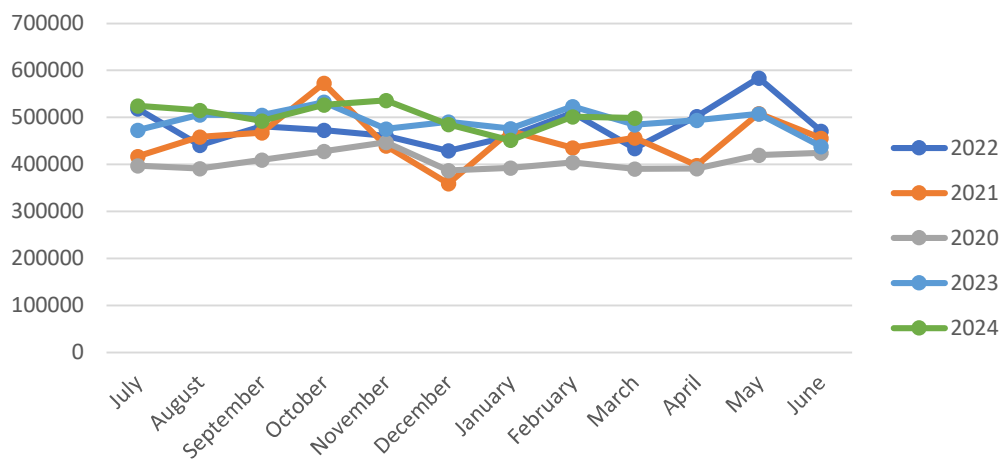
	2023-2024 Annual Budget	March Expenses	Year to Date Expenses	Year to Date Percentage of Budget	Budget Remaining
Capital Projects					
RIPPER PARK POOL	85,000.00	0.00	0.00	0.00%	85,000.00
CDBG GRANT MATCH	345,463.00	0.00	344,586.00	99.75%	877.00
31ST STREET LIFT STATION	231,000.00	0.00	0.00	0.00%	231,000.00
FIRE TRUCK LEASE PAYMENT	85,000.00	0.00	0.00	0.00%	85,000.00
SANITATION TRUCK	240,624.00	0.00	231,600.00	96.25%	9,024.00
CRRSAA ROCKWELL PROJECT	695,661.00	5,017.00	69,400.00	9.98%	626,261.00
CITY HALL HVAC REPLACEMENT	60,000.00	0.00	24,587.00	40.98%	35,413.00
PW 1/2 TON TRUCK W/ TOMMY LIF	36,000.00	0.00	0.00	0.00%	36,000.00
STREETS 1 TON TRUCK W/ DUMP	60,035.00	0.00	0.00	0.00%	60,035.00
DISPATCH CONSOLE	95,000.00	0.00	0.00	0.00%	95,000.00
PW MINI TRAC LOADER	32,000.00	0.00	31,316.00	97.86%	684.00
ODOT/SNU PROJECT	507,402.00	0.00	507,402.00	100.00%	0.00
REPLACEMENT DUMPSTERS	54,900.00	0.00	35,535.00	64.73%	19,365.00
RIPPER PARK IMPROVEMENTS	80,000.00	0.00	0.00	0.00%	80,000.00
RON CLARK DOG PARK	40,000.00	0.00	0.00	0.00%	40,000.00
COMM. DEV. TRUCK	40,000.00	0.00	39,602.00	99.01%	398.00
PD HVAC	20,000.00	0.00	0.00	0.00%	20,000.00
PW ZTR MOWER	20,000.00	0.00	18,654.00	93.27%	1,346.00
PW FLAIL MOWER	9,000.00	0.00	0.00	0.00%	9,000.00
Total Capital Projects	2,737,085.00	5,017.00	1,302,682.00	47.59%	1,434,403.00

Revenues Over (under) Expenses	326,250.00	112,292.00	727,019.00	222.84%	-400,769.00
---------------------------------------	-------------------	-------------------	-------------------	----------------	--------------------

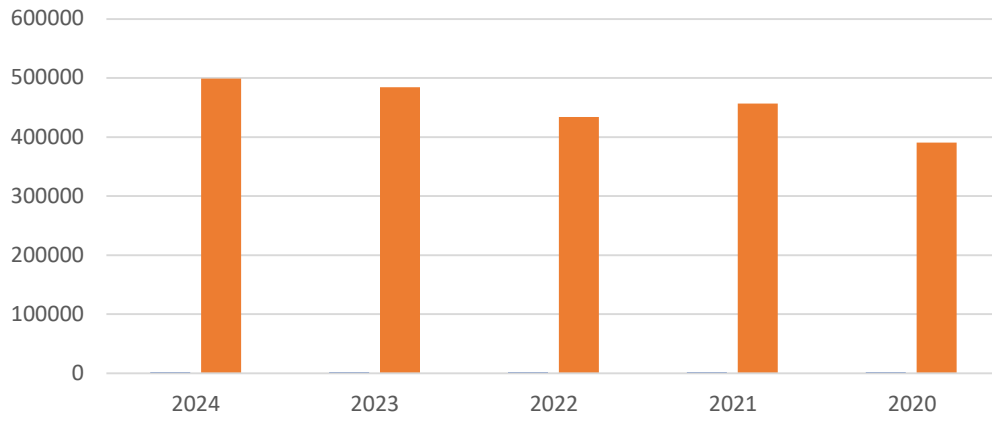
Public Works Authority Monthly Income



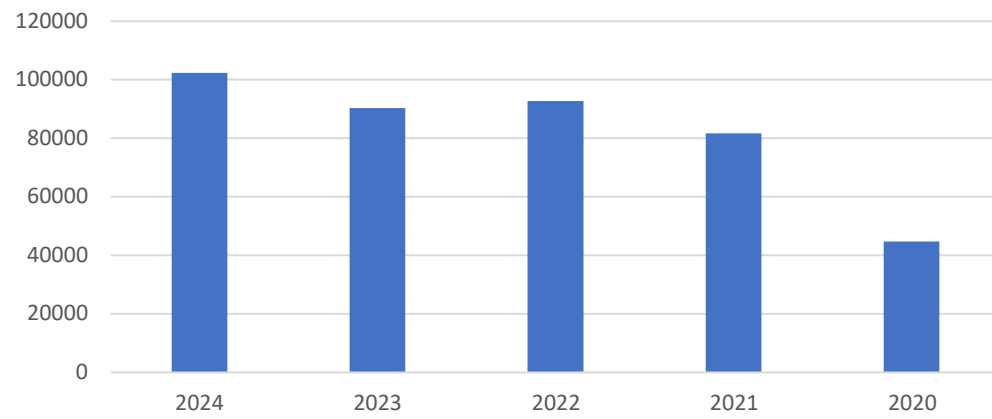
Monthly Sales Tax Income



March
Sales Tax Deposits



March
Use Tax Deposits



**Bethany/Warr Acres Public Works Authority
Financial Statement Summary
Year-To-Date for the Period Ending March 31, 2024**

	GENERAL FUND		75.00% OF BUDGET
	<u>BUDGET</u>	<u>ACTUAL</u>	
BEGINNING FUND BALANCE	\$1,385,434	\$1,385,434	
REVENUES	\$7,650,000	\$2,787,851	36.44%
EXPENDITURES	-\$8,666,115	-\$3,099,527	35.77%
REVENUES OVER (UNDER) EXPENDITURES	\$369,319	\$1,073,758	
TRANSFERS IN	\$0	\$0	
TRANSFERS OUT	\$0	\$0	
NET OTHER	\$0	\$0	
INCREASE (DECREASE) TO BEGINNING FUND BALANCE	-\$1,016,115	-\$311,676	
ENDING FUND BALANCE (BEFORE BUDGETED RESERVE)	\$369,319	\$1,073,758	
BUDGETED RESERVE	\$0	\$0	
ENDING FUND BALANCE	\$369,319	\$1,073,758	
ENDING BALANCE AS A PERCENTAGE OF ANNUAL REVENUES	4.83%	14.04%	

Amount of budgetary fund balance carried over from the end of the prior year.

This % is a basic measure of where the fund should be year-to-date compared to budget.

Indicates the current budget, as adopted, plans on collecting this amount of revenues in excess of planned expenditures, thereby increasing the fund balance to an acceptable percentage by the end of the fiscal year.

This represents the amount by which fund revenues are more than expenditures prior to net transfers (subsidies) from other funds.

This indicates the fund has received revenues that are more or less than year-to-date expenditures by this amount. It is the year-to-date fund balance.

This amount is considered the fund's percentage of unappropriated (budget) and unexpended (actual) fund balance reserves.

This amount reflects the uncommitted fund balance at the end of the month. This amount should never go below \$0 per State law.

NOTICE: On Thursday, March 28, 228024, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY PUBLIC WORKS AUTHORITY MEETING

BETHANY CITY HALL

TUESDAY, APRIL 2, 2024

6:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Chairman
	Jeff Knapp	Vice-Chairman
	Steve Palmer	Trustee
	Chris Powell	Trustee
	Marilyn McPhail	Trustee
	Kathy Larsen	Trustee
	Ken Smart	Trustee
	Peter Plank	Trustee
	Brian Magirowsky	Trustee
MEMBERS ABSENT:	None	
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Jon Wolff	Municipal Finance
	(See Roster)	

Mayor Lloyd called the Bethany City Council meeting to order at 7:48 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM MARCH 19, 2024, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**

A motion was made by Trustee Magirowsky, seconded by Council Member Larsen to approve the Consent Docket. Yes Votes: Larsen, Magirowsky, Palmer, Lloyd, Powell, Smart, Plank, McPhail, Knapp. No Votes:

None. Motion approved.

ITEM NO. 2 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF RESOLUTION NO. 1694 OF THE BETHANY PUBLIC WORKS AUTHORITY (THE “AUTHORITY”) AUTHORIZING A LOAN OR LOANS FROM THE OKLAHOMA WATER RESOURCES BOARD IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$18,500,000; APPROVING THE ISSUANCE OF PROMISSORY NOTES IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$18,500,000, SECURED BY A PLEDGE OF REVENUES AND AUTHORIZING ITS EXECUTION; DESIGNATING A LOCAL TRUSTEE; APPROVING AND AUTHORIZING THE EXECUTION OF A TRUST AGREEMENT; APPROVING AND AUTHORIZING THE EXECUTION OF LOAN AGREEMENTS; APPROVING AND AUTHORIZING THE EXECUTION OF SECURITY AGREEMENTS; RATIFYING AND CONFIRMING A LEASE AGREEMENT BY AND BETWEEN THE CITY OF BETHANY, OKLAHOMA AND THE AUTHORITY; RATIFYING AND CONFIRMING A SALES TAX AGREEMENT BY AND BETWEEN THE CITY OF BETHANY, OKLAHOMA AND THE AUTHORITY PERTAINING TO A YEAR-TOYEAR PLEDGE OF CERTAIN SALES TAX REVENUE; APPROVING VARIOUS COVENANTS; APPROVING AND AUTHORIZING APPLICATIONS TO THE OKLAHOMA WATER RESOURCES BOARD; APPROVING AND AUTHORIZING PROFESSIONAL SERVICES AGREEMENTS; AND CONTAINING OTHER PROVISIONS RELATING THERETO. (ELIZABETH GRAY, CITY MANAGER)**

Mr. Wolff informed Council Member Palmer that on two loans the interest paid back over 30 years would be approximately 16 million dollars.

A motion was made by Trustee Larsen, seconded by Trustee Magirowsky to approve Resolution No. 1694 of the Bethany Public Works Authority (the “Authority”) authorizing a loan or loans from the Oklahoma Water Resources Board in the total aggregate principal amount of not to exceed \$18,500,000; approving the issuance of promissory notes in the total aggregate principal amount of not to exceed \$18,500,000, secured by a pledge of revenues and authorizing its execution; designating a local trustee; approving and authorizing the execution of a trust agreement; approving and authorizing the execution of loan agreements; approving and authorizing the execution of security agreements; ratifying and confirming a lease agreement by and between the City of Bethany, Oklahoma and the Authority; ratifying and confirming a sales tax agreement by and between the City of Bethany, Oklahoma and the Authority pertaining to a year-toyear pledge of certain sales tax revenue; approving various covenants; approving and authorizing applications to the Oklahoma Water Resources Board; approving and authorizing Professional Services Agreements; and containing other provisions relating thereto.

Yes Votes: Magirowsky, Lloyd, Larsen, Powell, Smart, Plank, McPhail, Knapp. No Votes: Palmer. Motion passed.

ITEM NO. 3 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS “MATTERS NOT KNOWN ABOUT OR WHICH**

COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA”).

None

ITEM NO. 4 on the agenda was **ADJOURN UNTIL APRIL 16, 2024.**

Mayor Lloyd adjourned the Bethany Public Works meeting at 7:59 P.M. until April 16, 2024.

CHAIRMAN

SECRETARY

BETHANY PUBLIC WORKS AUTHORITY

From: Michael Vaughn, Finance Director
Date: April 11, 2024
Subject: Claims list for the 04/16/2024 Bethany Public Works Authority Meeting

BETHANY PUBLIC WORKS AUTHORITY

FUND	AMOUNT
Bethany Public Works Authority	\$ 212,528.86
TOTAL	\$ 212,528.86

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund (<i>Amended 4-12-24</i>)	\$ 274,920.96
Bethany Public Works Authority	\$ 212,528.86
Bethany Hospital Trust	\$ -
Bethany Development Authority	\$ -
TOTAL	\$ 487,449.82

RECOMMENDATION

1. Approve claims as presented.



FUND: 056- BETHANY PUBLIC WORKS AUTH

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
24-49984	10-3436	BANCFIRST	2013 BOND	4/2024	MAY 2024	80,000.00
DEPARTMENT TOTAL:						80,000.00
DEPARTMENT: 02.0		FINANCE				
24-48310	10-005702	TPS TECHNICAL PROGRAMMING	UTILITY BILLING SVC	4/2024	117418	2,521.42
24-50248	10-005912	SMARTPHONE METER READING,	LSMART PHONE METER READING	4/2024	SPMR3932	13,927.58
24-48313	10-0596	FUZZELL'S BUSINESS	SHARP COPIER MAINTENANCE	4/2024	MM100671	20.65
24-48312	10-1715	TYLER TECHNOLOGIES	NOTIFICATION CALLS	4/2024	025-460127	259.60
24-49667	10-1715	TYLER TECHNOLOGIES	ONLINE PYMTS FEE	4/2024	025-459563	10,098.75
DEPARTMENT TOTAL:						26,828.00
DEPARTMENT: 08.1		PUBLIC WORKS - ADMIN				
24-49031	10-005156	COX COMMUNICATIONS INC.	PHONES, INTERNET	4/2024	20240331	454.98
24-49976	10-3042	ACCURATE ENVIRONMENTAL	MARCH FOR VOC & BAC-T	4/2024	GC21074	736.00
DEPARTMENT TOTAL:						1,190.98
DEPARTMENT: 08.3		PUBLIC WORKS - SANIT				
24-50182	10-005373	CARD SERVICES/PI	BATTERIES&NITRILEGLOVES	4/2024	0475463	77.36
24-50206	10-005373	CARD SERVICES/PI	TIRE MOUNT/DEMOUNT TOOL	4/2024	8244249	177.00
24-50296	10-005373	CARD SERVICES/PI	FIRELANESSIGNS&SUPPLIES	4/2024	4573832	35.00
24-50265	10-006081	CH&W COMMERCIAL TIRE, LLC	4 STEER TIRES	4/2024	3-GS62021	2,522.00
24-50266	10-006081	CH&W COMMERCIAL TIRE, LLC	4 RECAPS FOR UNIT #93	4/2024	3-62020	1,240.00
24-50350	10-006081	CH&W COMMERCIAL TIRE, LLC	2 SANITATION TIRES	4/2024	3-GS62002	1,184.56
24-50108	10-006164	METRO EMERGENCY UPFITTERS,	LOGO FOR 2023 FRIEGHTLINE	4/2024	6154	525.00
24-49624	10-0202	WASTE CONNECTIONS, INC	3RD QUARTER ROLL-OFFS	4/2024	3201330V013	7,261.92
24-50245	10-1186	PREMIER TOOL & DESIGN	LUG NUTS & STUD	4/2024	120770611	151.70
24-50293	10-1622	WESTLAKE ACE HARDWARE	CASE OF HEAVY DUTY GREASE	4/2024	3504081	227.88
24-50256	10-3081	PREMIER TRUCK/ATC FREIGHTLI	7 IN CAB FILTERS	4/2024	120770783	76.55
24-50292	10-3081	PREMIER TRUCK/ATC FREIGHTLI	BATTERY COVER UNIT #99	4/2024	120771426	209.99
24-50300	10-3081	PREMIER TRUCK/ATC FREIGHTLI	FUEL FILTER/SANITATION	4/2024	120771474	653.88
24-50087	10-4010	HARD HAT SAFETY & GLOVE	VEST,GLOVES,SAFETYGLASSES	4/2024	IN-0069399	390.20
24-49625	10-4012	WASTE CONNECTIONS,INC	3RD QUARTER LANDFILL FEE	4/2024	31019	23,960.17
24-49622	10-4208	OKLAHOMA CITY TREASURY	3RD QUARTER HH HAZARDOUS	4/2024	100324	1,066.50
DEPARTMENT TOTAL:						39,759.71

FUND: 056- BETHANY PUBLIC WORKS AUTH

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08.4 PUBLIC WORKS - MAINT						
24-50264	10-1125	OKLA CORP COMM	TANK REGISTRATION FEES	4/2024	20240531	25.00
DEPARTMENT TOTAL:						25.00
DEPARTMENT: 12.0 UTILITY - WATER PLANT						
24-49031	10-005156	COX COMMUNICATIONS INC.	PHONES, INTERNET	4/2024	20240331	635.58
24-50182	10-005373	CARD SERVICES/PI	BATTERIES&NITRILEGLOVES	4/2024	0475463	10.09
24-50296	10-005373	CARD SERVICES/PI	FIRELANESSIGNS&SUPPLIES	4/2024	4573832	99.99
24-50317	10-005373	CARD SERVICES/PI	WALKIE TALKIE FOR WTP	4/2024	6289849	49.99
24-50337	10-006175	OCCHD	OPERATOR TRAINING & CERT	4/2024	OCCHD20240103	160.00
24-49845	10-1402	PHILLIP STINCHCOMB LIVING	TWATER LEASE PYMT	4/2024	APRIL READING	1,736.80
24-50308	10-1622	WESTLAKE ACE HARDWARE	WIRECONNECTORSGROUNDPLUG	4/2024	3504082	35.94
24-50336	10-1622	WESTLAKE ACE HARDWARE	NUT DRIVER AND CLAMPS	4/2024	3504084	53.07
24-50184	10-2143	WARREN CAT	REPLACE WATER SEPARATOR	4/2024	WO180037100	867.12
24-50295	10-2143	WARREN CAT	REPAIR FUEL LINES WTP GEN	4/2024	WO180037037	2,348.49
24-49976	10-3042	ACCURATE ENVIRONMENTAL	MARCH FOR VOC & BAC-T	4/2024	GC27030	300.00
24-50230	10-3434	W & W ELECTRIC MOTOR SVC	REPAIR&INSTALLEDWESTCLARI	4/2024	2460	950.00
24-50260	10-3919	MISSISSIPPI LIME	25 TONS OF LIME	4/2024	1720140	10,177.46
24-50261	10-3919	MISSISSIPPI LIME	INVOICE CORRECTION	4/2024	1720262	15,158.86
24-50087	10-4010	HARD HAT SAFETY & GLOVE	VEST,GLOVES,SAFETYGLASSES	4/2024	IN-0069399	188.65
24-50233	10-4208	OKLAHOMA CITY TREASURY	CROSSTIES 1-31to 2-27-24	4/2024	20240131-20240227	12,998.97
DEPARTMENT TOTAL:						45,771.01
DEPARTMENT: 12.1 UTILITY - WATER LINE						
24-49970	10-005703	FLOOR-TECH JANITORIAL	TOILET PAPER&PAPERTOWELS	4/2024	5416	65.00
24-50172	10-1622	WESTLAKE ACE HARDWARE	SPRINKLER PARTS	4/2024	3504057	89.40
24-50193	10-2123	HOME DEPOT CREDIT SVCS	PVC	4/2024	026050/1434296	31.24
24-50137	10-2557	CORE & MAIN LP	SMART METERS	4/2024	U580209	7,500.00
24-50138	10-2557	CORE & MAIN LP	CURBSTOPS&BRASSFITTINGS	4/2024	U580439	799.00
24-50147	10-2828	UNITED RENTALS (NORTH AMER)	ISHORING BOARDS	4/2024	232262887-001	904.72
24-50209	10-3331	RUCKER MECHANICAL	LEAK REPAIR	4/2024	96522	1,051.28
24-50087	10-4010	HARD HAT SAFETY & GLOVE	VEST,GLOVES,SAFETYGLASSES	4/2024	IN-0069399	306.70
DEPARTMENT TOTAL:						10,747.34

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 12.2		UTILITY - SEWER				
24-49031	10-005156	COX COMMUNICATIONS INC.	PHONES, INTERNET	4/2024	20240331	315.60
24-50182	10-005373	CARD SERVICES/P1	BATTERIES&NITRILEGLOVES	4/2024	0475463	10.09
24-50296	10-005373	CARD SERVICES/P1	FIRELANESSIGNS&SUPPLIES	4/2024	4573832	14.41
24-50147	10-2828	UNITED RENTALS (NORTH AMERISHORING BOARDS		4/2024	232262887-001	904.72
DEPARTMENT TOTAL:						1,244.82
DEPARTMENT: 97.0		DEBT SERVICE				
24-49984	10-3436	BANCFIRST	2013 BOND	4/2024	MAY 2024	6,962.00
DEPARTMENT TOTAL:						6,962.00
FUND TOTAL:						212,528.86

BETHANY PUBLIC WORKS AUTHORITY

From: Elizabeth A. Gray
Date: April 11, 2024
Subject: Solicit Bids: Water Treatment Plant Quicklime (Bid No. WTP 24-01)

BACKGROUND

Staff wishes to initiate the bid process to acquire standard quicklime for the water treatment plant. The proposed bid opening is April 30, 2024.

This bid proposal covers the estimated usage from July 1, 2024, to June 30, 2025.

The bid specifications reflect recent revisions which provide more flexibility in delivery charges designed to improve vendor response and hopefully improved bid prices as a result of reducing risk associated with fuel price volatility.

RECOMMENDATION

1. Approve the chemical bid specifications as presented and authorize staff to solicit bids.

ADDITIONAL COMMENTS





**BID DOCUMENTS FOR
STANDARD QUICKLIME (CaO)
BETHANY WATER TREATMENT PLANT
BETHANY, OKLAHOMA
BID NUMBER WTP 25-01**

Approval Sheet

Specifications & Bid Documents

For

Standard Quicklime (CaO)

Bid Number WTP 25-01

Approved by the Bethany City Council, dated this _____ day of _____ 2024.

NIKKI LLOYD, MAYOR

ATTEST:

CITY CLERK

Notice to Bidders

Sealed bids will be received by the City of Bethany at the office of the City Clerk, located at Bethany City Hall, 6700 N.W. 36th Street, Bethany, Oklahoma, until 2:00 o'clock p.m., Local Time, on the 30th of April 2024, for furnishing the following items:

Standard Quicklime (CaO) for the period July 1, 2024, to June 30, 2025 (Bid No. WTP 24-01)

Bids will be publicly opened and read aloud by staff at 2:30 p.m. on 30th day of April 2024 at City Hall.

Copies of the general conditions, specifications, and other bidding documents are on file in the above office and are open for public inspection.

Complete sets of general conditions, specifications, and other bidding documents are available by contacting Rick Gregory at 405-789-1421 or by email: Richard.Gregory@bethanyok.org.

For bids in excess of \$50,000, a cashier's check, a certified check, a Certificate of Deposit, an Irrevocable Letter of Credit, or a Bid Bond in the amount of five percent (5%) of the bid shall accompany the sealed proposal of each bidder. The City of Bethany reserves the right to reject any or all bids.

Dated this _____ day of April 2024, by the authority of the Bethany City Council.

City of Bethany
(Name of Agency)

By: _____
CITY CLERK

General Specifications and Requirements

These general specifications and requirements apply to the terms and conditions of these specifications and become part of the Bidder's Proposal.

1. Bids must be submitted on Bidder's Proposal Form only (**Photocopies are acceptable**). All blanks and price quotes are to be filled in by typewriter or neatly handwritten in black or blue ink only. Pencil or erasures will not be accepted. Corrections are allowed but must be initialed by the Bidder.
2. All required forms to be submitted as the Bid Proposal are to be fastened together and placed in a sealed envelope bearing on the outside the bidder's name, address, subject advertised, and the date of bid opening.
3. If the bid proposal is to be forward by mail, Fed Ex, UPS, etc. the envelope containing the bid proposal is to be marked "**SEALED BID**", and placed in a second sealed envelope and addressed to:
City of Bethany
Attn: City Clerk
P.O. Box 219
6700 NW 36th Street
Bethany, Oklahoma 73008
"Standard Quicklime (CaO) Bid No. WTP 25-01"
4. Bids must be received by the Office of the City Clerk prior to the date and time specified for submission in the "Notice to Bidders". Bids received prior to the time of bid opening will be securely kept unopened. No responsibility will attach to the city for the premature opening of a bid not properly addressed or identified.
5. The City specifically reserves the right to accept or reject any or all bids and waive all technicalities and formalities in the bid process.
6. All price quotes shall be quoted FOB Bethany Water Treatment Plant. The standard fuel surcharge calculation method is described in these bid documents. A bidder may submit an alternate calculation method but said alternative must be approved by the City Manager. If no alternate is clearly identified, it will be assumed that the bidder will use the standard method described in these bid documents.
7. All guarantees and warranties, if offered as part of these specifications, are to be clearly stated. The data shall be in sufficient detail as to describe accurately the material to be delivered.
8. The bidder shall show in the proposal the unit price of each item bid. In the event of an error or discrepancy in the extension of the price, the unit price shall prevail.
9. In the event cash or prompt payment discounts are offered by the bidder, the discount date shall begin with the receipt of material covered by the contract or purchase order, or the date of receipt by the City of the original copy of the invoice of the claimant, whichever is the later date.
10. The city is exempt from all Federal, State, Local, and Excise taxes. Therefore, the bidder shall quote prices which do not include these taxes.

11. The bidder agrees to defend and save harmless the City from and against all demands, claims, suits, costs, damages, and judgments based upon infringements of any patent relating to goods specified in this order or in the ordinary use or operation of such goods by the City in the accordance with the supplier's direction.
12. The City of Bethany will not pay deposit fees on returnable containers.
13. For the purpose of awarding bids, the City will rely upon the bidder's representation regarding the conformity to these specifications. If prior to or at time of delivery, the City determines that the bidder's product does not meet published specifications, the City will reject delivery, make delivery conditional upon substitution of product at vendors own expense, and may deem sufficient cause to cancel vendor's contract and remove bidder from future bid consideration. The City may make such investigations as it deems necessary to determine the ability of the Bidder to satisfactorily supply the materials, and the Bidder shall furnish to the City all such information and data for this purpose as the City may request. The City reserves the right to reject any bid(s) if the evidence submitted by, or investigation of, such bidder fails to satisfy the City that such bidder is properly qualified to provide the materials contemplated therein.
14. The City will enter into a contract with the lowest, responsive, and responsible bidder that meets the functional requirements and needs expressed in the published specifications. The bid will be awarded based on the most favorable terms of payment and/or delivery schedule or other costs associated with the award process. The successful bidder will be required to execute the contract included with this bid package before a purchase order is issued for the materials, equipment, or supplies.
15. The vendor shall transport all material in strict compliance with all Federal, State, and local regulations.
16. Acceptance of the bid award(s) shall bind the bidder(s) to all the provisions of this set of specifications for a period beginning with the notification of award until **June 30, 2025.**
17. The bid proposal is to be complete and include:
 - Complete Bidder's Proposal Form
 - Bid Surety (ONLY REQUIRED FOR BIDS \$50,000 OR MORE)
 - Bidder's Executed Non-Collusion Affidavit
 - Bidder's Declaration
 - Bidder's Business Relationships Affidavit
18. Any exceptions, variations, or deviations from the published specifications are to be reduced to writing and attached to the Bidder's Proposal Form.

CITY OF BETHANY

FUEL SURCHARGE RATE SHEET FOR WATER TREATMENT CHEMICALS

The fuel surcharge applies to all locations in which the vendor pays the freight.

The fuel price used in the surcharge calculations shall be the average cost of Midwest Diesel Fuel as reported by the U.S. Energy Information Administration, part of the U.S. Department of Energy. The fuel adjustment will be recalculated on the 1st day of each month and will be based on the average price for the previous month.

The fuel surcharge will be added to invoices as a separate line item and shall be applied only to the Truck Delivery Charge as stated in the Bidder's Proposal Form.

The following table for fuel adjustment will apply.

\$1.250 to \$1.315	1%	\$2.834 to \$2.899	25%
\$1.316 to \$1.381	2%	\$2.900 to \$2.965	26%
\$1.382 to \$1.447	3%	\$2.966 to \$3.031	27%
\$1.448 to \$1.513	4%	\$3.032 to \$3.097	28%
\$1.514 to \$1.579	5%	\$3.098 to \$3.163	29%
\$1.580 to \$1.645	6%	\$3.164 to \$3.229	30%
\$1.646 to \$1.711	7%	\$3.230 to \$3.295	31%
\$1.712 to \$1.777	8%	\$3.296 to \$3.361	32%
\$1.778 to \$1.843	9%	\$3.362 to \$3.427	33%
\$1.844 to \$1.909	10%	\$3.428 to \$3.493	34%
\$1.910 to \$1.975	11%	\$3.494 to \$3.559	35%
\$1.976 to \$2.041	12%	\$3.560 to \$3.625	36%
\$2.042 to \$2.107	13%	\$3.626 to \$3.691	37%
\$2.108 to \$2.173	14%	\$3.692 to \$3.757	38%
\$2.174 to \$2.239	15%	\$3.758 to \$3.823	39%
\$2.240 to \$2.305	16%	\$3.824 to \$3.889	40%
\$2.306 to \$2.371	17%	\$3.890 to \$3.955	41%
\$2.372 to \$2.437	18%	\$3.956 to \$4.021	42%
\$2.438 to \$2.503	19%	\$4.022 to \$4.087	43%
\$2.504 to \$2.569	20%	\$4.088 to \$4.153	44%
\$2.570 to \$2.635	21%	\$4.154 to \$4.219	45%
\$2.636 to \$2.701	22%	\$4.220 to \$4.285	46%
\$2.702 to \$2.767	23%	\$4.286 to \$4.351	47%
\$2.768 to \$2.833	24%	\$4.352 to \$4.417	48%

each additional \$.065 per gallon = 1%

Example:

Bulk Material Price: \$100.00 per ton FOB Bethany, Oklahoma

Truck Delivery Charge: \$30.00 per ton FOB Bethany, Oklahoma (plus fuel surcharge)

Average Midwest Diesel Fuel cost: \$4.061 per gallon (Fuel Surcharge Factor = 43%)
 $0.43 \times \$30.00$ (Truck Delivery Charge) = \$12.90 per ton fuel surcharge added to invoice.

Total Charge: \$100.00 + \$30.00 + \$12.90 = \$142.90 per ton delivered

SPECIFIC CHEMICAL SPECIFICATIONS

Standard Quicklime (CaO) Specification

1. Lime shall conform to AWWA B202-07 and NSF 60 standards.
2. All furnished lime shall be the best quality, burned, high calcium, and fat pebble lime.
3. Lime must be free from unburned limestone. Cinders shall slake rapidly and, in all respects, be suitable for use in the CHEMCO System, L.P., lime slakers in use at the Bethany Water Treatment Plant.
4. The percentage of water-soluble calcium oxide in each load of lime will be determined from a composite sample brought by the driver upon arrival at the Water Plant. Samples will also be taken at any time during the transfer or at anytime afterwards from the slaker auger.
5. If any load contains less than 92.0% water-soluble calcium oxide, a penalty of 3% of the total bid price will be assessed for each 0.1 % below 92%. If any load contains less than 90.0% water-soluble calcium oxide, an additional 5% penalty will be assessed for each 0.1% below 90%. However, if there are two consecutive loads of lime below 90% water-soluble calcium oxide, the city may deem sufficient cause to immediately cancel vendor's contract with the city and remove the defaulting vendor from future bid consideration.
6. The city will conduct compliance testing by an independent lab to ensure compliance with the above specification.
7. Payment shall be based upon the tare weight of the weight certificate.
8. Fuel Surcharges (if any) will be calculated according to the methods described in these bid documents.
9. Lime shall be delivered in bulk semi-trailer loads (approximately 25 tons each load) and be pneumatically transferred into an existing storage silo.
10. A total of approximately four hundred fifty (450) tons of lime will be needed for the life of this contract.
11. Telephone orders for product will be made as needed. Product must be delivered to the Bethany Water Treatment Plant within five (5) calendar days of the initial telephone contact.

BID DOCUMENTS

In order to be considered complete, the bid package must contain:

1. Complete Bidder's Proposal Form
2. Bid Bond (Not required for bids less than \$50,000)
3. Bidder's Executed Non-Collusion Affidavit
4. Bidder's Business Relationships Affidavit
5. Bidder's Executed Declaration

Omission of any required form/document will result in an immediate bid disqualification

BIDDER'S PROPOSAL FORM

Standard Quicklime (CaO)

(July 1, 2024, to June 30, 2025)

Bid No. WTP 25-01

Proposal of _____ (hereinafter called "Bidder"), organized and existing under the laws of the State of _____ and doing business as a (corporation, partnership, etc.) _____. To the City of Bethany (hereinafter called "Owner"):

Bidder agrees to provide the following materials or supplies which are described in detail in the Bid Specifications on file in the office of the City Clerk of the City of Bethany for the following unit prices:

ITEM 1: Standard Quicklime (CaO)

UNIT: Ton

ESTIMATED QUANTITY: **800 tons**

UNIT BULK MATERIAL PRICE: \$ _____ per ton FOB Bethany, OK

UNIT TRUCK DELIVERY CHARGE: \$ _____ per ton FOB Bethany, OK

TOTAL BID: _____ dollars (\$ _____)

For each invoice, the Fuel Surcharge will be calculated and added to the Truck Delivery Charge as described in the Bid Specifications

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned,
_____ as Principal, and
_____ as Surety, are hereby held and firmly
bound unto as OWNER in the penal sum of _____ for the payment
of which, well and truly to be made, we hereby jointly and severally bind ourselves,
successors, and assigns.

Signed, this ____ day of _____, 20____. The Condition of the above
obligation is such that whereas the principal has submitted to
_____ a certain BID attached
hereto and hereby made a part hereof to enter into a contract in writing, for the

NOW, THEREFORE,

- (a) If said BID shall be rejected, or

- (b) If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attachment hereto (properly completed in accordance with said BID) and shall furnish a BOND for faithful performance of said contract, and for the payment of all persons performing labor furnishings materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said BID, then this obligation shall be void, otherwise the same shall remain in force and effect: it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates, and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such BID; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Principal (L.S.)

ATTEST: (if by Corporation)

Surety

BY: _____

IMPORTANT - Surety companies executing BONDS must appear on the Treasury Departments most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.

BUSINESS RELATIONSHIPS AFFIDAVIT

STATE OF _____)
) SS
COUNTY OF _____)

_____, of lawful age, being first duly sworn on oath says, that he/she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party the project is as follows:

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships hereinabove mentioned exist, affiant should so state.)

Subscribed and sworn before me this _____ day of _____ 20____.

Notary Public

My Commission Expires: _____

BIDDER'S DECLARATION

Bidder understands, agrees, and warrants:

1. That bidder has carefully read and fully understands the full scope of these specifications, including the method of fuel surcharge calculations.
2. That bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.
3. That the chemicals proposed in this bid meet published specifications.
4. That this bid may be withdrawn by requesting in writing at any time prior to **2:00 PM Local Time on Tuesday, April 30, 2024**, but may not be withdrawn after such date and time.
5. That the City reserves the right to reject any or all bids and to accept that bid which will, in its best opinion, best serve the public interest. The City reserves the right to waive any technicalities and formalities in the bidding.
6. That by submission of this bid, the bidder acknowledges the right of the City to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the Bidder.
7. That a cashier's check, certified check, or bid bond in the sum of 5% of the bid amount, payable to the City of Bethany, must be submitted with the bid and is attached hereto (***Bid surety will not be required for bids less than \$50,000***). Said sum will be held by the City of Bethany as a guarantee securing the obligations Bidder agrees to assume in the bid and will be returned to the unsuccessful bidder within ten (10) days after the agreement has been executed with the successful bidder, or after all bids have been rejected. In the event this bid is accepted by the City of Bethany and the Bidder fails to meet the terms thereof, said sum shall be forfeited by Bidder and retained by the City of Bethany as liquidated damages.

Bidder: _____

Signature & Title: _____

(Affix seal if applicable)

(If a partnership, a general partner must sign; if a corporation, an authorized corporate officer must sign and affix the corporate seal to this document)

CONTRACT DOCUMENTS

The successful Bidder will be required to complete and execute the following documents as a requirement of the contract award:

- Contract (in triplicate)
- Contractor's Affidavit

Also:

- A Non-Collusion Affidavit will be required for any invoice or payment request greater than \$25,000

CONTRACT

This Contract and Agreement made and entered into this _____ day of _____, 20____, by and between the City of Bethany, Oklahoma, party of the first part, hereinafter termed "City", and _____ party of the second part, hereinafter termed "Contractor".

WITNESSETH:

WHEREAS, City has caused to be prepared in accordance with law certain specifications and other bidding documents for the materials, equipment or supplies hereinafter described, and has approved and adopted all of said bidding documents and has caused Solicitations for Bids to be given and advertised as required by law, and has received sealed proposals for the furnishing of all materials, equipment or supplies for:

Water Treatment Quicklime (Bid No. WTP 25-01)

WHEREAS, Contractor, in response to said Solicitation for Bids, has submitted to Bethany in the manner and at the time specified, a sealed proposal in accordance with the terms of this Contract; and,

WHEREAS, City in the manner provided by law, has publicly opened, examined, and canvassed the proposals submitted and determined and declared the above-named Contractor to be the lowest, responsible, and responsive bidder above described, and has duly awarded this contract to said Contractor for the purchase or furnishing of the following at the stated prices, to wit:

(State Prices) **Bulk Material Price:** \$ _____

Truck Delivery Charge: \$ _____

NOW THEREFORE, for and in consideration of the mutual agreements and covenants herein contained, the parties to this contract have agreed, and hereby agree, as follows:

1. The Contractor shall, in a good and first-class, workmanlike manner, at his own cost and expense, furnish the described materials, equipment or supplies required to perform and complete said contract in strict accordance with this Contract, the bid specifications and bid submitted to Bethany, all of which documents are on file in the office of the City Clerk of the City of Bethany, Oklahoma and made a part of this

contract as fully as if the same were herein set out at length with the following additions and or exceptions:

No Exceptions

- 2. Contractor warrants that all materials, equipment, or supplies furnished under this Contract will meet the bid specifications, except as specifically noted, and Contractor further warrants that such materials, equipment, and supplies shall be new.
- 3. Payment will be made only after approval by the Bethany City Council. Contractor's invoice must be accompanied by a signed affidavit as required by Oklahoma Statutes.
- 4. The sworn, notarized Contractor's statement must be signed and notarized before this contract will become effective.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed in two duplicate originals, the day and year first above written.

CONTRACTOR

CITY OF BETHANY, Acting by and through the Mayor:

By: _____

By: _____

Attest: _____

Attest: _____

City Clerk

(Title)

Approved as to form and legality this _____ day of _____, 20____.

City Attorney

NOTICE: On Thursday, March 28, 2024, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY HOSPITAL TRUST MEETING

BETHANY CITY HALL

TUESDAY, APRIL 2, 2024

6:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Chairman
	Jeff Knapp	Vice-Chairman
	Steve Palmer	Trustee
	Chris Powell	Trustee
	Marilyn McPhail	Trustee
	Kathy Larsen	Trustee
	Ken Smart	Trustee
	Peter Plank	Trustee
	Brian Magirowsky	Trustee
MEMBERS ABSENT:	None	
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Jon Wolfe	Municipal Finance
	(See Roster)	

Chairman Lloyd called the Bethany Hospital Trust meeting to order at 7:59 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM MARCH 19, 2024, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**

A motion was made by Trustee Magirowsky, seconded by Trustee Larsen to approve the Consent Docket. Yes Votes: Magirowsky, Larsen, Palmer, Powell, Smart, Plank, McPhail, Lloyd, Knapp. No Votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA")**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL APRIL 16, 2024**

Mayor Lloyd adjourned the Bethany Hospital Trust meeting at 7:59 P.M. April 16, 2024.

CHAIRMAN

SECRETARY

BETHANY HOSPITAL TRUST

From: Michael Vaughn, Finance Director
Date: April 11, 2024
Subject: Claims list for the 04/16/2024 Bethany Hospital Trust Meeting

BETHANY HOSPITAL TRUST

FUND	AMOUNT
Bethany Hospital Trust	\$ -
TOTAL	\$ -

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund (<i>Amended 4-12-24</i>)	\$ 274,920.96
Bethany Public Works Authority	\$ 212,528.86
Bethany Hospital Trust	\$ -
Bethany Development Authority	\$ -
TOTAL	\$ 487,449.82

RECOMMENDATION

1. Approve claims as presented.



NOTICE: On Thursday, March 28, 2024, before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY DEVELOPMENT AUTHORITY

BETHANY CITY HALL

TUESDAY, APRIL 2, 2024

6:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Chairman
	Jeff Knapp	Vice-Chairman
	Steve Palmer	Trustee
	Chris Powell	Trustee
	Marilyn McPhail	Trustee
	Kathy Larsen	Trustee
	Ken Smart	Trustee
	Peter Plank	Trustee
	Brian Magirowsky	Trustee
MEMBERS ABSENT:	None	
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Amanda McCellon	Community Dev. Director
	(See Roster)	

Chairman Lloyd called the Bethany Development Authority meeting to order at 7:59 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM MARCH 19, 2024, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**

A motion was made by Trustee Magirowsky, seconded by Trustee Larsen to approve the Consent Docket. Yes votes: Larsen, Magirowsky, Plank, Smart, Lloyd, McPhail, Powell, Palmer, Knapp. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA")**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL APRIL 16, 2024**.

Mayor Lloyd adjourned the Bethany Development Authority meeting at 8:00 P.M. until April 16, 2024.

CHAIRMAN

SECRETARY

BETHANY DEVELOPMENT AUTHORITY

From: Michael Vaughn, Finance Director
Date: April 11, 2024
Subject: Claims list for the 04/16/2024 Bethany Development Authority Meeting

BETHANY DEVELOPMENT AUTHORITY

FUND	AMOUNT
Bethany Development Authority	\$ -
TOTAL	\$ -

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund (<i>Amended 4-12-24</i>)	\$ 274,920.96
Bethany Public Works Authority	\$ 212,528.86
Bethany Hospital Trust	\$ -
Bethany Development Authority	\$ -
TOTAL	\$ 487,449.82

RECOMMENDATION

1. Approve claims as presented.

